

**CITIZENS ADVISORY COMMITTEE
and
2000 MEASURE A CITIZENS WATCHDOG COMMITTEE**

Wednesday, November 9, 2016

MINUTES

CALL TO ORDER

The Regular Meeting of the Citizens Advisory Committee (CAC)/2000 Measure A Citizens Watchdog Committee (CWC) was called to order at 4:00 p.m. by Chairperson Wadler in Conference Room B-106, VTA River Oaks Campus, 3331 North First Street, San Jose, California.

1. ROLL CALL

| Attendee Name | Title | Status |
|----------------------|------------------|---------------|
| Stephen Blaylock | CAC Member | Present |
| Clinton Brownley | CAC Member | Absent |
| Chris Elias | CAC Member | Present |
| Sharon Fredlund | CAC Member | Present |
| William Hadaya | Chairperson | Present |
| Ray Hashimoto | CAC Member | Present |
| Roberta Hughan | CAC Member | Absent |
| John Melton | CAC Member | Absent |
| Aaron Morrow | CAC Member | Absent |
| Charlotte Powers | CAC Member | Present |
| Lucas Ramirez | CAC Member | Absent |
| Connie Rogers | CAC Member | Present |
| Stephen Schmoll | CAC Member | Absent |
| Martin Schulter | CAC Member | Absent |
| Noel Tebo | CAC Member | Present |
| Herman Wadler | Vice Chairperson | Present |

A quorum was not present and a Committee of the Whole was declared.

The Agenda was taken out of order.

3. PUBLIC PRESENTATIONS

There were no Public Presentations.

4. Committee Staff Report

Jim Lawson, Government Affairs Director & Executive Policy Advisor, reported on the following: 1) Transportation Measure B passed with 71% approval; 2) Paratransit Request for Proposal (RFQ) process update, and; 3) a Federal Bureau of Investigation (FBI) warrant was served upon paratransit provider Outreach and Escort Service on November 3, 2016, causing a halt to service. VTA acted immediately to replace the paratransit broker and has restored service to the community.

Members of the Committee and staff discussed the following: 1) Paratransit vehicles have been provided; 2) requested a Frequently Asked Question (FAQ) sheet for questions being asked in the community, such as: How did this situation happen? Why did it take VTA so long to find out there was a potential problem? Include brief background information on how Outreach became VTA's provider. Were there competitive bids? How was the contract handled? Lessons learned and oversight implementation going forward, and; 3) Paratransit vehicle logo is in the process of being changed to "VTA Access."

Aaron Quigley, Senior Policy Analyst and Staff Liaison, reported the VTA Board of Directors (Board) took the following actions at their November 3, 2016, meeting: 1) adopted the Countywide Bicycle Plan Prioritization Criteria; 2) received a report on expansion plans for bike share in Santa Clara County; 3) received 2000 Measure A Transit Improvement Program Semi-Annual Reporting Ending June 30, 2016, and; 4) adopted a policy to establish standards for VTA to determine placement of bus stops and when and under what conditions it will make bus stop closures and relocations.

On order of Chairperson Wadler and there being no objection, the Committee of the Whole received the Committee Staff Report.

5. Chairperson's Report.

Chairperson Wadler reported that he provided a verbal report at the November 3, 2016, Board of Directors meeting regarding the Committee's discussion on CAC Membership Structure including the potential to add unrepresented groups such as post-secondary education, social services, motorists, and health and hospital workers. He stated the Board noted their appreciation of the Committee being proactive.

Chairperson Wadler announced VTA's Historic Trolley will be in operation October 14 through December 31, 2016. The hours of operation are Fridays 6:30 p.m. – 10:00 p.m. and Saturdays & Sundays 2:30 p.m. – 10:00 p.m.

2. **ORDERS OF THE DAY**

Chairperson Wadler noted staff has requested that **Agenda Item #13**, Receive a status update on the Bicycle Expenditure Program, be heard before **Agenda Item #12**, Receive the Development Review Quarterly Report for July to September 2016.

On order of Chairperson Wadler and there being no objection, the Committee accepted the Orders of the Day.

6. Committee for Transit Accessibility (CTA) Report

There was no Committee for Transit Accessibility (CTA) Report.

7. Bicycle and Pedestrian Advisory Committee (BPAC) Report

There was no Bicycle and Pedestrian Advisory Committee (BPAC) Report.

2000 MEASURE A CITIZENS WATCHDOG COMMITTEE REGULAR AGENDA

9. BART Silicon Valley Program Semi-Annual Update

Dennis Ratcliffe, Acting Director of Engr. & Trans. Infrastructure, provided an overview of the staff report, and a presentation entitled "BART Silicon Valley Program Semi-Annual Update," highlighting: 1) Berryessa Extension Integrated Summary Schedule; 2) Construction Progress at the Warm Springs Extension (WSX) Interface in Fremont; 3) Construction Progress at BART Train Crossing from WSX to SVBX and Completing a Powered Run; 4) Construction Progress at Dixon Landing trench in Milpitas; 5) Construction Progress at South Montague Trench in Milpitas; 6) Construction Progress at Sierra/Lundy tunnel; 7) Construction Progress at Berryessa Station; 8) SVRT Program Cost Summary; 9) SVBX Project Cost Summary; 10) Status of Contracts; 11) Significant Community Outreach Activities January 2016 - Current; 12) VTA's BART Silicon Valley Phase II Activities; 13) FTA New Starts Project Development; 14) Evaluation of Tunneling Alternatives; 15) Single-bore Tunnel Overview; 16) Downtown San Jose Cross Section - Twin Bore; 17) Downtown San Jose Cross Section - Single Bore; 18) Elements of a Single-bore Tunnel; 19) Environmental Studies, and; 20) Community Working Groups.

