Technical Advisory Committee

Wednesday, January 16, 2019

MINUTES

CALL TO ORDER

The Regular Meeting of the Technical Advisory Committee (TAC) was called to order at 1:34 p.m. by Chairperson Morley in Conference Room B-106, Santa Clara Valley Transportation Authority (VTA), 3331 North First Street, San José, California.

1. ROLL CALL

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Representing</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Todd Capurso</td>
<td>Member</td>
<td>City of Campbell</td>
<td>Absent</td>
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<tr>
<td>Amy Olay</td>
<td>Alternate Member</td>
<td>City of Campbell</td>
<td>Absent</td>
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<tr>
<td>Timm Borden</td>
<td>Member</td>
<td>City of Cupertino</td>
<td>Absent</td>
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<tr>
<td>David Stillman</td>
<td>Alternate Member</td>
<td>City of Cupertino</td>
<td>Present</td>
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<tr>
<td>Girum Awoke</td>
<td>Member</td>
<td>City of Gilroy</td>
<td>Present</td>
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<tr>
<td>Gary Heap</td>
<td>Alternate Member</td>
<td>City of Gilroy</td>
<td>N/A</td>
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<tr>
<td>Susanna Chan</td>
<td>Member</td>
<td>City of Los Altos</td>
<td>Absent</td>
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<tr>
<td>Aruna Bodduna</td>
<td>Alternate Member</td>
<td>City of Los Altos</td>
<td>Absent</td>
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<tr>
<td>Steve Erickson</td>
<td>Member</td>
<td>City of Milpitas</td>
<td>Absent</td>
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<tr>
<td>Steve Chan</td>
<td>Alternate Member</td>
<td>City of Milpitas</td>
<td>Absent</td>
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<tr>
<td>Jessica Kahn</td>
<td>Member</td>
<td>City of Monte Sereno</td>
<td>Absent</td>
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<tr>
<td>VACANT</td>
<td>Alternate Member</td>
<td>City of Monte Sereno</td>
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<tr>
<td>Scott Creer</td>
<td>Member</td>
<td>City of Morgan Hill</td>
<td>Absent</td>
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<tr>
<td>David Gittleson</td>
<td>Alternate Member</td>
<td>City of Morgan Hill</td>
<td>Present</td>
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<tr>
<td>Dawn Cameron</td>
<td>Member</td>
<td>City of Mountain View</td>
<td>Present</td>
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<tr>
<td>Helen Kim</td>
<td>Alternate Member</td>
<td>City of Mountain View</td>
<td>N/A</td>
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<tr>
<td>Sylvia Star-Lack</td>
<td>Member</td>
<td>City of Palo Alto</td>
<td>Present</td>
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<tr>
<td>Jarrett Mullen</td>
<td>Alternate Member</td>
<td>City of Palo Alto</td>
<td>N/A</td>
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<tr>
<td>Jessica Zenk</td>
<td>Member</td>
<td>City of San José</td>
<td>Absent</td>
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<tr>
<td>Zahir Gulzadah</td>
<td>Alternate Member</td>
<td>City of San José</td>
<td>Present</td>
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<tr>
<td>VACANT</td>
<td>Member</td>
<td>City of Santa Clara</td>
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<tr>
<td>Dennis Ng</td>
<td>Alternate Member</td>
<td>City of Santa Clara</td>
<td>Present</td>
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<tr>
<td>John Cherbone</td>
<td>Member</td>
<td>City of Saratoga</td>
<td>Present</td>
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<tr>
<td>Macedonio Nunez</td>
<td>Alternate Member</td>
<td>City of Saratoga</td>
<td>N/A</td>
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<tr>
<td>Shahid Abbas</td>
<td>Member</td>
<td>City of Sunnyvale</td>
<td>Present</td>
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<tr>
<td>Lillian Tsang</td>
<td>Alternate Member</td>
<td>City of Sunnyvale</td>
<td>N/A</td>
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<tr>
<td>Harry Freitas</td>
<td>Member</td>
<td>County of Santa Clara</td>
<td>Absent</td>
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<tr>
<td>Barry Ng</td>
<td>Alternate Member</td>
<td>County of Santa Clara</td>
<td>Present</td>
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<tr>
<td>Nichol Bowersox</td>
<td>Member</td>
<td>Town of Los Altos Hills</td>
<td>Absent</td>
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<tr>
<td>VACANT</td>
<td>Alternate Member</td>
<td>Town of Los Altos Hills</td>
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<tr>
<td>Matt Morley</td>
<td>Chairperson</td>
<td>Town of Los Gatos</td>
<td>Present</td>
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<tr>
<td>Lisa Petersen</td>
<td>Alternate Member</td>
<td>Town of Los Gatos</td>
<td>N/A</td>
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A quorum was present.

