## CALL TO ORDER

# The Regular Meeting of the Committee for Transportation Mobility and Accessibility (CTMA) was called to order at 10:05 a.m. by Chairperson Fitzgerald in Conference Room B-106, Santa Clara Valley Transportation Authority (VTA), 3331 North First Street, San José, California.

### 1. ROLL CALL

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| --- | --- | --- |
| **Attendee Name** | **Title** | **Status** |
| Kathy Bonilla | Member | Present |
| Sara Court | Member | Absent |
| Jeffery Darling | Member | Absent |
| Rowan Fairgrove | Member | Absent |
| Christine Fitzgerald | Chairperson | Present |
| Troy Hernandez | Member | Absent |
| Cheryl Hewitt | Member | Absent |
| Melba Holliday | Member | Absent |
| Jeffery Jokinen | Second Vice Chairperson | Absent |
| Tricia Kokes | Member | Present |
| John Macon | Alternate Member | Absent |
| Lupe Medrano | Member | Present |
| Laura Michels | Member | Absent |
| Alexandra Morris | Member | Present |
| Aaron Morrow | First Vice Chairperson | Absent |
| Dilip Shah | Member | Present |
| Chaitanya Vaidya | Member | Absent |
| Lori Williamson | Member | Present |
| Vacant | Rep. Ex-Officio Member Chavez | N/A |

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**A quorum was not present and a Committee of the Whole was declared.**

 **On General Consensus**, and there being no objection, the Committee of the Whole requested to hear Information Items ahead of the Consent Agenda and any Action Items until a quorum can be established.

### 2. INTRODUCTION OF AUDIENCE MEMBERS

### Jane Shinn, Senior Management Analyst for Programming & Congestion Management; Octavio Garcia, Manager of Security Programs; Lysa Hale, Metropolitan Transportation Commission; Rael Manlapas, Senior Management Analyst; Jim Unites, Deputy Director of Transit Planning & Capital Development; Lauren Ledbetter, Senior Transportation Planner; Lalitha Konanur, Operations Systems Supervisor;Robert Van Cleef, City of San Jose Senior Commission; Jared Clark, Trapeze Software; Robert Gebo, Regional Transportation Services Supervisor; Laura Macias, Management Analyst; Stephen Flynn, Senior Management Analyst & Advisory Committee Coordinator; Aaron Vogel, Regional Transportation Manager & Staff Liaison.

### 3. ORDERS OF THE DAY

Staff requested moving Agenda Item #14 - Chairperson’s Report after Agenda Item #5 - Committee Staff Report.

**On order of Chairperson Fitzgerald** and there being no objection, the Committee of the Whole accepted the Orders of the Day.

### 4. PUBLIC PRESENTATIONS

There were no Public Presentations.

### 5. Committee Staff Report

* 2016 Measure B Update

Ms. Shinn noted that the lawsuit filed regarding the validity of 2016 Measure B was ruled in favor of VTA. Unfortunately the plaintiff filed for an appeal and VTA is currently undergoing the appeals process. 2016 Measure B funds will continue to be collected but will be in escrow until the legal issue is resolved. To minimize additional delays, staff is working to develop competitive grants for the program.

Member Williamson arrived at the meeting and took her seat at 10:11 a.m.

Mr. Vogel provided a report, highlighting the following VTA Board actions since the Committee’s last meeting: 1) approved loan to fund the Silicon Valley Express Lanes Program SR 237 Phase 2; 2) approved appointments to the 2016 Measure B Citizens’ Oversight Committee; 3) approved agreement with the County of Santa Clara to continue the Transit Assistance Program; 4) adopted the FY 2018 and FY 2019 Biennial Budgets; 5) adopted staff’s Fare Policy recommendations; 6) deferred the 2016 Measure B Program and Program Guidelines to its October 2017 meeting; and 7) approved Special Events Service Policy.

Mr. Vogel also reported about the following: 1) VTA safety campaign; 2) VTA’s BART Silicon Valley Extension Project – Berryessa Extension is now in the testing phase; 3) VTA Board Workshops are scheduled for September 22 and September 28, 2017; 4) Viva Calle San Jose; 5) completion of the Montague Pedestrian Overcrossing bridge; and 6) VTA employee giving campaign for the victims of hurricanes Harvey and Irma.

Mr. Clark provided an update about the Trapeze software and highlighted the following: 1) account balance issues were resolved; 2) monthly statements can now be produced; and 3) account and transactions are now available online through the Easy Wallet feature.

**The Agenda was taken out of order.**

## REPORTS

### 14. Chairperson's Report

Chairperson Fitzgerald requested to have a Committee member present at driver and customer service training on paratransit and bus service.

She also introduced Tricia Kokes, new Committee member, President of the Silicon Valley Independent Living Center, representing seniors/individuals with disabilities.

