

Safety, Security, and Transit Planning and Operations

Friday, November 16, 2018

MINUTES

CALL TO ORDER

The Regular Meeting of the Safety, Security, and Transit Planning and Operations (SSTPO) Committee was called to order at 1:30 p.m. by Vice Chairperson Jones in Conference Room B-106, Santa Clara Valley Transportation Authority (VTA), 3331 North First Street, San José, California.

1. ROLL CALL

Attendee Name	Title	Status
Cindy Chavez	Chairperson	Present
David Cortese	Alternate Member	N/A
Dev Davis	Alternate Member	N/A
Lan Diep	Member	Present
Glenn Hendricks	Alternate Member	N/A
Chappie Jones	Member	Present
Bob Nunez	Member	Present

*Alternates do not serve unless participating as a Member.

A quorum was not present and a Committee of the Whole was declared.

2. PUBLIC PRESENTATIONS:

Roland Lebrun, Interested Citizen, provided safety improvements on light rail platforms.

3. ORDERS OF THE DAY

Vice Chairperson Jones recommended hearing Information Items ahead of the Consent Agenda and any Action Items until a quorum has been established, in the order as follows: 1) **Agenda Item #9.**, Caltrain Business Plan; 2) **Agenda Item #11.**, October 2018 Monthly Ridership and Fare Revenue Performance; and 3) **Agenda Item #10.**, Presentation on “The Electric Power that Moves the Train.”

Chairperson Chavez arrived at the meeting and took her seat at 1:34 p.m.
and a quorum was established.

On order of Vice Chairperson Jones and there being no objection, the Committee accepted the Orders of the Day.

The Agenda was taken out of order.

REGULAR AGENDA

9. Presentation on Caltrain Business Plan

Sebastian Petty, Caltrain Senior Policy Advisor, provided a presentation titled Caltrain Business Plan.

Member Diep arrived at the meeting and took his seat at 1:44 p.m.

Public Comment

Mr. Lebrun provided the following comments: 1) grade separation is too expensive; 2) increase train cars as a backup plan; and 3) extend the platform to increase capacity.

On order of Vice Chairperson Jones and there being no objection, the Committee received a presentation on Caltrain Business Plan.

10. Presentation on "The Electric Power That Moves The Train"

David Hill, Deputy Director, Transit Operations for Rail, provided a presentation highlighting how the electric power moves the train.

Public Comment

Mr. Lebrun commented that the light rail system does not have staggered wiring on Second Street, which is not an issue since trains there run at slow speed.

On order of Vice Chairperson Jones and there being no objection, the Committee received a presentation entitled "The Electric Power that Moves the Train."

CONSENT AGENDA

4. Regular Meeting Minutes of September 21, 2018

M/S/C (Chavez/Diep) to approve the Regular Meeting Minutes of September 21, 2018.

5. Transit Operations Performance Report - Q1 FY 2019

Public Comment

Dorian Lemarchand, Interested Citizen, provided the following comments: 1) supports changes made to Lines 522, 72 and 73; and 2) reallocate service of poor performing bus Lines to the rest of the network.

M/S/C (Chavez/Diep) to receive the FY2019 First Quarter Transit Operations Performance Report.

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

RESULT:	APPROVED [UNANIMOUS] – Consent Agenda Items #4 - #5
MOVER:	Cindy Chavez, Chairperson
SECONDER:	Lan Diep, Member
AYES:	Chavez, Diep, Jones, Nunez
NOES:	None
ABSENT:	None

REGULAR AGENDA

6. Station Access Policy

Jim Unites, Deputy Director, Transit Planning & Capital Development, provided a presentation entitled “Station Access Policy,” highlighting the following: 1) Policy consistency; 2) Access policies and practices; 3) Station access policy; 4) Guiding principles; 5) Station access priorities; 6) Applies to; and 7) Next steps.

Members of the Committee provided the following recommendations: 1) to develop a framework that uses revenues to incentivize behavior that supports VTA policies; and 2) explore different technologies and concepts around mobility-as-a-service to enhance the customer riding experience.

M/S/C (Chavez/Diep) to recommend that the VTA Board of Directors adopt a Station Access Policy for VTA. Further directing staff to report back to appropriate committees with the draft framework.

