



**CITIZENS ADVISORY COMMITTEE  
and  
2000 MEASURE A CITIZENS WATCHDOG COMMITTEE**

Wednesday, May 11, 2016

**MINUTES**

**CALL TO ORDER**

The Regular Meeting of the Citizens Advisory Committee (CAC)/2000 Measure A Citizens Watchdog Committee (CWC) was called to order at 4:01 p.m. by Chairperson Wadler in Conference Room B-104, VTA River Oaks Campus, 3331 North First Street, San Jose, California.

**1. ROLL CALL**

<b>Attendee Name</b>	<b>Title</b>	
Stephen Blaylock	Member	Present
Clinton Brownley	Member	Present
Bena Chang	Member	Absent
Chris Elias	Member	Absent
Sharon Fredlund	Vice Chairperson	Present
William Hadaya	Member	Present
Ray Hashimoto	Member	Present
Roberta Hughan	Member	Present
Aaron Morrow	Member	Absent
Charlotte Powers	Member	Present
Lucas Ramirez	Member	Present
Connie Rogers	Member	Present
Stephen Schmoll	Member	Present
Martin Schulter	Member	Present
Noel Tebo	Member	Present
Herman Wadler	Chairperson	Present

**A quorum was present.**

**2. ORDERS OF THE DAY**

There were no Orders of the Day.

**3. PUBLIC PRESENTATIONS**

There were no Public Presentations.

**4. Committee Staff Report**

Aaron Quigley, Senior Policy Analyst and Staff Liaison, encouraged Committee Members to participate in the public engagement process for the Transit Ridership Improvement Program (TRIP). He stated two intensive 3-4 hour workshops will be facilitated by Jarrett Walker and Associates, noting the goal of this effort is to increase ridership, improve transit connections, and make transit more effective. Meetings dates are Friday, May 20, 2016, at the Pearl Avenue Library in San Jose, and Saturday May 21, 2016, at the Gilroy Senior Center.

Mr. Quigley reported the VTA Board of Directors (Board) took the following actions at their May 5, 2016, meeting: 1) approved a \$16M contract with Ghilotti Construction for the Alum Rock Roadway, Busway and station improvements which are part of the Alum Rock Bus Rapid Transit (BRT) project; and 2) approved an amendment to the Minority and Women-owned Business Enterprise program to change the name to the Business Diversity Program and include Disabled Veterans and Lesbian Gay Bisexual Transgender (LGBT) businesses to increase participation in VTA's locally funded construction projects.

**On order of Chairperson Wadler** and there being no objection, the Committee received the Committee Staff Report.

**5. Chairperson's Report**

Chairperson Wadler invited Stephen Flynn, Senior Management Analyst and Advisory Committee Coordinator, to present the VTA Board Award of Appreciation to 2015 CAC/CWC Chairperson William Hadaya for his years of service and dedication to the Citizens Advisory Committee.

Member Ramirez arrived and took his seat at 4:06 p.m.

Chairperson Wadler acknowledged that on April 22, 2016, VTA celebrated 40 years of investment in transportation in Santa Clara County, and introduced a four-part publication that explores each decade of investment.

**6. Committee for Transit Accessibility (CTA) Report**

There was no Committee for Transit Accessibility (CTA) Report.

**7. Bicycle and Pedestrian Advisory Committee (BPAC) Report**

There was no Bicycle and Pedestrian Advisory Committee (BPAC) Report.

## COMBINED CAC AND 2000 MEASURE A CITIZENS WATCHDOG COMMITTEE CONSENT AGENDAS

Chairperson Wadler requested **Agenda Item #10**, Development Review Quarterly Report for Jan-March 2016, be removed from the Consent Agenda and placed on the Regular Agenda.

**8. Regular Meeting Minutes of April 13, 2016**

M/S/C (Ramirez/Fredlund) to approve the Regular Meeting Minutes of April 13, 2016.

**9. Legislative Update Matrix**

M/S/C (Ramirez/Fredlund) to review the Legislative Update Matrix.