2. **ORDERS OF THE DAY**
   There were no Orders of the Day.

3. **PUBLIC PRESENTATIONS**
   There were no Public Presentations.

   Ex-Officio Member Saleh arrived at the meeting and took his seat at 1:36 p.m.

4. **Committee Staff Report**
   Marcella Rensi, Deputy Director of Programming & Congestion Management and Committee Staff Liaison, provided a report, highlighting: 1) summary of actions the VTA Board of Directors (Board) took at their January 10, 2019 meeting; 2) VTA service and operations during the 2019 College Football Playoff National Championship on January 7, 2019; and 3) announced the Women’s March San Jose will be held on January 19, 2019, in Downtown San Jose.

   - **2016 Measure B Update**

     Ms. Rensi provided a brief update on the status of the legal challenge concerning 2016 Measure B, and referenced the list of December 2018 program activities at the Committee Members’ places and on the Public Table.

5. **Chairperson’s Report**
   Chairperson Morley expressed his appreciation to the Committee for allowing him to serve as its chair, and to staff for their support.

6. **Reports from TAC Working Groups**

   - **Capital Improvement Program (CIP) Working Group**

     Celeste Fiore, Transportation Planner, provided the following CIP Working Group highlights from their December 4, 2018, meeting: 1) 2016 Measure B status update; and 2) Vehicle Miles Traveled (VMT) evaluation tool presentation.

     Ms. Fiore provided a brief summary of the 2018 CIP Working Group discussion topics and noted the next meeting is scheduled for January 22, 2019.
• Systems Operations & Management (SOM) Working Group

Eugene Maeda, Senior Transportation Planner, provided a brief report of the December 5, 2018, annual SOM Working Group luncheon meeting, highlighting: 1) survey effort on Crossroads collision database; and 2) election of 2019 working group leadership.

Mr. Maeda provided a brief summary of 2018 SOM Working Group discussion highlights and an overview of 2019 focus areas. He noted the next meeting is scheduled for January 23, 2019.

• Land Use/Transportation Integration (LUTI) Working Group

Melissa Cerezo, Senior Transportation Planner, provided a brief highlight of 2018 LUTI Working Group discussion topics, noting the implementation of a presentation series by Member Agencies.

Ms. Cerezo noted the LUTI Working Group meets quarterly and the next meeting is scheduled for February 25, 2019.

On order of Chairperson Morley, and there being no objection, the Committee received the reports from the TAC Working Groups.

CONSENT AGENDA

7. Regular Meeting Minutes of November 7, 2018

M/S/C (D. Ng./Abbas) to approve the Regular Meeting Minutes of November 7, 2018.

8. Programmed Project Monitoring - Quarterly Report

M/S/C (D. Ng./Abbas) to receive the Programmed Projects Quarterly Monitoring Report for July - September 2018.

RESULT: APPROVED [UNANIMOUS] – Consent Agenda Items #7 and #8
MOVER: Dennis Ng, Alternate Member
SECONDER: Shahid Abbas, Member
AYES: Abbas, Awoke, Cameron, Cherbone, Gittleson (Alt.), Gulzadah (Alt.), Morley, B. Ng (Alt.), D. Ng (Alt.), Star-Lack, Stillman (Alt.)
NOES: None
ABSENT: Bowersox, Bodduna (Alt.), Capurso, Susanna Chan, Steve Chan (Alt.), Erickson, Kahn, Olay (Alt.)

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.
REGULAR AGENDA


Member Awoke provided a brief overview of the Nomination Subcommittee’s recommendations.

M/S/C (Abbas/Star-Lack) to close the nominations and elect Dawn Cameron, City of Mountain View, as the 2019 TAC Chairperson.

Member Morley relinquished his seat to newly elected Chairperson Cameron, who presided over the remainder of the meeting.

