

BICYCLE & PEDESTRIAN ADVISORY COMMITTEE

Wednesday, September 13, 2017

MINUTES

CALL TO ORDER

The Regular Meeting of the Bicycle and Pedestrian Advisory Committee (BPAC) was called to order at 6:31 p.m. by Chairperson Hertan in Conference Room B-106, Santa Clara Valley Transportation Authority (VTA), 3331 North First Street, San José, California.

1. ROLL CALL

Attendee Name	Title	Representing	Status
Wes Brinsfield	Member	City of Los Altos	Present
Kristal Caidoy	Member	City of Milpitas	Present
Barry Chaffin	Member	City of Monte Sereno	Absent
Susan Cretekos	Member	Town of Los Altos Hills	Present
Jaime Fearer	Vice Chairperson	City of San José	Absent
Paul Goldstein	Member	City of Palo Alto	Present
Tom Granvold	Member	City of Santa Clara	Present
Bill Haskell	Member	City of Morgan Hill	Present
Peter Hertan	Chairperson	Town of Los Gatos	Present
Erik Lindskog	Member	City of Cupertino	Absent
Carolyn Schimandle	Member	City of Gilroy	Present
David Simons	Member	City of Sunnyvale	Present
Jim Stallman	Member	City of Saratoga	Present
Paul Tuttle	Member	City of Campbell	Present
Greg Unangst	Member	City of Mountain View	Present
Herman Wadler	Member	County of Santa Clara	Present
Colin Heyne	Ex-Officio Member	SV Bicycle Coalition	Present
Shiloh Ballard	Alt. Ex-Officio Member	SV Bicycle Coalition	n/a

A quorum was present.

2. ORDERS OF THE DAY

Staff requested that **Agenda Item #10**: Development Review Quarterly Report for April-June 2017 be heard before **Agenda Item #9**: 2016 Measure B Complete Streets Reporting Requirement: Draft Capital Project Complete Streets Checklist.

M/S/C (Stallman/Goldstein) to accept the Orders of the Day.

RESULT:	APPROVED – Orders of the Day
MOVER:	Jim Stallman, Member
SECONDER:	Paul Goldstein, Member
AYES:	Brinsfield, Caidoy, Cretekos, Goldstein, Herten, Simons, Stallman, Tuttle, Unangst, Wadler
NOES:	None
ABSENT:	Chaffin, Fearer, Haskell, Lindskog, Schimandle

3. **PUBLIC PRESENTATIONS:**

Betsy Megaw, Interested Citizen, made the following comments: 1) El Camino Real in Santa Clara will be repaved; and 2) the 10th Street train crossing is on San José’s list for pavement maintenance.

Members Schimandle and Haskell arrived and took their seats at 5:35 p.m.

4. **Committee Staff Report**

Lauren Ledbetter, Senior Transportation Planner and BPAC Staff Liaison, provided an overview of the written staff report.

Ex-Officio Member Heyne provided details about the 3rd annual Viva Calle San José on September 17, 2017.

- 2016 Measure B Update

Jane Shinn, Senior Management Analyst, provided an update highlighting: 1) the plaintiff on the 2016 Measure B lawsuit has appealed; hence, funds cannot be disbursed until the lawsuit is resolved; 2) VTA will continue to work on the program areas; and 3) the program guidelines will be considered by the VTA Board of Directors (Board) at their October 5, 2017 meeting.

Member Stallman commented on the State Route 237 Express Lanes project and requested the item be seen by the BPAC.

On order of Chairperson Herten, and there being no objection, the Committee received the Committee Staff Report.

5. **Santa Clara County Staff Report**

Ellen Talbo, County Transportation Planner, provided a brief report, highlighting: 1) the 2040 Expressway plan; and 2) the circulation mobility document.

Members of the Committee requested the following: 1) an update on Page Mill Road/Interstate 280 project; and 2) status update on planning and construction of the San Tomas Expressway project.

On order of Chairperson Hertan, and there being no objection, the Committee received the Santa Clara County Staff Report.

6. Chairperson's Report

There was no Chairperson's Report.

CONSENT AGENDA

7. Regular Meeting Minutes of August 9, 2017

M/S/C (Stallman/Goldstein) to approve the Regular Meeting Minutes of August 9, 2017.