**10. (Removed from the Consent Agenda and placed on the Regular Agenda.)**

Receive the Development Review Quarterly Report for January to March 2016.

**11. 2015 Regional Pavement Condition Summary Report**

M/S/C (Ramirez/Fredlund) to receive the 2015 Regional Pavement Condition Summary Report.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS] (<u>Consent Agenda Items # 8-9 and 11</u>)</b>
<b>MOVER:</b>	Ramirez, Member
<b>SECONDER:</b>	Fredlund, Member
<b>AYES:</b>	Blaylock, Brownley, Fredlund, Hadaya, Hughan, Powers, Ramirez, Rogers, Schmoll, Schuler, Tebo, Wadler
<b>NOES:</b>	None
<b>ABSENT:</b>	Chang, Elias, Hashimoto, Morrow

## 2000 MEASURE A CITIZENS WATCHDOG COMMITTEE REGULAR AGENDA

**12. Independent Auditor Initiation of Compliance Audit of FY15**

Mr. Quigley introduced Eugene Ma and Juan Zaragoza, of the Certified Public Accountants Macias, Gini & O'Connell, LLP (MGO), for compliance auditing services for the 2000 Measure A Citizens Watchdog Committee. Mr. Ma and Mr. Zaragoza provided a presentation entitled "Citizens Watchdog Committee (CWC) of the 2000 Measure A Transit Improvement Program," highlighting: 1) Agenda; 2) Citizens Watchdog Committee (CWC) Duties and Responsibilities; 3) Risk-based Audit Approach; 4) Audit Timeline; and 5) Questions.

**NOTE:** M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

Members of the Committee discussed the following: 1) defining the Committee's role as strategic direction; 2) expressed concern with fund swaps; 3) indicated there may be heightened interest in the Committee's Audit Report on 2000 Measure A tax funds due to the potential November tax ballot initiative; 4) suggested staff provide a report listing all projects that are to be completed under Measure A, provide a status of where they are in the process, and when they are planned to move forward; 5) continued public communication regarding project status; 6) review and comparison of financial statements; 7) suggested a more sophisticated marketing strategy through the report to address public concerns of VTA asking for additional tax funds; and 8) requested audit fact sheet on procedures of the audit and what is included.

**On order of Chairperson Wadler** and there being no objection, the Committee received a briefing from the 2000 Measure A Citizens Watchdog Committee's independent compliance auditor on the draft audit plan and schedule for performing the compliance audit of FY15.

## **CITIZENS ADVISORY COMMITTEE REGULAR AGENDA**

### **13. Update on Caltrain Modernization Program**

Casey Fromson, External Affairs, CalMods Program, provided an update and a presentation entitled "Caltrain Modernization Program Update," highlighting: 1) Caltrain System Map; 2) Ridership Growth; 3) 2016 Top Trains (Northbound); 4) At Capacity Today; 5) Regional Transportation Needs; 6) Caltrain Modernization Program; 7) Project Description; 8) Key Regional Benefits (2040); 9) Service Benefits; 10) Major Contracts and Funding; 11) Electrification Infrastructure Contract; 12) Electric Train (EMU) Contract; 13) Funding Update; 14) Electric Train (EMU) Policy Discussion; 15) Bathrooms; 16) Board Action (July 2015); 17) Public Feedback Electric Trains; 18) Technical Information; 19) American Disability Act (ADA) Considerations; 20) Bathrooms at Stations; 21) Information Items; 22) Bicycles; 23) Bicycle Elements; 24) Additional Doors; 25) Dual Doors; 26) Interior Lift Example; 27) Schedule Refinement; and 28) Next Phase of Modernization..

Member Hashimoto arrived at 4:33 p.m. and took his seat.

Ms. Fromson requested the Committee provide feedback on the addition of one bathroom per train.