RESULT:	APPROVED [UNANIMOUS] – Regular Agenda Item #6
MOVER:	Cindy Chavez, Chairperson
SECONDER:	Lan Diep, Member
AYES:	Chavez, Diep, Jones, Nunez
NOES:	None
ABSENT:	None

7. VTA Land Use and Development Review Policy

Brent Pearse, Transportation Planner III, provided a presentation entitled “Land Use and Development Review Policy,” highlighting the following: 1) Policy consistency; 2) Why are we creating this?; 3) Policy outreach; 4) Principles; 5) Strategies to fulfill principles; 6) Policy tools; and 7) Next steps.

Public Comment

Doug Muirhead, Interested Citizen, inquired if other jurisdictions would have access to the land use data generated through the policy.

Members of the Committee provided the following comments: 1) provide access to land use approvals; 2) get involved in the general planning process of other jurisdictions;

3) expressed concern that local control will be shifted to regional or state agencies to address housing; and 4) to improve outreach for joint development.

M/S/C (Chavez/Diep) to recommend that the VTA Board of Directors approve the VTA Land Use and Development Review Policy.

RESULT:	APPROVED [UNANIMOUS] – Regular Agenda Item #7
MOVER:	Cindy Chavez, Chairperson
SECONDER:	Lan Diep, Member
AYES:	Chavez, Diep, Jones, Nunez
NOES:	None
ABSENT:	None

8. VTA Transit-Oriented Development Parking Policy

Ron Golem, Deputy Director, Real Estate, and Josselyn Jacobson, Associate Real Estate Agent, provided a presentation entitled “Transit-Oriented Development (TOD) Parking Policy,” highlighting the following: 1) VTA strategic plan; 2) Study analysis; 3) Benefits of TOD; 4) Best practices; 5) Park and ride utilization; 6) Comparison of ridership, parking usage, and revenue; 7) TOD parking policy; and 8) TOD parking policy tools.

M/S/C (Chavez/Nunez) to recommend that the VTA Board of Directors approve the addition of a new section to the Santa Clara Valley Transportation Authority (VTA) Joint Development (JD) Policy Guidance Documents, for a Transit-Oriented Development (TOD) Parking Policy as described in Attachment A, that sets forth guiding principles and implementation strategies for how VTA should address parking for TOD projects at VTA transit stations and facilities, as well as privately developed TOD on adjacent sites.

RESULT:	APPROVED [UNANIMOUS] – Regular Agenda Item #8
MOVER:	Cindy Chavez, Chairperson
SECONDER:	Bob Nunez, Member
AYES:	Chavez, Diep, Jones, Nunez
NOES:	None
ABSENT:	None

OTHER ITEMS

11. October 2018 Monthly Ridership and Fare Revenue Performance

Joonie Tolosa, Manager, Operations Analysis, Reporting & Systems, provided an overview of the staff report, highlighting the ridership and fare revenue improvements compared to the previous period.

Public Comment

Mr. Lebrun commented that increase in gas prices affected the increase in ridership. He also suggested the discontinuation of Line 180.

On order of Vice Chairperson Jones and there being no objection, the Committee received the October 2018 Monthly Ridership and Fare Revenue Performance Report.

12. VTA's Safety and Security Programs

On order of Vice Chairperson Jones and there being no objection, the Committee received the VTA's Safety and Security Programs Report.

13. Items of Concern and Referral to Administration

There were no Items of Concern and Referral to Administration.

14. Review Committee Work Plan

On order Vice Chairperson Jones and there being no objection, the Committee reviewed the Committee Work Plan.

15. Committee Staff Report

Vice Chairperson Jones noted that the Committee Staff Report was contained on the dais.

16. Chairperson's Report

There was no Chairperson's Report.

17. Determine Consent Agenda for the December 6, 2018 Board of Directors Meeting

CONSENT:

None

REGULAR:

Agenda Item #6., Recommend that the VTA Board of Directors adopt a Station Access Policy for VTA.

Agenda Item #7., Recommend that the VTA Board of Directors approve the VTA Land Use and Development Review Policy.

Agenda Item #8., Recommend that the VTA Board of Directors approve the addition of a new section to the Santa Clara Valley Transportation Authority (VTA) Joint Development (JD) Policy Guidance Documents, for a Transit-Oriented Development (TOD) Parking Policy as described in Attachment A, that sets forth guiding principles and implementation strategies for how VTA should address parking for TOD projects at VTA transit stations and facilities, as well as privately developed TOD on adjacent sites.

18. ANNOUNCEMENTS

There were no Announcements.

19. ADJOURNMENT

On order of Vice Chairperson Jones and there being no objection, the meeting was adjourned at 2:41 p.m.

Respectfully submitted,

Michael Diaresco, Board Assistant
VTA Office of the Board Secretary