

Bicycle & Pedestrian Advisory Committee

Wednesday, August 9, 2017

MINUTES

CALL TO ORDER

The Regular Meeting of the Bicycle and Pedestrian Advisory Committee (BPAC) was called to order at 6:31 p.m. by Chairperson Hertan in Conference Room B-106, Santa Clara Valley Transportation Authority (VTA), 3331 North First Street, San José, California.

1. ROLL CALL

Attendee Name	Title	Representing	Status
Wes Brinsfield	Member	City of Los Altos	Present
Kristal Caidoy	Member	City of Milpitas	Present
Barry Chaffin	Member	City of Monte Sereno	Present
Susan Cretekos	Member	Town of Los Altos Hills	Present
Jaime Fearer	Vice Chairperson	City of San José	Present
Paul Goldstein	Member	City of Palo Alto	Present
Bill Haskell	Member	City of Morgan Hill	Present
Peter Hertan	Chairperson	Town of Los Gatos	Present
Erik Lindskog	Member	City of Cupertino	Present
Carolyn Schimandle	Member	City of Gilroy	Present
David Simons	Member	City of Sunnyvale	Present
Jim Stallman	Member	City of Saratoga	Present
Paul Tuttle	Member	City of Campbell	Present
Greg Unangst	Member	City of Mountain View	Present
Herman Wadler	Member	County of Santa Clara	Present
Vacant	Member	City of Santa Clara	n/a
Colin Heyne	Ex-Officio Member	SV Bicycle Coalition	Absent
Shiloh Ballard	Alt. Ex-Officio Member	SV Bicycle Coalition	Absent

A quorum was present.

2. ORDERS OF THE DAY

There were no Orders of the Day.

3. PUBLIC PRESENTATIONS:

There were no Public Presentations.

CONSENT AGENDA

4. Regular Meeting Minutes of May 10, 2017

Member Stallman requested the following corrections to the May 10, 2017, Regular Meeting Minutes: 1) referenced **Agenda Item #16**: Reports from BPAC Subcommittees and requested that the last sentence read “stemmed from children traffic fatalities” instead of “stemmed from children being fatally injured in traffic fatalities”; 2) referenced **Agenda Item #10**: 2016 Measure B Complete Streets Reporting Requirements, and noted that Member Brinsfield thanked Lauren Ledbetter, Senior Transportation Planner and BPAC Staff Liaison, not him; and 3) inquired why **Agenda Item #6**: FY2017/18 TDA3 Project Priorities failed.

Member Goldstein requested the following corrections to the May 10, 2017, Regular Meeting Minutes: 1) referenced **Agenda Item #1**: Roll Call, and noted that the city each member represents was not included on roll call; and 2) referenced **Agenda Item #11**: VTA's Transit Operator Safety Training, and requested that the recommendation language read “specifically in regard to” and not “specifically in regards to” as written

Member Wadler expressed support for including the reason a motion fails. Ms. Ledbetter noted that a summary of the discussion is included on the memo when it goes to the VTA Board of Directors (Board).

RESULT:	APPROVED – Consent Agenda Item #4
MOVER:	Jim Stallman, Member
SECONDER:	Paul Goldstein, Member
AYES:	Brinsfield, Caidoy, Chaffin, Cretekos, Fearer, Goldstein, Haskell, Hertan, Lindskog, Stallman, Tuttle, Unangst, Wadler
NOES:	None
ABSENT:	Schimandle, Simons

5. Workshop Meeting Summary Minutes of July 12, 2017

Member Schimandle took her seat at 6:41 p.m.

Member Stallman requested that “National Park Service Anza” be added before “historic trail” on the July 12, 2017, Workshop Summary Minutes on **Agenda Item #7**: Announcements.

RESULT:	APPROVED – Consent Agenda Item #5
MOVER:	Jim Stallman, Member
SECONDER:	Paul Goldstein, Member
AYES:	Brinsfield, Caidoy, Chaffin, Cretekos, Fearer, Goldstein, Haskell, Hertan, Lindskog, Schimandle, Stallman, Tuttle, Unangst, Wadler
NOES:	None
ABSENT:	Simons

REGULAR AGENDA

6. Elect Replacement Bicycle & Pedestrian Advisory Committee Vice Chairperson for Remainder of 2017

Stephen Flynn, Advisory Committee Coordinator, provided a brief overview of the BPAC leadership election process.

Chairperson Hertan opened the floor for nominations for the position of 2017 BPAC Vice Chairperson. Member Goldstein nominated Member Fearer. Member Fearer accepted the nomination.

Member Fearer was unanimously elected as BPAC Vice Chairperson for the remainder of 2017.