Members of the Committee discussed the following: 1) internal boarding lift; 2) expressed support for level boarding; 3) discussed dual boarding; 4) expressed support for adding a bathroom in each car; 5) queried about full electrification of the system; 6) switching at the Diridon Station; 7) Caltrain blending with High Speed Rail (HSR); and 8) queried about the Gilroy extension.

**On order of Chairperson Wadler** and there being no objection, the Committee received an update and provided input on key elements of the Caltrain Modernization Program.

**14. Potential ½-Cent 30-Year Sales Tax Measure**

Scott Haywood, Policy and Community Relations Manager, provided an overview of the staff report, and a presentation entitled “Envision Silicon Valley (ESV),” highlighting: 1) VTA Board Workshop; 2) Tax Measure Basics; 3) Funding Allocation – Staff Recommendation; 4) Bay Area Rapid Transit (BART) Phase II; 5) ESV – BART Silicon Valley; 6) BART Phase II Scores; 7) Bicycle and Pedestrian Program; 8) ESV – Countywide Bicycle and Pedestrian Program/Potential Bike Superhighway Corridors; 9) Bicycle and Pedestrian Program Scores; 10) Caltrain Capacity Improvements; 11) ESV – Caltrain Improvements; 12) Caltrain Capacity Improvements Scores; 13) Caltrain Grade Separations; 14) ESV – Caltrain Grade Separation; 15) Caltrain Grade Separations Scores; 16) County Expressways; 17) ESV – Expressway Tier 1 Projects; 18) County Expressways Scores; 19) Highway Program; 20) ESV – Highway Projects; 21) Highway Program Scores; 22) Local Streets and Roads; 23) ESV – Local Streets and Roads; 24) State Route 85 Corridor; 25) ESV – Transit Solutions for State Route (SR) 85 Corridor; 26) Transit Operations & Amenities; 27) ESV – Transit Network; 28) Transit Operations & Amenities Scores; 29) ESV – All Programs; 30) Potential Measure; and 31) Next Steps.

Members of the Committee discussed the following: 1) expressed support and acknowledged the hard work to reach this point; 2) suggested capital projects are good for Santa Clara County’s economy and may be matched by federal funds; 3) queried about a citizen’s oversight committee; 4) suggested funding categories be listed as percentages; and 5) expressed support for the Complete Streets project.

Mr. Haywood thanked the Committee for their work on Envision Silicon Valley.

**M/S/C (Ramirez/Schulter)** to recommend that the Board of Directors adopt the framework for a ½-cent 30-year sales tax measure and place measure on the November 2016 ballot. Further, the Committee expressed their support for Complete Streets, as amended.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ramirez, Member
<b>SECONDER:</b>	Schulter, Member
<b>AYES:</b>	Blaylock, Brownley, Fredlund, Hadaya, Hashimoto, Hughan, Powers, Ramirez, Rogers, Schmoll, Schulter, Tebo, Wadler
<b>NOES:</b>	None
<b>ABSENT:</b>	Chang, Elias, Morrow

**15. Measure A Project Funding Recommendation**

John Ristow, Director of Planning & Program Development, provided an overview of the staff report.

Members of the Committee discussed the following: 1) expressed support for double tracking; 2) Airport People Mover funding partners; 3) expressed support for the simplest and most direct route for the Airport People Mover; and 4) projected revenue needed to complete projects.

**M/S/C (Hadaya/Powers)** to recommend that the Board of Directors modify the FY16/17 VTA Budget 2000 Measure A Transit Improvements Program and appropriate Measure A funds to projects.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Hadaya, Member
<b>SECONDER:</b>	Powers, Member
<b>AYES:</b>	Blaylock, Brownley, Fredlund, Hadaya, Hashimoto, Hughan, Powers, Ramirez, Rogers, Schmoll, Schuler, Tebo, Wadler
<b>NOES:</b>	None
<b>ABSENT:</b>	Chang, Elias, Morrow

**16. Network Concepts for the Transit Ridership Improvement Program**

Member Schmoll left the meeting at 5:35 p.m.

