



**CITIZENS ADVISORY  
COMMITTEE  
and  
2000 MEASURE A CITIZENS WATCHDOG  
COMMITTEE**

Wednesday, January 10, 2018

**MINUTES**

**CALL TO ORDER**

The Regular Meeting of the Citizens Advisory Committee (CAC)/2000 Measure A Citizens Watchdog Committee (CWC) was called to order at 4:02 p.m. by Chairperson Wadler in Conference Room B-106, VTA River Oaks Campus, 3331 North First Street, San Jose, California.

**1. ROLL CALL**

<b>Attendee Name</b>	<b>Title</b>	<b>Represents</b>	<b>Status</b>
Aboubacar Ndiaye	Member	South Bay AFL-CIO Labor Council	Present
Stephen Blaylock	Member	Mass Transit Users	Present
Aneliza Del Pinal	Member	Senior Citizens	Present
Chris Elias	Vice Chairperson	Environmentalists	Present
Sharon Fredlund	Chairperson	BOMA Silicon Valley	Present
William Hadaya	Member	SCC Chambers of Commerce Coalition	Absent
Ray Hashimoto	Member	Homebuilders Assn. of No. CA	Present
Aaron Morrow	Member	Disabled Community	Present
Matthew Quevedo	Member	Silicon Valley Leadership Group	Present
Connie Rogers	Member	South County Cities	Present
Martin Schulter	Member	Disabled Persons	Present
Noel Tebo	Member	San Jose	Present
Herman Wadler	Member	Bicyclists & Pedestrians	Present

**A quorum was present.**

**2. ORDERS OF THE DAY**

Chairperson Wadler noted staff requested **Agenda Item #15**, Vehicle Registration Fee (VRF) Annual Report, be removed from the Regular Agenda and placed on the Consent Agenda.

Member Tebo arrived at the meeting at 4:04 p.m. and took his seat.

### 3. **PUBLIC PRESENTATIONS:**

There were no Public Presentations.

### 4. **Committee Staff Report**

Aaron Quigley, Senior Policy Analyst and Staff Liaison, introduced Nuria I. Fernandez, General Manager and CEO.

- **Report from the General Manager**

Ms. Fernandez reviewed the 2017 accomplishments and briefly discussed the priorities for 2018.

Members of the Committee and staff discussed the following: 1) congratulated VTA on the safety award; 2) light rail accidents and the increased public safety awareness campaigns to avoid future accidents; 3) revenue projections and deficit reduction; 4) cyber security program, and; 5) California Public Utilities Commission (CPUC) Audit and VTA's development of standard operating procedures.

Mr. Quigley reported on actions the VTA Board of Directors (Board) took at their January 4, 2018 meeting, highlighting the following: 1) approved VTA's 2018 Legislative Program that guides VTA's advocacy efforts at the federal, state and regional levels; 2) awarded contract with Allied Telesis to install new mobile closed-circuit TV (CCTV) systems for 99 light rail car vehicles; 3) VTA fare and service changes for 2018, and; 4) State Route (SR) 85 Corridor Study is moving forward.

**On order of Chairperson Wadler** and there being no objection, the Committee received the Committee Staff Report.

### 5. **Chairperson's Report**

Chairperson Wadler introduced new Committee Member Aboubacar Ndiaye, representing South Bay, AFL-CIO Labor Council.

Chairperson Wadler reported the following: 1) the Committee will recognize former CAC Member Charlotte Powers at the February 2018 CAC meeting; and 2) VTA has a yearly leadership meeting for Committee chairpersons and vice chairpersons, and noted management encourages committee feedback.

### 6. **Committee for Transportation Mobility and Accessibility**

Member Morrow reported the following: 1) visited the new Access Paratransit Eastridge Loop Facility, and; 2) expressed concern with current Access Paratransit contractor not meeting some of the on-time performance goals.

Member Tebo requested an update on the status of the fencing project along light rail tracks.

**On order of Chairperson Wadler** and there being no objection, the Committee received the Committee for Transportation Mobility and Accessibility Report.

7. **Bicycle and Pedestrian Advisory Committee**

There was no Bicycle and Pedestrian Advisory Committee (BPAC) Report.

**COMBINED CAC AND 2000 MEASURE A CITIZENS WATCHDOG COMMITTEE CONSENT AGENDAS**

8. **Regular Meeting Minutes of November 8, 2017**

M/S/C (Fredlund/Hashimoto) to approve the Regular Meeting Minutes of November 8, 2017.