RESULT:	APPROVED – Regular Agenda Item #6
AYES:	Brinsfield, Caidoy, Chaffin, Cretekos, Fearer, Goldstein, Haskell, Hertan, Lindskog, Schimandle, Stallman, Tuttle, Unangst, Wadler
NOES:	None
ABSENT:	Simons

7. 2016 Measure B Bicycle & Pedestrian Program Category Guidelines Update

Jane Shinn, Senior Management Analyst, provided an overview of the comments received for 2016 Measure B’s Bicycle and Pedestrian Program Category Guidelines.

Majority of the Committee Members expressed support for keeping the 50% cap per jurisdiction. **On order of Chairperson Hertan**, and there being no objection, the Committee received an update on 2016 Measure B Bicycle & Pedestrian Program Category Guidelines.

8. Pedestrian Access to Transit Plan

Ms. Ledbetter provided a presentation, entitled “Pedestrian Access to Transit Plan: Draft Final Plan”.

Member Simons took his seat at 7:14 p.m.

In response to an inquiry from Member Stallman, Ms. Ledbetter will post on the VTA website the complete list of projects.

Public Comment

Doug Muirhead, Interested Citizen, commented that bus stop amenities are important considerations for first and last mile.

On order of Chairperson Hertan, and there being no objection, the Committee reviewed and provided input on the Draft Pedestrian Access to Transit Plan.

OTHER

9. Committee Staff Report

Ms. Ledbetter provided an overview of the written staff report.

On order of Chairperson Hertan, and there being no objection, the Committee received the Committee Staff Report.

10. Santa Clara County Staff Report

Aruna Bodduna, County of Santa Clara Associate Transportation Planner, introduced Harry Freitas, Director of Roads and Airports and provided a brief report, highlighting: 1) Expressway Plan 2040 draft report; and 2) circulation and mobility network update.

On order of Chairperson Hertan, and there being no objection, the Committee received the Santa Clara County Staff Report.

11. Chairperson's Report

Chairperson Hertan formed a subcommittee to study Best Practices for Transit Operators Training. Vice Chairperson Fearer volunteered to lead the subcommittee that is comprised of Members Cretkos and Caidoy, and Chairperson Hertan.

12. Reports from BPAC Subcommittees

- Travel Reimbursement Subcommittee

Mr. Flynn reported that the proposal has been reviewed by VTA General Counsel and awaiting approval by either the General Manager or the Board.

- Complete Streets Subcommittee

Ms. Ledbetter reported the following: 1) the subcommittee is currently working on the Complete Streets checklist for capital projects; 2) the local streets and roads checklist was reviewed by the Technical Advisory Committee; and 3) VTA is internally reviewing Complete Streets policy for all projects.

On order of Chairperson Hertan, and there being no objection, the Committee received the BPAC Subcommittees reports.

13. Citizens Advisory Committee (CAC) and 2000 Measure A Citizens Watchdog Committee (CWC) Report

There was no CAC/CWC report.

14. BPAC Work Plan

Ms. Ledbetter provided an overview of the BPAC Work Plan.

On order of Chairperson Hertan, and there being no objection, the Committee reviewed the BPAC Work Plan.

15. ANNOUNCEMENTS

Member Caidoy announced she is attending the Alleycat scavenger hunt in San Jose on August 12, 2017.

Member Brinsfield made the following announcements: 1) encouraged members to vote on the proposed bike racks configurations on Caltrain; 2) Caltrain adopted a new fare structure; 3) expressed support for VTA sponsoring the San Jose Jazz Festival; and 4) schools in Los Altos are upgrading to solar power and encouraged members to be careful when riding near schools.

Member Schimandle made the following announcements: 1) Gilroy will hold an evening bike to school event will be held on August 25, 2017; and 2) the Gilroy library will have a bike repair station beginning in late September 2017.

Member Simons spoke about a pilot program in London that will examine ways to prioritize bike trouble spots.

Member Stallman encouraged Members to keep track of what is happening in their jurisdiction with freeway projects for bike plans using 2016 Measure B funds.

Member Goldstein made the following announcements: 1) Palo Alto is building its bike boulevard network; 2) the city is removing bollards on bike paths; and 3) David Byrne has a display of his decorative but functional bike racks at Cantor Arts Center on the Stanford University campus.

Vice Chairperson Fearer announced the following: 1) a bike ride on August 8, 2017 through San José bike ways; 2) the City of San José and California Walks are hosting a walk and bike assessment workshop on August 31, 2017; and 3) Viva Calle is on September 17, 2017.

16. ADJOURNMENT

On order of Chairperson Hertan, and there being no objection, the meeting was adjourned at 8:29 p.m.

Respectfully submitted,

Thalia Young, Board Assistant
VTA Office of the Board Secretary