

**CITIZENS ADVISORY
COMMITTEE
and
2000 MEASURE A CITIZENS WATCHDOG
COMMITTEE**

Wednesday, November 8, 2017

MINUTES

CALL TO ORDER

The Regular Meeting of the Citizens Advisory Committee (CAC)/2000 Measure A Citizens Watchdog Committee (CWC) was called to order at 4:02 p.m. by Chairperson Wadler in Conference Room B-106, VTA River Oaks Campus, 3331 North First Street, San Jose, California.

1. ROLL CALL

Attendee Name	Title	Represents	Status
Aboubacar Ndiaye	Member	South Bay AFL-CIO Labor Council	Absent
Stephen Blaylock	Member	Mass Transit Users	Present
Aneliza Del Pinal	Member	Senior Citizens	Present
Chris Elias	Member	Environmentalists	Absent
Sharon Fredlund	Vice Chairperson	BOMA Silicon Valley	Absent
William Hadaya	Member	SCC Chambers of Commerce Coalition	Absent
Ray Hashimoto	Member	Homebuilders Assn. of No. CA	Present
Aaron Morrow	Member	Disabled Community	Absent
Charlotte Powers	Member	San Jose	Absent
Matthew Quevedo	Member	Silicon Valley Leadership Group	Present
Connie Rogers	Member	South County Cities	Present
Martin Schuler	Member	Disabled Persons	Present
Noel Tebo	Member	San Jose	Present
Herman Wadler	Chairperson	Bicyclists & Pedestrians	Present

A quorum was not present and a Committee of the Whole was declared.

2. ORDERS OF THE DAY

There were no Orders of the Day.

3. PUBLIC PRESENTATIONS:

There were no Public Presentations.

4. Committee Staff Report

Aaron Quigley, Senior Policy Analyst and Staff Liaison, reported on the actions the VTA Board of Directors (Board) took at their October 5, 2017 and November 2, 2017 meetings.

Mr. Quigley also reported the following: 1) electric bus prototype delivery; 2) BART Berryessa Extension progress; 3) BART Phase II Extension, and; 4) VTA's Breast Cancer Awareness Walk held on October 27, 2017.

On order of Chairperson Wadler and there being no objection, the Committee of the Whole received the Committee Staff Report.

5. Chairperson's Report

Chairperson Wadler introduced new Committee Member Matthew Quevedo, representing Silicon Valley Leadership Group.

Chairperson Wadler reported the following: 1) VTA is hosting a Regional Business Diversity Outreach Program at the River Oaks Facility on November 9, 2017; 2) upcoming State Route (SR) 85 Transit Guideway Study Community Meetings, and; 3) upcoming Tamien Station Joint Development Project Community Meetings.

Chairperson Wadler announced Committee Member Charlotte Powers has resigned from the Committee. The Committee expressed appreciation for her years of dedicated service and stated she would be missed.

Member Tebo provided an update on the CAC Membership Structure Subcommittee, highlighting the following: 1) membership appointments, categories of positions and efficiency of implementation; 2) replacing open-ended appointments with term limits; 3) the potential to add unrepresented groups such as post-secondary education, social services, motorists, and health and hospital workers, and; 3) the subcommittee is recommending the Committee remain the same size, while converting one position to a rural county transportation position to represent that geographic and possibly adding a member at large position.

Chairperson Wadler announced Member Morrow is scheduled to return to the Committee in January 2018, noting he is on excused medical leave.

6. Committee for Transportation Mobility and Accessibility

There was no Committee for Transportation Mobility and Accessibility (CTMA) Report.

7. Bicycle and Pedestrian Advisory Committee

There was no Bicycle and Pedestrian Advisory Committee (BPAC) Report.

COMBINED CAC AND 2000 MEASURE A CITIZENS WATCHDOG COMMITTEE CONSENT AGENDAS

8. Regular Meeting Minutes of September 13, 2017

On order of Chairperson Wadler and there being no objection, the Committee of the Whole deferred the Regular Meeting Minutes of September 13, 2017.

9. CAC Quarterly Attendance Report

On order of Chairperson Wadler and there being no objection, the Committee of the Whole received the CAC Quarterly Attendance Report.

10. Transit Operations Performance Report - Q3 FY 2017

On order of Chairperson Wadler and there being no objection, the Committee of the Whole received the Transit Operations Performance Report – FY2017.

11. Legislative Update Matrix

On order of Chairperson Wadler and there being no objection, the Committee of the Whole received the Legislative Update Matrix.

2000 MEASURE A CITIZENS WATCHDOG COMMITTEE REGULAR AGENDA

There were no items for the 2000 Measure A Citizens Watchdog Committee Regular Agenda.

CITIZENS ADVISORY COMMITTEE REGULAR AGENDA

12. Commuter Shuttle Program Policy

Stephen Flynn, Senior Management Analyst and Advisory Committee Coordinator, noted Member Blaylock’s conflict of interest and recusal from **Agenda Item # 12.**, Commuter Shuttle Program Policy.

Member Blaylock left his seat at 4:20 p.m.