Member Elias arrived at the meeting, took his seat at 4:50 p.m. and a quorum was established.

The Committee and staff discussed the following: 1) single-bore versus twin-bore tunnel comparison, risks and cost analysis; 2) importance of mitigation measures to address potential tunnel boring risks; 3) delivery method; 4) schedule and funding analysis and methodology; 5) VTA will continue to serve the Warm Springs Fremont connection after BART service has begun, and; 6) revenue vehicle delivery.

On order of Chairperson Wadler and there being no objection, the Committee received the BART Silicon Valley Program Semi-Annual Update.

COMBINED CAC AND 2000 MEASURE A CITIZENS WATCHDOG COMMITTEE CONSENT AGENDAS

8. Regular Meeting Minutes of October 12, 2016.

M/S/C (Powers/Tebo) to approve the Regular Meeting Minutes of October 12, 2016.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Powers, Member |
| SECONDER: | Tebo, Member |
| AYES: | Blaylock, Elias, Fredlund, Hadaya, Hashimoto, Powers, Rogers, Tebo, Wadler |
| NOES: | None |
| ABSENT: | Brownley, Hughan, Melton, Morrow, Ramirez, Schmoll, Schulter |

CITIZENS ADVISORY COMMITTEE REGULAR AGENDA

10. Strategic Plan Final Draft

Chris Augenstein, Deputy Director of Planning, provided the staff report and a handout entitled "2017-2022 VTA Strategic Plan."

Members of the Committee and staff discussed the following: 1) stated the document is a strong strategic vision, but not a strategic plan; 2) expressed concern with methodology, stating the Strategic Plan has no specific goals and metrics attached to it which are needed to measure accountability; 3) metric decisions should not be based on on-going budgets. A strategic plan should have a strategic long range goal that business plans strive to achieve; 4) queried at the end of five years how will VTA be able to measure the core goals when there are no metrics, and; 5) stated two year business plans must support efforts toward the Strategic Plan goal. Staff thanked the Committee for their input.

M/S/C (Fredlund/Tebo) to recommend that the VTA Board of Directors adopt the updated Strategic Plan. However, that the Committee views the document as a Strategic Vision and recommends that metrics and accountability be included to make it a five year Strategic Plan.

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| RESULT: | APPROVED, as amended |
| MOVER: | Fredlund, Member |
| SECONDER: | Tebo, Member |
| AYES: | Blaylock, Elias, Fredlund, Hadaya, Hashimoto, Powers, Rogers, Tebo, Wadler |
| NOES: | None |
| ABSENT: | Brownley, Hughan, Melton, Morrow, Ramirez, Schmoll, Schulter |

13. Bicycle Expenditure Program Semi-Annual Report

Malahat Owrang, Transportation Planner, provided the staff report, and a presentation entitled "Bicycle Expenditure Program (BEP) Annual Report, highlighting: 1) Portals Project: Bike Lanes on Campbell Avenue Under SR17, City of Campbell; 2) Guadalupe River Trail, Tasman Undercrossing, City of San Jose; 3) Guadalupe River Trail, I-880 to Bay Trail, City of San Jose; 4) Hedding Street Bike Lanes, City of San Jose; 5) Hendy Avenue Bike Lanes, City of Sunnyvale; 6) Scott Blvd. Bike Lanes, Central Expressway to Monroe, City of Santa Clara; 7) Hacienda Ave. Bike Lanes: Winchester to San Tomas Aquino Rd., City of Campbell; 8) Hacienda Ave. Bike Lanes: Winchester to San Tomas Aquino Rd., City of Campbell; 9) Permanente Creek Trail: Old Middlefield Way to Rock St., City of Mt. View; 10) Upper Penitencia Creek Trail Connector Phase 1: Berryessa BART Station, and; 11) Santa Clara Caltrain Station, Bicycle & Pedestrian Undercrossing.

Members of the Committee and staff discussed the following: 1) suggested staff add the total project cost to power point presentations, and; 2) queried if City of San Jose, as part of the improvements around Berryessa BART Station, planned to open the south side of Taylor Street/Highway 101 overcrossing, and if a bicycle lane or path is planned at this overcrossing. Staff indicated they will ask the City of San Jose about their plans.

On order of Chairperson Wadler and there being no objection, the Committee received a status update on the Bicycle Expenditure Program.

12. Development Review Quarterly Report for Jul-Sep 2016

Melissa Cerezo, Transportation Planner, provided an overview of the staff report.

On order of Chairperson Wadler and there being no objection, the Committee received the Development Review Quarterly Report for July to September 2016.

11. Election Process for 2017 Citizens Advisory Committee Leadership: Nomination Subcommittee Report

Member Tebo reported that the Nomination Subcommittee has nominated the following slate of candidates for the 2017 elections: 1) Chairperson Herman Wadler for Chairperson, and; 2) Vice Chairperson Fredlund for Vice Chairperson.

On order of Chairperson Wadler and there being no objection, the Committee received the CAC Nomination Subcommittee's report on members expressing interest in serving as either chairperson or vice chairperson for 2017.

COMBINED CAC AND CITIZENS WATCHDOG COMMITTEE ITEMS

14. Citizens Advisory Committee and Citizens Watchdog Committee Work Plans.

On order of Chairperson Wadler and there being no objection, the Committee reviewed the Citizens Advisory Committee and Citizens Watchdog Committee Work Plans.

OTHER

15. ANNOUNCEMENTS

Chairperson Wadler announced that going forward all power point's presented at the meeting will be posted on the VTA website.

16. ADJOURN

On order of Chairperson Wadler and there being no objection, the meeting was adjourned at 6:04 p.m.

Respectfully submitted,

Anita McGraw, Board Assistant
VTA Office of the Board Secretary