



**CITIZENS ADVISORY
COMMITTEE
and
2000 MEASURE A CITIZENS WATCHDOG
COMMITTEE**

Wednesday, March 7, 2018

MINUTES

CALL TO ORDER

The Regular Meeting of the Citizens Advisory Committee (CAC)/2000 Measure A Citizens Watchdog Committee (CWC) was called to order at 4:04 p.m. by Chairperson Fredlund in Conference Room B-106, VTA River Oaks Campus, 3331 North First Street, San Jose, California.

1. ROLL CALL

Attendee Name	Title	Represents	Status
Aboubacar Ndiaye	Member	South Bay AFL-CIO Labor Council	Absent
Stephen Blaylock	Member	Mass Transit Users	Present
Aneliza Del Pinal	Member	Senior Citizens	Absent
Chris Elias	Vice Chairperson	Environmentalists	Present
Sharon Fredlund	Chairperson	BOMA Silicon Valley	Present
William Hadaya	Member	SCC Chambers of Commerce Coalition	Present
Ray Hashimoto	Member	Homebuilders Assn. of No. CA	Present
Aaron Morrow	Member	Disabled Community	Present
Matthew Quevedo	Member	Silicon Valley Leadership Group	Present
Connie Rogers	Member	South County Cities	Present
Martin Schulter	Member	Disabled Persons	Present
Noel Tebo	Member	San Jose	Present
Herman Wadler	Member	Bicyclists & Pedestrians	Present

A quorum was not present and a Committee of the Whole was declared.

2. ORDERS OF THE DAY

There were no Orders of the Day.

3. PUBLIC PRESENTATIONS:

Blair Beekman, Interested Citizen, expressed concern with regard to the City of San Jose Downtown Association Project "Bigbelly Smart Trash Can System," noting the data collection technology is intrusive and unnecessary.

Member Hadaya arrived at the meeting at 4:07 p.m. and took his seat.

Member Tebo arrived at the meeting and took his seat at 4:08 p.m.
and a quorum was established.

4. Committee Staff Report

Aaron Quigley, Senior Policy Analyst and Staff Liaison, provided a report, highlighting: 1) actions the VTA Board of Directors (Board) took at their March 1, 2018 meeting; 2) VTA's BART Silicon Valley – Phase 1; 3) VTA's 2017 Annual Report; 4) upcoming State Route (SR) 87 Corridor Study Survey; 5) Santa Clara Caltrain Station Pedestrian Undercrossing was named the 2018 Golden State Award Winner by the American Council of Engineering Companies (ACEC) and; 6) Countywide Bike Plan.

On order of Chairperson Fredlund and there being no objection, the Committee received the Committee Staff Report.

5. Chairperson's Report

Chairperson Fredlund reported the following: 1) VTA Board recognized 2017 Advisory Committee Chairpersons at their March meeting; 2) VTA's first Ad Hoc Financial Stability Committee meeting to be held Friday, March 9, 2018 at 3:00 p.m. in the VTA River Oaks Auditorium. Member Hashimoto will serve as the CAC/CWC representative on the Ad Hoc Committee. Chairperson Fredlund will serve as alternate. Members Hadaya and Ndiaye will also serve on the Ad Hoc Committee representing other constituencies.

6. Committee for Transportation Mobility and Accessibility

Member Morrow reported that staff met with the CTMA chair and vice chair to discuss upcoming format changes to the CTMA work plan and staff reports which will provide better fluidity and understanding for those with visual impairments.

On order of Chairperson Fredlund and there being no objection, the Committee received the Committee for Transportation Mobility and Accessibility Report.

7. Bicycle and Pedestrian Advisory Committee

There was no Bicycle and Pedestrian Advisory Committee (BPAC) Report.

Public Comment

Mr. Beekman referenced San Jose's Project Zero, and commented on the opportunity for transparency and understanding through the use of technology in the community.

**COMBINED CAC AND 2000 MEASURE A CITIZENS WATCHDOG
COMMITTEE CONSENT AGENDAS**

8. Regular Meeting Minutes of January 10, 2018

M/S/C (Wadler/Schulter) to approve the Regular Meeting Minutes of January 10, 2018.

