

## Bicycle & Pedestrian Advisory Committee

Wednesday, May 10, 2017

### MINUTES

#### CALL TO ORDER

The Regular Meeting of the Bicycle and Pedestrian Advisory Committee (BPAC) was called to order at 6:30 p.m. by Chairperson Hertan in Conference Room B-106, Santa Clara Valley Transportation Authority (VTA), 3331 North First Street, San José, California.

#### 1. ROLL CALL

Chairperson Hertan welcomed two new members, Susan Cretekos, representing the Town of Los Altos Hills; and Carolyn Schimandle, representing the City of Gilroy. They introduced themselves to the Committee.

| Attendee Name      | Title            | Status  |
|--------------------|------------------|---------|
| Wes Brinsfield     | Member           | Absent  |
| Kristal Caidoy     | Member           | Absent  |
| Barry Chaffin      | Member           | Absent  |
| Susan Cretekos     | Member           | Present |
| Jaime Fearer       | Member           | Present |
| Paul Goldstein     | Member           | Present |
| Bill Haskell       | Member           | Present |
| Peter Hertan       | Chairperson      | Present |
| Erik Lindskog      | Member           | Absent  |
| Sarah Peters       | Vice Chairperson | Present |
| Carolyn Schimandle | Member           | Present |
| David Simons       | Member           | Present |
| Jim Stallman       | Member           | Present |
| Paul Tuttle        | Member           | Absent  |
| Greg Unangst       | Member           | Present |
| Herman Wadler      | Member           | Present |
| Colin Heyne        | Ex-Officio       | Present |
| Shiloh Ballard     | Alt. Ex-Officio  | Absent  |

**A quorum was present.**

## 2. ORDERS OF THE DAY

Chairperson Hertan indicated staff recommended **Agenda Item #13.**, Receive Committee Staff Report, be moved to the beginning of the Agenda and **Agenda Item #6.**, FY 2017/2018 TDA3 Project, be moved from the Consent Agenda to the Regular Agenda.

**M/S/C (Goldstein/Simons)** to accept the Orders of the Day.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS] - Agenda Item #2</b>   |
| <b>MOVER:</b>    | Paul Goldstein, Member   |
| <b>SECONDER:</b> | David Simons, Member   |
| <b>AYES:</b>     | Cretekos, Fearer, Goldstein, Haskell, Hertan, Peters, Schimandle, Simons, Stallman, Unangst, |
| <b>ABSENT:</b>   | Wes Brinsfield, Kristal Caidoy, Barry Chaffin, Erik Lindskog, Paul Tuttle, Herman Wadler     |

## 3. PUBLIC PRESENTATIONS:

Betsy Megas, Interested Citizen, noted her attendance at the advocacy session at the Silicon Valley Bikes Festival and indicated she enjoyed the Dutch Cycling Embassy presentation and hopes there is a recording so others may hear it.

**The Agenda was taken out of order.**

## OTHER

### 13. Committee Staff Report

Lauren Ledbetter, Senior Transportation Planner, provided a report, highlighting the following:

- At their May 4, 2017 meeting, the VTA Board of Directors (Board) took the following actions: Adopted the Final VTA Transit Plan with the following adjustments: 1) Coordinate with cities on alternative mobility options; 2) consider operating Rapid 500 down San Fernando Street; 3) bring the plan back to the Board for further refinement during or after the Board adoption of the budget; and 4) establish evaluation framework for ongoing plan refinement;
- Bike to Work Day on May 11, 2017 will feature VTA General Manager and CEO, Nuria I. Fernandez, as co-leader of the Movers and Shakers bike ride with the Silicon Valley Bicycle Coalition (SVBC) and the City of San José;
- Electrification of 10-mile corridor from Warm Springs to Berryessa in preparation for VTA's BART Silicon Valley will take place the weekend of May 13, 2017, and staff will be doing extensive outreach in the area.

**NOTE: M/S/C MEANS MOTIONED SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.**

Ms. Ledbetter introduced Cody Kraatz, Administrator of Social Media, who presented a video which was designed to help businesses and others around the county understand the full range of VTA activities and services.

**On order of Chairperson Hertan**, and there being no objection, the Committee received the Committee Staff Report.

## **CONSENT AGENDA**

### **4. Regular Meeting Minutes of April 12, 2017**

Member Simons indicated he was present at the April 12<sup>th</sup> meeting and requested the minutes be reflected to confirm his attendance.

Member Fearer requested correction be made to Member Brinsfield's attendance as well, noting he was present at the April meeting.

**M/S/C (Simons/Goldstein)** to approve the Regular Meeting Minutes of April 12, 2017, as amended.

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| <b>RESULT:</b>   | <b>APPROVED AS AMENDED [UNANIMOUS] Agenda Item #4</b>  |
| <b>MOVER:</b>    | David Simons, Member   |
| <b>SECONDER:</b> | Paul Goldstein, Member   |
| <b>AYES:</b>     | Cretekos, Fearer, Goldstein, Haskell, Hertan, Peters, Schimandle, Simons, Stallman, Unangst, |
| <b>ABSENT:</b>   | Wes Brinsfield, Kristal Caidoy, Barry Chaffin, Erik Lindskog, Paul Tuttle, Herman Wadler     |

### **5. 2017/18 TFCA Program Manager Fund**

**M/S/C (Simons/Goldstein)** to recommend that the VTA Board of Directors approve the programming of FY 2017/18 Transportation Fund for Clean Air Program Manager (TFCA 40%) funds to projects.

