

## Bicycle & Pedestrian Advisory Committee

Wednesday, June 13, 2018

### MINUTES

#### CALL TO ORDER

The Regular Meeting of the Bicycle and Pedestrian Advisory Committee (BPAC) was called to order at 6:34 p.m. by Chairperson Hertan in Conference Room B-106, Santa Clara Valley Transportation Authority (VTA), 3331 North First Street, San José, California.

#### 1. ROLL CALL

Attendee Name	Title	Representing	Status
Wes Brinsfield	Member	City of Los Altos	Present
Kristal Caidoy	Member	City of Milpitas	Present
Barry Chaffin	Member	City of Monte Sereno	Present
Susan Cretekos	Member	Town of Los Altos Hills	Present
Jaime Fearer	Vice Chairperson	City of San José	Absent
Tom Granvold	Member	City of Santa Clara	Present
Peter Hertan	Chairperson	Town of Los Gatos	Present
Erik Lindskog	Member	City of Cupertino	Absent
Robert Neff	Member	City of Palo Alto	Present
Carolyn Schimandle	Member	City of Gilroy	Present
David Simons	Member	City of Sunnyvale	Absent
Jim Stallman	Member	City of Saratoga	Present
Paul Tuttle	Member	City of Campbell	Present
Greg Unangst	Member	City of Mountain View	Present
Herman Wadler	Member	County of Santa Clara	Present
Vacant	Member	City of Morgan Hill	n/a
Ben Pacho	Ex-Officio Member	SV Bicycle Coalition	Present
Shiloh Ballard	Alt. Ex-Officio Member	SV Bicycle Coalition	n/a

**A quorum was present.**

#### 2. ORDERS OF THE DAY

Member Granvold took his seat at 6:36 p.m.

Chairperson Hertan noted Staff's request to hear **Agenda Item #12.**, Citizens Advisory Committee (CAC) and 2000 Measure A Citizens Watchdog Committee (CWC) Report, immediately after **Agenda Item #6.**, Chairperson's Report.

**M/S/C (Neff/Schimandle)** to accept the Orders of the Day.

**NOTE:** M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY

<b>RESULT:</b>	<b>ACCEPTED – Orders of the Day</b>
<b>MOVER:</b>	Robert Neff, Member
<b>SECONDER:</b>	Carolyn Schimandle, Member
<b>AYES:</b>	Brinsfield, Caidoy, Chaffin, Cretokos, Granvold, Hertan, Neff, Schimandle, Stallman, Tuttle, Unangst
<b>NOES:</b>	None
<b>ABSENT:</b>	Fearer, Lindskog, Simons, Wadler

Member Wadler took his seat at 6:37 p.m.

### 3. **PUBLIC PRESENTATIONS**

There were no Public Presentations.

### 4. **Committee Staff Report**

Lauren Ledbetter, Senior Transportation Planner and Staff Liaison, provided an overview of the written staff report, highlighting the following: 1) summary of actions taken by the VTA Board of Directors (Board) at their June 7, 2018 meeting, including adoption of the Automated Driving Systems (ADS) Policy and adoption of the Santa Clara Countywide Bicycle Plan; 2) construction of VTA’s BART Silicon Valley Berryessa Extension (SBVX) is complete but critical work still needs to be completed prior to revenue service; 3) the Federal Transit Administration (FTA) issued a Record of Decision (ROD) for VTA’s BART Silicon Valley Extension - Phase II; 4) improved bicycle and pedestrian crossing at Capitol Expressway to access the Eastridge Transit Center; 5) the Santa Clara Caltrain Station Underpass Project was named Project of the Year by the American Public Works Association (APWA) and was awarded the Pedestrian/Bicycle Project of the Year by the California Transportation Foundation (CTF); 6) San Francisco Bay Trail is set to begin construction at the end of June, 2018; 7) the Cities of Mountain View and Santa Clara Multimodal Improvement Plans (MIPs); and 8) the Association of Pedestrian and Bicycle Professionals Monthly Webinar on June 20, 2018, at noon on “Roundabouts that Work for Bicyclists and Pedestrians.”

Ex-Officio Member Pacho took his seat at 6:43 p.m.

Stephen Flynn, Senior Policy Advisor, provided an update on bike travel reimbursement. VTA’s Administrative Code was amended to reflect the inclusion of travel reimbursement for members who travel to meetings via bicycle and was adopted by the VTA Board of Directors at their June 7, 2018 meeting.

Members of the Committee request the following: 1) information on the impact of MIPs on neighboring jurisdictions; and 2) an update on the North San José development plan.

**On order of Chairperson Hertan**, and there being no objection, the Committee received the Committee Staff Report.

5. **Santa Clara County Staff Report**

Ellen Talbo, County Transportation Planner, shared information regarding the Community Scoping Meeting on the Eastridge to BART Regional Connector: Capitol Expressway Light Rail Project to be held at William C. Overfelt High School on June 14, 2018.

**On order of Chairperson Hertan**, and there being no objection, the Committee received the Santa Clara County Staff Report.

6. **Chairperson's Report**

There was no Chairperson's Report.

**The Agenda was taken out of order.**

12. **Citizens Advisory Committee (CAC) and 2000 Measure A Citizens Watchdog Committee (CWC) Report**

Mr. Flynn and Member Wadler provided an update on the CAC/CWC membership restructuring, noting the June 7, 2018, Board of Directors' adoption of the amended Administrative Code that incorporated the changes to the membership structure.

**CONSENT AGENDA**

7. **Regular Meeting Minutes of May 9, 2018**

M/S/C (Wadler/Caidoy) to approve the Regular Meeting Minutes of May 9, 2018.