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

9. Regular Meeting Minutes of February 7, 2018

M/S/C (Wadler/Schulter) to approve the Regular Meeting Minutes of February 7, 2018.

10. VTP Highway Program Semi-Annual Report Ending October 31, 2017

M/S/C (Wadler/Schulter) to receive the Valley Transportation Plan 2040 (VTP), Semi-Annual Report Ending October 31, 2017.

11. Transit Operations Performance Report – Q2 FY 2018

M/S/C (Wadler/Schulter) to receive the FY2018 Second Quarter Transit Operations Performance Report.

RESULT:	APPROVED [UNANIMOUS] (<u>Consent Agenda Item #8-11</u>)
MOVER:	Wadler, Member
SECONDER:	Schulter, Member
AYES:	Blaylock, Elias, Fredlund, Hadaya, Hashimoto, Morrow, Rogers, Schulter, Tebo, Wadler
NOES:	None
ABSENT:	Del Pinal, Ndiaye, Quevedo

2000 MEASURE A CITIZENS WATCHDOG COMMITTEE REGULAR AGENDA

There were no items for the 2000 Measure A Citizens Watchdog Committee Regular Agenda.

Member Quevedo arrived at the meeting at 4:31 p.m. and took his seat.

CITIZENS ADVISORY COMMITTEE REGULAR AGENDA

12. Transit Service Guidelines Policy Update

Jason Tyree, Senior Project Manager, provided a brief overview of the staff report, and a presentation entitled “Transit Service Guidelines 2018 Policy Update,” highlighting: 1) Background: 2007 Transit Sustainability Policy; 2) Update: 2018 Transit Service Guidelines; 3) Document Elements; 4) Reflects VTA’s New Family of Services; 5) Incorporates: The Ridership Recipe; 6) Establishes Route Design Guidelines; 7) Revises Stop Spacing Guidelines; 8) Revises Service Span Guidelines; 9) Revises Service Frequency Guidelines; 10) Revises Service Productivity Guidelines; 11) Establishes New Quarterly Performance Monitoring Program, and; 12) Summary of Update.

M/S/C (**Hadaya/Hashimoto**) to recommend that the VTA Board of Directors adopt a new *Transit Service Guidelines* policy that establishes a revised framework to objectively monitor and evaluate VTA's transit services, develop service change recommendations, and develop annual service plans that move VTA toward achieving the Strategic Plan's goal of providing fast, frequent, and reliable Transit.

RESULT:	APPROVED [UNANIMOUS] Agenda Item #12
MOVER:	Hadaya, Member
SECONDER:	Hashimoto, Member
AYES:	Blaylock, Elias, Fredlund, Hadaya, Hashimoto, Morrow, Quevedo, Rogers, Schuler, Tebo, Wadler
NOES:	None
ABSENT:	Del Pinal, Ndiaye

13. Amend CAC Bylaws to Modify the Membership Structure

Mr. Quigley thanked the Committee Membership Composition Subcommittee for their hard work and stated the Subcommittee was established to review the existing CAC membership structure to determine if it is optimally configured to best represent the Board of Directors and citizens of Santa Clara County.

Chairperson Fredlund noted Committee comments will be incorporated into the staff report which moves forward to the Governance and Audit Committee.

Stephen Flynn, Senior Policy Analyst, provided an overview of the staff report, highlighting: 1) Section 1 - Application and Appointment Process, and; 2) Section 2 - Term of Office.

Members of the Committee and staff discussed the following: 1) expressed support for two (2) consecutive four (4) year terms, instead of three (3) year terms; 2) members who serve two consecutive terms must take a one term hiatus to be considered for reappointment; 3) expressed concern about the loss of the historical and institutional knowledge under the new membership structure which would result in an approximately 80% turnover of current membership if implemented as proposed; 4) need for fresh perspective and new ideas; 5) application process should be competitive; 6) expressed concern with term limits, and; 7) expressed concern with the proposed term of office commencing with member appointment, as opposed to the term having a fixed starting date (for example, January 1st) and its effect on the staggering of members.

