

Bicycle & Pedestrian Advisory Committee

Wednesday, November 8, 2017

MINUTES

CALL TO ORDER

The Regular Meeting of the Bicycle and Pedestrian Advisory Committee (BPAC) was called to order at 6:32 p.m. by Chairperson Hertan in Conference Room B-106, Santa Clara Valley Transportation Authority (VTA), 3331 North First Street, San José, California.

1. ROLL CALL

Attendee Name	Title	Representing	Status
Wes Brinsfield	Member	City of Los Altos	Present
Kristal Caidoy	Member	City of Milpitas	Present
Barry Chaffin	Member	City of Monte Sereno	Present
Susan Cretekos	Member	Town of Los Altos Hills	Present
Jaime Fearer	Vice Chairperson	City of San José	Present
Paul Goldstein	Member	City of Palo Alto	Present
Tom Granvold	Member	City of Santa Clara	Present
Bill Haskell	Member	City of Morgan Hill	Present
Peter Hertan	Chairperson	Town of Los Gatos	Present
Erik Lindskog	Member	City of Cupertino	Absent
Carolyn Schimandle	Member	City of Gilroy	Present
David Simons	Member	City of Sunnyvale	Present
Jim Stallman	Member	City of Saratoga	Present
Paul Tuttle	Member	City of Campbell	Present
Greg Unangst	Member	City of Mountain View	Present
Herman Wadler	Member	County of Santa Clara	Present
Colin Heyne	Ex-Officio Member	SV Bicycle Coalition	Present
Shiloh Ballard	Alt. Ex-Officio Member	SV Bicycle Coalition	n/a

A quorum was present.

2. ORDERS OF THE DAY

Staff requested that **Agenda Item #11**. Transportation Fund for Clean Air (TFCA) Project Status Report, be heard before **Agenda Item #10**. VTA Complete Streets Policy.

M/S/C (Haskell/Fearer) to accept the Orders of the Day.

RESULT:	ACCEPTED – Orders of the Day
MOVER:	Bill Haskell, Member
SECONDER:	Jaime Fearer, Vice Chairperson
AYES:	Brinsfield, Caidoy, Chaffin, Cretokos, Fearer, Goldstein, Granvold, Haskell, Hertan, Simons, Stallman, Tuttle, Unangst, Wadler
NOES:	None
ABSENT:	Lindskog, Schimandle

3. PUBLIC PRESENTATIONS

Tim Oey, Interested Citizen, expressed support for the following: 1) El Camino Real becoming a mixed use roadway; and 2) scheduling a CicLAvia event for the North County cities with VTA’s support.

Doug Muirhead, Interested Citizen, requested an update on bike collision avoidance.

Member Schimandle arrived and took her seat at 6:37 p.m.

4. Committee Staff Report

Lauren Ledbetter, Senior Transportation Planner and Staff Liaison, provided an overview of the written staff report highlighting the following: 1) the Pedestrian and Bicycle Group planners tour of completed and construction projects around the County; 2) 2016 Measure B Bike & Pedestrian Program Category update; 3) Countywide Bicycle Plan update; 4) Monthly Webinar on November 15, 2017 at noon on “Street Lighting – Best Practices and Innovations in Illumination Technology”; 5) VTA Board of Directors’ actions taken in October and November; 6) Electric Bus Prototype Delivery; 7) BART Berryessa Extension Progress; 8) Breast Cancer Awareness Walk; 9) Regional Business Diversity Programs; 10) Donation of Community Buses; 11) VTA Access Paratransit Move to Eastridge Loop; 12) State Route 85 Transit Guideway Study Community Meetings; and 13) Tamien Station Joint Development Project Community Meeting.

The Committee discussed the following: 1) Caltrans District 4 Bike Plan; 2) Joint Development; 3) inventory of VTA property; and 4) hydrogen fuel cell powered buses.

On order of Chairperson Hertan, and there being no objection, the Committee received the Committee Staff Report.

5. Santa Clara County Staff Report

Ellen Talbo, County Transportation Planner, provided a brief report, highlighting: 1) San Tomas Expressway Widening Project; and 2) Page Mill Road/Interstate 280 Interchange.

On order of Chairperson Hertan, and there being no objection, the Committee received the Santa Clara County Staff Report.

6. Chairperson’s Report

Chairperson Hertan expressed interest in a ridership feedback app and forming a subcommittee to look into what other transit agencies are doing in California.

CONSENT AGENDA

7. **Regular Meeting Minutes of September 13, 2017**

M/S/C (Simons/Wadler) to approve the Regular Meeting Minutes of September 13, 2017.

8. **Development Review Quarterly Report for July-September 2017**

M/S/C (Simons/Wadler) to receive the Development Review Quarterly Report for July to September 2017.