RESULT:	APPROVED – Consent Agenda Item #7
MOVER:	Herman Wadler, Member
SECONDER:	Jim Stallman, Member
AYES:	Brinsfield, Caidoy, Cretekos, Goldstein, Haskell, Hertan, Schimandle, Simons, Stallman, Tuttle, Unangst, Wadler
NOES:	None
ABSENT:	Chaffin, Fearer, Lindskog

REGULAR AGENDA

8. Pedestrian Access to Transit Plan

Ms. Ledbetter provided an overview of the plan, noting changes made from previous version provided to the Committee.

Members of the Committee provided suggestions for enhancing the document for future versions and projects to potentially add.

M/S/C (Stallman/Simons) to recommend that the VTA Board of Directors adopt the Pedestrian Access to Transit Plan.

RESULT:	APPROVED – Consent Agenda Item #7
MOVER:	Jim Stallman, Member
SECONDER:	David Simons, Member
AYES:	Brinsfield, Caidoy, Cretekos, Goldstein, Haskell, Hertan, Schimandle, Simons, Stallman, Tuttle, Unangst, Wadler
NOES:	None
ABSENT:	Chaffin, Fearer, Lindskog

10. Development Review Quarterly Report for April-June 2017

Brent Pearse, Transportation Planner, provided a presentation entitled “Development Review Quarterly Report April - June 2017.”

Discussion ensued on the following: 1) integrating VTA's new GIS system with other systems at VTA and Member Agencies; and 2) other potential uses for the data.

On order of Chairperson Hertan, and there being no objection, the Committee received the Development Review Quarterly for April to June 2017.

9. **2016 Measure B Complete Streets Reporting Requirement: Draft Capital Project Complete Streets Checklist**

Ms. Ledbetter provided an overview of the draft Capital Project Complete Streets checklist.

Members of the Committee provided suggestions for improving the checklist and its usability.

Public Comment

Doug Muirhead, Interested Citizen, made the following comments: 1) a completed checklist provides a clear idea of complete streets; and 2) the checklist is valuable for the public as well as engineers.

On order of Chairperson Hertan, and there being no objection, the Committee discussed the Complete Streets Checklist for Capital Projects.

OTHER

11. **Reports from BPAC Subcommittees**

- Travel Reimbursement Subcommittee

Chairperson Hertan provided a report, highlighting: 1) the General Manager has approved a flat rate reimbursement plan; and 2) potentially adding a second mode of travel for reimbursement.

- Complete Streets Subcommittee

Ms. Ledbetter provided a report noting that the subcommittee will be involved with finalizing the checklist for capital projects.

- Best Practices for Transit Operators Training Subcommittee

There was no Best Practices for Transit Operators Training Subcommittee meeting.

On order of Chairperson Hertan, and there being no objection, the Committee received the BPAC Subcommittees reports.

12. **Citizens Advisory Committee (CAC) and 2000 Measure A Citizens Watchdog Committee (CWC) Report**

There was no CAC/CWC report.

13. **BPAC Work Plan**

Ms. Ledbetter provided an overview of the BPAC Work Plan distributed at the meeting, noting that Item 6: Countywide Bicycle Plan Proposed Projects and Programs in the queue will be removed.

Members of the Committee made the following comments: 1) remove Item 7: Discussion regarding improving communication between BPAC and Board of Directors from the queue; and 2) referenced Item 5: North San Jose Development Plan, and recommended that John Ristow, City of San Jose, provide an update on the item

On order of Chairperson Hertan, and there being no objection, the Committee reviewed the BPAC Work Plan.

14. **ANNOUNCEMENTS**

Member Schimandle announced that on September 30, 2017, Gilroy will hold a dedication of the bike repair station at the library.

Member Brinsfield made the following announcements: 1) Caltrain is moving ahead with the bikes on board redesign; and 2) the Los Altos City Council is in the process of transforming the BPAC to a Complete Streets Commission expanding the responsibilities of the group.

Member Haskell announced during the month of September 2017, Morgan Hill will be hosting several Friday evening family bike rides.

Member Stallman announced that Tour de Coop bike ride is on September 16, 2017.

Member Unangst announced that the City of Mountain View is rewriting the bicycle and pedestrian City Code.

Member Goldstein thanked Ms. Ledbetter for providing a presentation on the Countywide Bike Plan at the Palo Alto BPAC meeting, and recommended all cities do the same.

15. **ADJOURNMENT**

On order of Chairperson Hertan, and there being no objection, the meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Thalia Young, Board Assistant
VTA Office of the Board Secretary