## CONSENT AGENDA

6. Regular Meeting Minutes of May 11, 2017

**On order of Chairperson Fitzgerald** and there being no objection, the Committee of the Whole deferred approving the Regular Meeting Minutes of May 11, 2017.

7. Transit Service Changes – October 9, 2017

On order of Chairperson Fitzgerald and there being no objection, the Committee of the Whole received the Transit Service Changes – October 9, 2017.

8. Chief Operating Officer's Report

**On order of Chairperson Fitzgerald** and there being no objection, the Committee of the Whole received the Chief Operating Officer’s Report.

9. Transit Operations Performance Report – FY 2017

**On order of Chairperson Fitzgerald** and there being no objection, the Committee of the Whole received the Transit Operations Performance Report - FY 2017.

## REGULAR AGENDA

10. Pedestrian Access to Transit Plan

Ms. Ledbetter expressed appreciation to Members Morrow, Shah, Medrano, and previous Member Mark Romoser for providing valuable input through the Pedestrian Access to Transit Plan Task Force.

She also provided a presentation entitled "Pedestrian Access to Transit Plan" highlighting the following: 1) Mission and Vision; 2) Public Input; 3) criteria used to identify focus areas; 3) Geographic Analysis; 4) Focus Areas; 5) Types of recommended projects; 6) Identifying Deficiencies; 7) Recommended Projects; 8) Criteria for Project Evaluation Matrix; 9) Project Evaluation Matrix; 10) Coordination with VTA Committees & Member Agencies; and 11) Next Steps.

**Public Comment**

Robert Van Cleef, Interested Citizen, expressed concern on the lack of benches on some bus stops. He commented that the brown warning strips at the San Jose Transit Mall blends with the flooring and is difficult to differentiate.

Member Shah commented that adequate lighting should be required at every bus stop.

Ms. Ledbetter responded that VTA has a Passenger Environment Plan that contain guidelines for bus stop amenities.

**On order of Chairperson Fitzgerald** and there being no objection, the Committee of the Whole recommended that the VTA Board of Directors adopt the Pedestrian Access to Transit Plan.

11. Transit Security Efforts at LR Stations

Mr. Garcia provided a presentation entitled “Protective Services,” highlighting the following: 1) Security Program Configuration; 2) Santa Clara County Sheriff's Office, Transit Patrol Division; 3) Allied Universal - Contract Security; 4) Allied Universal Staffing; 5) Fare Inspection on Light Rail; 6) Security Tools and Awareness; and 7) Protective Services.

Chairperson Fitzgerald inquired if VTAlerts communication system is accessible to people with disabilities. Mr. Vogel responded that staff will check with the vendor and report back to the Committee.

**On order of Chairperson Fitzgerald** and there being no objection, the Committee of the Whole received a presentation on VTA’s Security Efforts.

12. MTC Clipper 2 Public Engagement

Ms. Hale provided a report on the Clipper Card Program, highlighting the following: 1) transit agencies that use Clipper card; 2) uses of the card; 3) fare categories; and 4) planning for the next version of the card.

Ms. Hale requested for the Committee’s input regarding the Clipper card. She also requested to conduct an interview to Committee members representing organizations that provide training to transit riders with disability.

Member Bonilla commented that she is unable to use her Clipper card because she uses paratransit service.

**Public Comment**

Robert Van Cleef, Interested Citizen, expressed concern about the payment scheme of the Clipper card for seniors.

Chairperson Fitzgerald commented that Clipper card can benefit the disabled community if it can be used to pay for different modes of transportation on different regions.

**On order of Chairperson Fitzgerald** and there being no objection, the Committee of the Whole provided input to Metropolitan Transportation Commission staff on the planning of the next generation of the Clipper transit fare payment system.

## REPORTS (Continued)

### 13. Citizens Advisory Committee/Citizens Watchdog Committee Report

There was no report from the Citizens Advisory Committee/Citizens Watchdog Committee.

## OTHER

15. Work Plan Update

 Chairperson Fitzgerald requested for a driver safety training item on the work plan.

 **On order of Chairperson Fitzgerald** and there being no objection, the Committee of the Whole reviewed and discussed the Committee Work Plan.

### 16. ANNOUNCEMENTS

Member Medrano commented that bus annunciators are not working.

Member Bonilla expressed concern about the planned discontinuation of bus Line 81.

Member Shah expressed concern about the time it takes to book a paratransit ride.

Member Morris requested to have a discussion on driver training for people with dementia, and the re-evaluation process for people with dementia.

### 17. ADJOURNMENT

**On order of Chairperson Fitzgerald** and there being no objection, the meeting of the Committee of the Whole was adjourned at 11:41 a.m.

Respectfully submitted,

Michael Diaresco, Board Assistant

VTA Office of the Board Secretary