RESULT:	APPROVED – Consent Agenda Items #7-8
MOVER:	David Simons, Member
SECONDER:	Herman Wadler, Member
AYES:	Brinsfield, Caidoy, Chaffin, Cretekos, Fearer, Goldstein, Granvold, Haskell, Hertan, Schimandle, Simons, Stallman, Tuttle, Unangst, Wadler
NOES:	None
ABSENT:	Lindskog

REGULAR AGENDA

9. **Election Process for 2018 Advisory Committee Leadership: Appoint Nomination Subcommittee**

Stephen Flynn, Advisory Committee Coordinator, provided a brief overview of the staff report.

M/S/C (Brinsfield/Unangst) to appoint Members Simons and Stallman as the nomination subcommittee to identify Committee members interested in serving as the chairperson or vice chairperson for 2018.

RESULT:	APPROVED – Agenda Item #9
MOVER:	Wes Brinsfield, Member
SECONDER:	Greg Unangst, Member
AYES:	Brinsfield, Caidoy, Chaffin, Cretekos, Fearer, Goldstein, Granvold, Haskell, Hertan, Schimandle, Simons, Stallman, Tuttle, Unangst, Wadler
NOES:	None
ABSENT:	Lindskog

11. **TFCA Project Status Report**

Marcella Rensi, Deputy Director of Programming and Congestion Management, provided a brief overview of the status of Santa Clara County Transportation Fund for Clean Air (TFCA) projects.

Discussion ensued on TFCA projects.

On order of Chairperson Hertan, and there being no objection, the Committee reviewed the status of ongoing Santa Clara County Transportation Fund for Clean Air (TFCA) Program Manager Fund projects.

10. VTA Complete Streets Policy

Ms. Ledbetter provided an overview of VTA’s Complete Streets Policy.

Members of the Committee discussed the following: 1) continuity of projects crossing jurisdiction lines; and 2) determining future needs.

Members of the Committee requested the following changes to the Complete Streets Policy: 1) language consistency; and 2) using stronger language.

M/S/C (Hertan/Unangst) to defer making a recommendation on the Complete Streets Policy, so that the Committee’s suggestions can be incorporated or an explanation be provided of why the changes were not included.

RESULT:	APPROVED – Agenda Item #10
MOVER:	Wes Brinsfield, Member
SECONDER:	Greg Unangst, Member
AYES:	Brinsfield, Caidoy, Chaffin, Cretekos, Fearer, Goldstein, Granvold, Haskell, Hertan, Schimandle, Simons, Stallman, Tuttle, Unangst, Wadler
NOES:	None
ABSENT:	Lindskog

OTHER

12. Reports from BPAC Subcommittees

- Travel Reimbursement Subcommittee

Mr. Flynn provided a report, noting that the subcommittee has proposed reimbursement be the equivalent of a day pass and not a round trip fare, which has support of General Counsel. The day pass reimbursement would require changing VTA’s Administrative Code.

- Complete Streets Subcommittee

There was no report.

- Best Practices for Transit Operators Training

Vice Chairperson Fearer restated the purpose of the subcommittee and indicated they will be meeting soon.

13. **Citizens Advisory Committee (CAC) and 2000 Measure A Citizens Watchdog Committee (CWC) Report**

Member Wadler provided a report, highlighting VTA's proposed Commuter Shuttle Program policy.

14. **BPAC Work Plan**

Ms. Ledbetter provided an overview of the BPAC Work Plan.

Members of the Committee requested adding the following to the Work Plan: 1) State Route 237 high occupancy toll lanes; 2) collision avoidance; and 3) new bus stop signage has information on one side.

15. **ANNOUNCEMENTS**

Ex-Officio Member Heyne announced that there are a series of events sponsored by 8 80 Cities, a non-profit organization bringing people together to enhance mobility and public spaces creating healthy communities, the week of November 6, 2017.

Member Granvold announced that the Santa Clara BPAC filled the three open seats.

Member Chaffin and his wife recently rode their bikes to the Mexican border.

Member Brinsfield announced that the Los Altos BPAC is now a Complete Streets Commission.

Member Wadler provided a brief update on the Santa Clara County Roads Commission.

Member Simons expressed concern about the Atria housing development in Sunnyvale being on the sidewalk with no landscape and is not pedestrian friendly. Mr. Simons mentioned that there are plans to change the landscaping.

Member Goldstein announced the following: 1) Palo Alto adopted guidelines for bike share companies to operate within the city; and 2) Stanford University's general use permit is under review as part of the renewal process.

Vice Chairperson Fearer provided a flyer for World Day of Remembrance on November 19, 2017, and encouraged Members to share with networks.

16. **ADJOURNMENT**

On order of Chairperson Hertan, and there being no objection, the meeting was adjourned at 8:19 p.m.

Respectfully submitted,

Thalia Young, Board Assistant
VTA Office of the Board Secretary