Ying Smith, Transportation Planning Manager, provided the staff report, and a presentation entitled “Next Network Concepts,” highlighting: 1) Transit Ridership Improvement Program (TRIP) – VTA’s Next Network (2017) Goals; 2) Ridership-Coverage Balance is Key Choice; 3) The Purpose of Public Transit; 4) Network 70 Map; 5) Network 80 Map; 6) Network 90 Map; 7) Transit Access – Current; 8) Transit Access – Network 70; 9) Transit Access – Network 80; 10) Transit Access – Network 90; 11) Access to Jobs; 12) Access for Residents; 13) Transit Access for Existing Riders; 14) Next Steps; and 15) Dedicated Project Web Site – [www.nextnetwork.vta.org](http://www.nextnetwork.vta.org)

Members of the Committee discussed the following: 1) how Network 90 would affect transit dependent customers; 2) ridership projections; 3) other transit agencies’ level of subsidy in comparison to VTA; 4) expressed interest in other agencies’ subsidy levels broken down by different ridership-coverage balance levels; and 5) queried if the calculations on residents access to transit was based on today’s land use.

**On order of Chairperson Wadler** and there being no objection, the Committee received a report on the Transit Ridership Improvement Program's network concepts.

**The Agenda was taken out of order.**

**10. Development Review Quarterly Report for Jan-March 2016**

Rob Cunningham, Transportation Planner, provided a brief overview of the staff report.

**On order of Chairperson Wadler** and there being no objection, the Committee received the Development Review Quarterly Report for January to March 2016.

**17. Review Current Citizens Advisory Committee Membership Structure**

Mr. Flynn provided an overview of the staff report. He stated the Committee established the ad hoc Membership Structure Subcommittee to review the existing CAC membership structure to determine if it is optimally configured to best represent the Board of Directors and citizens of Santa Clara County.

Member Tebo expressed the subcommittee's concern that open lines of communication between the public and the Committee has not been a high priority. He read the Committee Mission Statement "*The VTA CAC provides a communication channel for transportation stakeholders and residents of the county by providing input, analysis, perspective and timely recommendations prior to VTA Board of Director action on transportation policy issues and initiatives.*"

Mr. Tebo stated there are representative redundancies and queried if the Committee is missing good communication from unrepresented groups in the community. He suggested three groups that may benefit from representation and provide valuable insight to the Community are: 1) Associated Students; 2) major sports and entertainment vendors, and; 3) major medical facilities.

Mr. Flynn stated the item would be agendaized for a serious discussion at a future meeting.

**On order of Chairperson Wadler** and there being no objection, the Committee reviewed and discussed the current Citizens Advisory Committee membership structure.

**COMBINED CAC AND CITIZENS WATCHDOG COMMITTEE ITEMS**

**18. Citizens Advisory Committee and Citizens Watchdog Committee Work Plan**

The Committee agreed there would be no June or July Committee meeting.

Chairperson Wadler requested that, upon completion, the Audit Report be emailed to the Committee for review.

Members of the Committee established a Marketing Subcommittee to review the Audit Report and make recommendations for an appropriate marketing strategy. Vice Chairperson Fredlund volunteered to Chair the Subcommittee, and Member Powers and Member Hashimoto volunteered to assist.

Vice Chairperson Fredlund requested staff notify the VTA Marketing Department that the Committee will need their assistance.

Mr. Flynn announced the Public Hearing is tentatively scheduled for September, 2016, depending on the Auditor's Report.

**On order of Chairperson Wadler** and there being no objection, the Committee reviewed the Citizens Advisory Committee and Citizens Watchdog Committee Work Plans.

## **OTHER**

### **19. ANNOUNCEMENTS**

There were no Announcements.

### **20. ADJOURNMENT**

**On order of Chairperson Wadler** and there being no objection, the meeting was adjourned at 6: 23p.m.

Respectfully submitted,

Anita McGraw, Board Assistant  
VTA Office of the Board Secretary