Angelique M. Gaeta, Chief of Staff, introduced Ken Ronsee, Deputy Director, Construction, Engineering and Transportation. Ms. Gaeta provided an overview of the staff report and a presentation entitled “Commuter Shuttle Policy,” highlighting: 1) VTA Service Area; 2) Commuter Shuttles; 3) VTA Facilities; 4) Operational Challenges; 5) Public Safety/Scheduling – Camden Park & Ride; 6) Public Safety/Scheduling – River Oaks Stop; 7) Public Safety/Scheduling – River Oaks Stop; 8) Public Safety/Operations – Blossom Hill Park & Ride; 9) Public Safety/Engineering – Blossom Hill Park & Ride; 10) Scheduling – Ohlone/Chynoweth Park & Ride; 11) Scheduling – Camden Park & Ride; 12) Commuter Shuttle Policy; 13) Blossom Hill Park & Ride; and 14) Curtner Park & Ride.

Public Comment

Adolph Felix, Teamsters Local 853, commented on the following: 1) teamsters have recently organized 1,000 plus drivers in the Bay Area which has improved conditions; 2) safety concerns; 3) staging, and; 4) encouraged Members to support the Commuter Shuttle Policy.

Members of the Committee and staff discussed: 1) VTA is not implementing a policy similar to San Francisco; 2) the intention is to safely integrate shuttle and bus service into VTA’s current system; 3) permit and fees will be a cost recovery program to cover staff time required to implement, monitor and coordinate the program; 4) common carrier regulations; 5) extension of on-street bus stops; 6) VTA vehicle priority; 7) analysis,

permitting and coordination; 8) Members of the Technical Advisory Committee (TAC) voted to support implementation of the policy as it relates to VTA owned property; 9) creation and development of program specifics will be developed in upcoming months following outreach and engagement with all stakeholders; 10) capital costs and declining ridership, and 11) first and last mile gap statistics.

On order of Chairperson Wadler and there being no objection, the Committee of the Whole received a report on the Commuter Shuttle Program Policy.

Member Blaylock returned to the meeting and took his seat at 5:01 p.m.

13. VTA Complete Streets Policy

Lauren Ledbetter, Senior Transportation Planner and BPAC Staff Liaison, provided a brief report, highlighting the following: 1) purpose; 2) scope; 2) responsibilities; 4) policy; 5) design using latest and best practice design standards and guides, and; 6) exceptions to policy.

Members of the Committee and staff discussed the following: 1) potential city sidewalk improvement project in South County, and; 2) evaluations showing the impact of Complete Streets implementation on wait times at intersections.

On order of Chairperson Wadler and there being no objection, the Committee of the Whole received the VTA Complete Streets Policy.

The Agenda was taken out of order.

15. Development Review Quarterly Report for July-September 2017

Brent Pearse, Transportation Planner, provided a presentation entitled “Development Review Quarterly Report July - September 2017,” highlighting: 1) Development Review - By the Numbers; 2) Development Review - Commented Projects, and; 3) Development Review - Approved Projects.

On order of Chairperson Wadler and there being no objection, the Committee of the Whole received the Development Review Quarterly Report for July-September 2017.

16. Phased Implementation Plan for Next Network and Related Efforts in 2018

Jason Tyree, Senior Transportation Planner, provided a presentation entitled “Next Network Implementation Update,” highlighting the following: 1) FY18 & FY19 “Next Network” Transit Service Plan; 2) Maps; 3) FY18 & FY19 “Next Network” Transit Service Plan; 4) Elements for Phased Implementation (January 2018), Route 902; 5) Elements for Phased Implementation (January 2018), Route 522; 6) Elements for Phased Implementation (January 2018), Route 72 and 73, and; 7) Elements for Phased Implementation (January 2018) map.

On order of Chairperson Wadler and there being no objection, the Committee of the Whole received the Phased Implementation Plan for Next Network and Related Efforts in 2018.

14. Election Process for 2018 Advisory Committee Leadership: Appoint Nomination Subcommittee

Mr. Flynn provided an overview of the staff report.

Members Tebo and Hashimoto volunteered to serve on the Nomination Subcommittee to identify Committee members interested in serving as the Chairperson or Vice Chairperson for 2018.

On order of Chairperson Wadler and there being no objection, the Committee of the Whole accepted Members Tebo and Hashimoto to serve on the Nomination subcommittee to identify Committee members interested in serving as the Chairperson or Vice Chairperson for 2018.

COMBINED CAC AND CITIZENS WATCHDOG COMMITTEE ITEMS

17. Citizens Advisory Committee and Citizens Watchdog Committee Work Plans

On order of Chairperson Wadler and there being no objection, the Committee of the Whole reviewed the Citizens Advisory Committee and Citizens Watchdog Committee Work Plans.

OTHER

18. ANNOUNCEMENTS

Chairperson Wadler announced at the October, 2017, Santa Clara County Roads Commission meeting he was elected Chairperson.

19. ADJOURNMENT

On order of Chairperson Wadler and there being no objection, the meeting was adjourned at 5:30 p.m.

Respectfully submitted,

Anita McGraw, Board Assistant
VTA Office of the Board Secretary