Mr. Flynn provided an overview of Section 3 – Membership Categories and Provisions.

Members of the Committee and staff discussed the following: 1) expressed support for broad category flexibility; 2) expressed support for temporarily retaining a small number of current committee members to provide continuity during the transition period; 3) importance of increased communication, and; 4) suggested that following implementation, the Committee consult with staff on a periodic basis regarding membership structure and committee make up.

Mr. Flynn provided an overview of Section 4 – Implementation.

Members of the Committee and staff discussed the following: 1) recruitment; 2) noted the importance of South County (rural transportation) representation; 3) requested staff to report on the implications of implementing the new membership structure by June of 2019; 4) include current membership tenure in the staff report; 5) additional

implementation details and strategies are needed, and; 6) suggested the Governance and Audit Committee review the Committee's modification recommendation.

Chairperson Fredlund stated the Committee will vote on Section 1 – Application and Appointment Process; Section 2 – Term of Office, and; Section 3 – Membership Categories and Provisions only.

Elaine Baltao, Board Secretary, clarified Section 4 - Implementation, indicating that details on the application and selection processes will be presented to the Committee in the summer of 2018 for further input.

M/S/C (Tebo/Rogers) on a vote of 9 ayes to 0 noes to 2 abstentions, as amended, to recommend that the VTA Board of Directors amend the bylaws for the Citizens Advisory Committee to modify the membership structure and certain associated provisions. Further, approve Attachment 13.a, VTA Staff Recommended Modifications CAC Bylaws Membership Structure and Provisions, Section 1 – Application and Appointment Process; Section 2 – Term of Office with the change to (2) consecutive four year terms, and; Section 3 – Membership Categories and Provisions. Section 4 - Implementation, application and selection process details will return to the Committee in the summer of 2018 for further Committee input. Members Quevedo and Wadler abstained.

APPROVED	APPROVED [AS AMENDED] Agenda Item #13
MOVER:	Tebo, Member
SECONDER:	Rogers, Member
AYES:	Blaylock, Elias, Fredlund, Hadaya, Hashimoto, Morrow, Rogers, Schuler, Tebo
NOES:	None
ABSTENTION:	Quevedo, Wadler
ABSENT:	Del Pinal, Ndiaye

COMBINED CAC AND CITIZENS WATCHDOG COMMITTEE ITEMS

14. Citizens Advisory Committee and Citizens Watchdog Committee Work Plans

Mr. Flynn reported the certified public accountants firm Macias, Gini & O’Connell, LLP (MGO) has completed their yearly compliance audit for the 2000 Measure A Citizens Watchdog Committee. The final report will be presented at the April 2018 meeting.

Member Elias referenced the March 1, 2018, State Route (SR) 85 Policy Advisory Board (PAB) chairperson’s report presented at the Board meeting which stated in May, 2017, the VTA Board approved using 2000 Measure A funds for the first task of the transit guideway study. Member Elias requested the CWC audit firm be made aware of the use of 2000 Measure A funds for tracking purposes.

Member Hashimoto noted the City of Santa Clara has been holding community workshops for the El Camino Real Specific Plan. He requested the matter be added to the work plan as there may be future transit station improvements needed.

Member Tebo expressed concern that there will be no extra service provided for Avaya Events. He requested the matter be added to the work plan for further discussion.

On order of Chairperson Fredlund and there being no objection, the Committee reviewed the Citizens Advisory Committee and Citizens Watchdog Committee Work Plans.

OTHER

15. ANNOUNCEMENTS

Chairperson Fredlund announced Building Owners and Managers Association (BOMA) is working with the Downtown Association as part of BART Phase II in an effort to bring together a group to consider mitigation measures during construction. Chairperson Fredlund invited Committee Members to add their names to the distribution list if they would like more information.

16. ADJOURNMENT

On order of Chairperson Fredlund and there being no objection, the meeting was adjourned at 6:01 p.m.

Respectfully submitted,

Anita McGraw, Board Assistant
VTA Office of the Board Secretary