Chairperson Cameron acknowledged Member Morley and expressed appreciation of his dedication to the committee and leadership in serving as chair for over two years.

M/S/C (D. Ng/Cherbone) to close the nominations and elect Girum Awoke, City of Gilroy, as the 2019 TAC Vice Chairperson.

RESULT: APPROVED [UNANIMOUS] – Regular Agenda Items #9 – Chair
MOVER: Shahid Abbas, Member
SECONDER: Sylvia Star-Lack, Member
AYES: Abbas, Awoke, Cameron, Cherbone, Gittleson (Alt.), Gulzadah (Alt.), Morley, B. Ng (Alt.), D. Ng (Alt.), Star-Lack, Stillman (Alt.)
NOES: None
ABSENT: Bowersox, Bodduna (Alt.), Capurso, Susanna Chan, Steve Chan (Alt.), Erickson, Kahn, Olay (Alt.)

RESULT: APPROVED [UNANIMOUS] – Regular Agenda Items #9 – Vice Chair
MOVER: Dennis Ng, Member
SECONDER: John Cherbone, Member
AYES: Abbas, Awoke, Cameron, Cherbone, Gittleson (Alt.), Gulzadah (Alt.), Morley, B. Ng (Alt.), D. Ng (Alt.), Star-Lack, Stillman (Alt.)
NOES: None
ABSENT: Bowersox, Bodduna (Alt.), Capurso, Susanna Chan, Steve Chan (Alt.), Erickson, Kahn, Olay (Alt.)


Jane Shinn, Senior Management Analyst, provided an overview of the staff report, highlighting draft framework elements.

Members of the Committee and staff briefly discussed the following: 1) grant application process and potential project eligibility; and 2) definition of grant framework elements, particularly the term “innovative.”
Members of the Committee requested staff bring future 2016 Measure B subcategory program development items to the CIP Working Group. Staff provided a brief overview of next steps, including criteria and grant program structure development with input from appropriate working groups and committees.

M/S/C (Morley/D. Ng) to recommend that the VTA Board of Directors approve draft framework of the proposed 2016 Measure B Innovative Transit Service Models Competitive Grant Program.

RESULT: APPROVED [UNANIMOUS] – Regular Agenda Items #10
MOVER: Matt Morley, Member
SECONDER: Dennis Ng, Alternate Member
AYES: Abbas, Awoke, Cameron, Cherbone, Gittleson (Alt.), Gulzadah (Alt.), Morley, B. Ng (Alt.), D. Ng (Alt.), Star-Lack, Stillman (Alt.)
NOES: None
ABSENT: Bowersox, Bodduna (Alt.), Capurso, Susanna Chan, Kahn, Olay (Alt.)

OTHER

11. Update on Metropolitan Transportation Commission (MTC) Activities and Initiatives

Ex-Officio Member Lorenza, provided a brief report, highlighting: 1) launch of Horizon Initiative Draft Regional Growth framework, to be presented on January 30, 2019, in the City of Hayward, noting a separate discussion forum in the South Bay is forthcoming; and 2) forthcoming activities pertaining to Plan Bay Area 2050.

On order of Chairperson Cameron, and there being no objection, the Committee received an update on MTC Activities and Initiatives.

12. Update on Caltrans Activities and Initiatives

Ex-Officio Member Saleh provided the following report: 1) Caltrans presentation by District 4 Director Tony Tavares at the January 10, 2019 Board meeting; 2) update on US-101 Express Lanes between Santa Clara and San Mateo Counties; and 3) update on express lanes within San Mateo County.

A brief discussion ensued concerning express lane configurations and toll tag requirements.

On order of Chairperson Cameron, and there being no objection, the Committee received an update on Caltrans Activities and Initiatives.

13. Update on Santa Clara Valley Water District (SCVWD) Activities and Initiatives

There was no update on SCVWD activities and initiatives.
14. **Committee Work Plan**

On order of Chairperson Cameron, and there being no objection, the Committee reviewed the TAC Committee Work Plan.

15. **ANNOUNCEMENTS**

There were no Announcements.

16. **ADJOURNMENT**

On order of Chairperson Cameron, and there being no objection, the meeting was adjourned at 2:21 p.m.

Respectfully submitted,

Michelle Oblena, Board Assistant
VTA Office of the Board Secretary