<b>RESULT:</b>	<b>APPROVED – Consent Agenda Item #7</b>
<b>MOVER:</b>	Herman Wadler, Member
<b>SECONDER:</b>	Kristal Caidoy, Member
<b>AYES:</b>	Brinsfield, Caidoy, Chaffin, Cretekos, Granvold, Hertan, Neff, Schimandle, Stallman, Tuttle, Unangst, Wadler
<b>NOES:</b>	None
<b>ABSENT:</b>	Fearer, Lindskog, Simons

**REGULAR AGENDA**

8. **Draft 2016 Measure B Bicycle/Pedestrian Capital Projects Competitive Grant Program**

Jane Shinn, Senior Management Analyst, reviewed the process for agency submission, approval by a scoring committee, and distribution of funds for capital projects.

Discussion ensued clarifying the process for approval and receiving funds.

**On order of Chairperson Hertan**, and there being no objection, the Committee received and discussed the draft 2018 Measure B Bicycle/Pedestrian Capital Projects Competitive Grant Program.

9. **Mathilda Avenue Improvements at SR 237 and US 101 - Complete Streets Update**

Gene Gonzalo, Engineering Group Manager - Capital Program, and Marilou Ayupan, Consultant, provided a presentation entitled, “Mathilda Avenue Improvement at State Route (SR) 237 & US 101: Proposed Bike Facilities”, highlighting the following: 1) VTA Highway Program: US101/SR237/ Mathilda Avenue; 2) Project Location; 3) Purpose and Need; 4) Existing US 101/Mathilda Ave.; 5) Existing SR 237/Mathilda Ave.; 6) Existing & Proposed Bicycles Facilities; 7) Existing Tasman LRT and Stations; 8) Existing & Proposed Intersections; 9) US 101/Mathilda Interchange.; 10) SR 237/Mathilda Interchange; 11) Build Alternative; 12) Class I Trail - Class II & Sidewalk; 13) New Pedestrian LRT Crossing; 14) MPD/ Innovation Way Intersection; and 15) Schedule.

Members of the Committee discussed the following: 1) providing sufficient time for bicycles and pedestrians to cross the street; and 2) potential problem areas. They requested the following: 1) additional details about the signals along Mathilda Ave. near the SR 237 interchange; and 2) to receive the presentation as a PowerPoint.

**On order of Chairperson Hertan**, and there being no objection, the Committee received a report on the Complete Streets Improvements included in the Mathilda/US 101/State Route (SR) 237 Interchange Project.

10. **Active Transportation Program Grants**

Ms. Ledbetter provided an overview of a project along King Road in San José being considered for submittal for an Active Transportation Program (ATP) grant.

The Committee discussed the following: 1) making the corridor pedestrian friendly; and 2) the types of ATP grants.

**On order of Chairperson Hertan**, and there being no objection, the Committee received a report on projects VTA is considering for submittal for Cycle IV of the Active Transportation Program.

**OTHER**

11. **Reports from BPAC Subcommittees**

There were no BPAC Subcommittee reports.

13. **BPAC Work Plan**

Ms. Ledbetter provided an overview of the work plan and provided a list of queue items.

Members of the Committee requested the following for the queue: 1) regarding **Queue Item #6**: North San José Projects: State Route 237 Tolls, Coyote Creek Trail Construction to ask John Ristow to provide a report; 2) add dockless bike and scooter share program criteria; and 3) add the Caltrans road safety audit pilot program and potential VTA involvement.

**On order of Chairperson Hertan**, and there being no objection, the Committee reviewed the BPAC Work Plan.

#### 14. ANNOUNCEMENTS

Member Cretkos commented on the bike path along Interstate 280, noting Los Altos Hills is seeking public input on upgrading the path.

Member Neff announced the following: 1) Caltrans is installing hawk beacons along El Camino Real in Palo Alto; and 2) the Ross Road Bike Boulevard has been constructed.

Member Unangst made the following announcements: 1) the Latham Street Bike Boulevard was reviewed by the Mountain View City Council; 2) the Permanente Creek trail connector between Middlefield Road and the bike bridge tunnel is open; and 3) permanent fixes to the Stevens Creek Trail.

Member Stallman announced that rapid rectangular flashing beacons are green lighted.

Member Wadler announced the following: 1) the Almaden Cycle Touring Club Academy is accepting enrollments for July; and 2) volunteers are needed for helmet fittings and bike inspections during the Tour de Cure.

Member Brinsfield made the following announcements: 1) the Los Altos City Council approved additional money for the El Monte Pathway Project; and 2) some downtown intersections are shifting from two-way to four-way stops.

Member Schimandle announced that the Gilroy Safe Routes to School program is looking at funding options to keep it sustainable after the current grant is depleted.

Member Granvold noted the following: 1) the Santa Clara Bike Plan is in progress, with additional opportunities for input; and 2) Santa Clara plans to develop a Pedestrian Plan.

Ex-Officio Member Pacho announced the following: 1) the Silicon Valley Bicycle Coalition is hosting happy hour to celebrate a successful bike month; 2) San José is hosting a meeting focused on bike share; and 3) this year's Bike Summit is on August 22, 2018.

Chairperson Hertan noted that the Bike Travel Reimbursement Policy applies to scooters.

#### 15. ADJOURNMENT

**On order of Chairperson Hertan** and there being no objection, the meeting was adjourned at 8:47 p.m.

Respectfully submitted,

Thalia Young, Board Assistant  
VTA Office of the Board Secretary