9. **CAC 2017 Year-End Attendance Report**

M/S/C (Fredlund/Hashimoto) to receive the Citizens Advisory Committee (CAC) 2017 Year-End Attendance Report.

15. **Vehicle Registration Fee (VRF) Annual Report**

M/S/C (Fredlund/Hashimoto) to receive the Vehicle Registration Fee (VRF) Annual Report.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS] (<u>Consent Agenda Item #8-9 and 15</u>)</b>
<b>MOVER:</b>	Fredlund, Member
<b>SECONDER:</b>	Hashimoto, Member
<b>AYES:</b>	Blaylock, Del Pinal, Elias, Fredlund, Hashimoto, Morrow, Ndiaye, Quevedo, Rogers, Schuler, Tebo, Wadler
<b>NOES:</b>	None
<b>ABSENT:</b>	Hadaya

**The Agenda was taken out of order.**

**CITIZENS ADVISORY COMMITTEE REGULAR AGENDA**

13. **CAC Election Process for 2018 Committee Leadership: Conduct Elections**

Stephen Flynn, Senior Management Analyst and Advisory Committee Coordinator, provided a brief overview of the election process.

Member Tebo reiterated that the Nomination Subcommittee nominated the following slate of candidates for the 2018 elections: 1) Vice Chairperson Sharon Fredlund for Chairperson; and 2) Member Chris Elias for Vice Chairperson.

Chairperson Wadler opened the nominations from the floor for the position of Chairperson for 2018.

M/S/C (Tebo/Hashimoto) to close nominations and elect Sharon Fredlund as Chairperson for 2018.

**NOTE:** M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

**RESULT:** APPROVED [UNANIMOUS] Agenda Item #13 - 2018 Chairperson  
**MOVER:** Tebo, Member  
**SECONDER:** Hashimoto, Member  
**AYES:** Blaylock, Del Pinal, Elias, Fredlund, Hashimoto, Morrow, Ndiaye, Quevedo, Rogers, Schuler, Tebo, Wadler  
**NOES:** None  
**ABSENT:** Hadaya

On behalf of VTA Staff, Mr. Flynn extended thanks to Members Wadler and Fredlund for their service to VTA and the community.

Chairperson Wadler opened nominations from the floor for the position of Vice Chairperson for 2018.

**M/S/C (Hashimoto/Tebo)** to close nominations and elect Chris Elias as Vice Chairperson for 2018.

**RESULT:** APPROVED [UNAN.] Agenda Item #13 - 2018 Vice Chairperson  
**MOVER:** Hashimoto, Member  
**SECONDER:** Tebo, Member  
**AYES:** Blaylock, Del Pinal, Elias, Fredlund, Hashimoto, Morrow, Ndiaye, Quevedo, Rogers, Schuler, Tebo, Wadler  
**NOES:** None  
**ABSENT:** Hadaya

Member Wadler relinquished his seat to newly elected Chairperson Fredlund.

## **2000 MEASURE A CITIZENS WATCHDOG COMMITTEE REGULAR AGENDA**

### **10. Independent Auditor Initiation of Compliance Audit of FY17**

Eugene Ma, CPA/Partner of Certified Public Accounting (CPA) firm of Macias, Gini and O'Connell, LLP (MGO), provided a presentation entitled "Citizens Watchdog Committee of the 2000 Measure A Transit Improvement Program FY Ended June 30, 2017," highlighting: 1) Agenda; 2) Responsibilities; 3) Risk-based audit approach; 4) Audit timeline, and; 5) Questions.

Members of the Committee and Mr. Ma discussed the following: 1) sample selection process, and; 2) the risk assessment process includes reviewing any available public information as well as internal audit reports.

**On order of Chairperson Fredlund** and there being no objection, the Committee received a briefing from the 2000 Measure A Citizens Watchdog Committee's independent compliance auditor on the draft audit plan and schedule for performing the compliance audit of FY17.

**11. Citizens Watchdog Committee's ballot-specified duties, responsibilities and limitations**

Stephen Flynn, Advisory Committee Coordinator, provided a brief overview of the staff report.

Members of the Committee and staff discussed methods of communication and distribution to the public, including social media.

**On order of Chairperson Fredlund** and there being no objection, the Committee received the annual review of the Citizens Watchdog Committee's ballot-specified duties, responsibilities and limitations.

**12. VTA's BART Silicon Valley Program Semi-Annual Update**

Dennis Ratcliffe, Deputy Director, SVRT/BART Capital Program, provided an overview of the staff report and a presentation entitled "BART Silicon Valley Program Semi-Annual Update," highlighting: 1) SVRT Program Cost Summary; 2) Berryessa Extension Summary Schedule; 3) Status of Contracts; 4) Milpitas Station Construction Progress; 5) Berryessa Station Construction Progress; 6) Phase II Extension Activities, and; 7) Barcelona Metro Line 9 Tour.

Members of the Committee and staff discussed the following: 1) the Federal Transit Administration (FTA) has not expressed concern with a two or three month extension of the June 2018 project completion date; 2) new BART cars to be deployed this year throughout the BART system; 3) it would be helpful to add the percentage completed on the forecast spreadsheet; 4) unallocated contingency; 5) Milpitas Parking Garage solar panel project, and; 6) thanked staff for their work on the project.

Member Morrow left the meeting at 5:33 p.m.

**On order of Chairperson Fredlund** and there being no objection, the Committee received VTA's BART Silicon Valley Program Semi-Annual Update.

**CITIZENS ADVISORY COMMITTEE REGULAR AGENDA (CONT.)**

**14. Core Connectivity Program Update**

Aiko Cuenco, Transportation Planner, provided an overview of the staff report and a presentation entitled "Core Connectivity Program Update," highlighting: 1) Background; 2) Findings; 3) Flexible Service Models = Low Productivity; 4) Microtransit Pilot Outcomes; 5) Program Implementation; 6) Demonstration Projects; 7) Grant Program for Community-Based Mobility Projects; 8) Mobility Toolkit, and; 9) Next Steps.

Members of the Committee and staff discussed the following: 1) VTA standard for bus boardings per hour and the ridership report that staff regularly prepares; 2) projects that may be eligible for 2016 Measure B funds under the Innovative Mobility Services and Programs, and; 3) collaboration opportunities for mobility solutions.

**On order of Chairperson Fredlund** and there being no objection, the Committee received the Core Connectivity Program Update.

15. **(Removed from the Regular Agenda and placed on the Consent Agenda)**

Receive the Vehicle Registration Fee (VRF) Annual Report.

16. **Potential Amendments to the Citizens Advisory Committee (CAC) Bylaws to Modify the Committee Membership Structure Recommended by the CAC Membership Composition Subcommittee**

Mr. Flynn provided an overview of the staff report. He stated the Committee Membership Composition Subcommittee was established to review the existing CAC membership structure to determine if it is optimally configured to best represent the Board of Directors and citizens of Santa Clara County.

Member Tebo provided an overview and a handout entitled "VTA Citizens Advisory Committee (CAC) Potential Amendments to Membership Structure Discussion."

Members of the Committee discussed the following: 1) thanked the Subcommittee for their work; 2) term limits; 3) suggested accepting applications rather than having Cities appoint members; 4) expressed support for a four year term, two consecutive terms and staggering; 5) committee structure, and; 6) noted efficiency issues with committees being too large or too small.

Member Blaylock left the meeting at 6:08 p.m.

**Public Comment**

Chris Giangreco, Winchester Orchard Neighborhood Association (WONA) Traffic Transportation Liaison, queried about the elimination of the West Valley Cities representation. Member Wadler clarified that all city representation would be eliminated, and the Committee would be restructured to allow for more public feedback.

Chairperson Fredlund noted the matter will be agendized at a future meeting for further discussion.

**On order of Chairperson Fredlund** and there being no objection, the Committee reviewed and discussed potential amendments to the Citizens Advisory Committee (CAC) bylaws to modify the committee membership structure recommended by the CAC Membership Composition Subcommittee.

**COMBINED CAC AND CITIZENS WATCHDOG COMMITTEE ITEMS**

17. **Citizens Advisory Committee and Citizens Watchdog Committee Work Plans**

**On order of Chairperson Wadler** and there being no objection, the Committee reviewed the Citizens Advisory Committee and Citizens Watchdog Committee Work Plans.

## **OTHER**

### **18. ANNOUNCEMENTS**

There were no Announcements.

### **19. ADJOURNMENT**

**On order of Chairperson Fredlund** and there being no objection, the meeting was adjourned at 6:21 p.m.

Respectfully submitted,

Anita McGraw, Board Assistant  
VTA Office of the Board Secretary