### **6. (Removed from the Consent Agenda and placed on the Regular Agenda.)**

Recommend that the VTA Board of Directors adopt a resolution approving the project priorities for the FY2016/17 Countywide Transportation Development Act (TDA) Article 3 program.

### **7. Development Review Quarterly Report for Jan-Mar 2017**

**M/S/C (Simons/Goldstein)** to receive the Development Review Quarterly Report for January to March 2017.

### **8. VTA Three-Year (FYs 2018-2020) Project Initiation Document Work Plan**

**M/S/C (Simons/Goldstein)** to receive an update on VTA's Three-Year Project Initiation Document Work Plan for Santa Clara County.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS] Agenda Items #5, #7, #8</b>   |
| <b>MOVER:</b>    | David Simons, Member  |
| <b>SECONDER:</b> | Paul Goldstein, Member  |
| <b>AYES:</b>     | Cretekos, Fearer, Goldstein, Haskell, Hertan, Peters, Schimandle, Simons, Stallman, Unangst |
| <b>ABSENT:</b>   | Wes Brinsfield, Kristal Caidoy, Barry Chaffin, Erik Lindskog, Paul Tuttle, Herman Wadler    |

## REGULAR AGENDA

### 6. FY2017/18 TDA3 Project Priorities

Marcella Rensi, Transportation Planning Manager, provided a brief overview of the report and noted there will be a correction to the title before going to the Board.

The Committee discussed the following: 1) requested staff encourage more participation for Bicycle Expenditure Program (BEP) projects; 2) process for recommendations from cities; 3) Perry Park Project in Sunnyvale; 4) inclusion of pedestrian projects being reviewed; 5) process for dealing with banked funds; and 6) funding timeline.

Further discussion ensued about the following: 1) project selection; 2) other project funding sources; 3) other potential funding source for bicycle lanes at Mary Avenue in the City of Sunnyvale; 4) possibility of requiring project sponsors to present pedestrian projects to local BPACs.

Member Wadler arrived at the meeting at 7:00 p.m. and took his seat.

**M/S/F (Peters/Goldstein) on a vote of 8 ayes to 3 noes to 5 abstentions** to recommend that the VTA Board of Directors adopt a resolution approving the project priorities for the FY2017/18 Countywide Transportation Development Act (TDA) Article 3 program and recommend VTA reiterate with member agencies that there is a need to look for additional sources of funding, when available, and also ensure all projects are reviewed by the local BPAC, including pedestrian projects, before they proceed to VTA. Members Haskell, Simons, and Stallman opposed.

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| <b>RESULT:</b>   | <b>FAILED - Agenda Item #6</b>  |
| <b>MOVER:</b>    | Sarah Peters, Vice Chairperson  |
| <b>SECONDER:</b> | Paul Goldstein, Member  |
| <b>AYES:</b>     | Cretekos, Fearer, Goldstein, Hertan, Peters, Schimandle, Unangst, Wadler  |
| <b>NOES:</b>     | Haskell, Simons, Stallman   |
| <b>ABSENT:</b>   | Wes Brinsfield, Kristal Caidoy, Barry Chaffin, Erik Lindskog, Paul Tuttle |

NOTE: M/S/F MEANS MOTION SECONDED AND FAILED.

9. **2016 Measure B Bicycle/Pedestrian Program Guidelines**

Jane Shinn, Management Analyst, provided a presentation titled, "2016 Measure B: Bicycle/Pedestrian Program Area", highlighting the following: 1) Bicycle/Pedestrian Proposed Guidelines; 2) Bicycle/Pedestrian - Proposed FY18 & FY 19 Allocation; and 3) Next Steps.

Ex-Officio Member Heyne expressed concern with the Safe Routes to School programs and spreading the funding out and noted the need to track success of the funding structure.

The Committee discussed the following: 1) effectiveness of the Vehicle Emissions Reduction Based at Schools (VERBS) program; 2) tracking the success of funding measures; 3) banking funds; 4) challenges with producing funds for developing plans; 5) Safe Routes to School and how funds will be given to the schools; 6) reporting requirements for projects; 7) measuring the effectiveness of projects; and 8) formula funding versus competitive funding.

Further discussion ensued regarding Capital Projects being limited to the list in Attachment A, with the Committee expressing the following concerns: 1) not wanting to be constrained to projects on list; 2) the length of time and difficulty to get Board approval; 3) eligibility of projects that may be thought of at a later date; 4) no longer wanting to pursue a project on the list; and 5) ensure the Board is aware that there is the perspective that this is a candidate list and it is not stated specifically that projects must be within the candidate list.

Ms. Shinn indicated the intent is not to restrict everything for the next 30 years. She noted program guidelines can be changed, but major changes must be approved by the Board.

Ms. Ledbetter noted in addition to specific projects, the list includes the Countywide Bike Plan, Pedestrian Access to Transit Plan, and Countywide Vision Zero, which allow for the possibility of having more projects compete for funds.

Member Simons moved to recommend the staff motion with the addition of: 1) evaluating the education encouragement programs effectiveness and reconsider the way the money is allocated if they are not effective; and 2) confirm the Board can add projects to the list with a majority vote.

Member Schimandle noted evaluating effectiveness of an education program can be very difficult and expensive.

Member Wadler noted there will be an audit committee set up to review all expenditures to make sure they fit within the guidelines.

Member Goldstein made a new motion to approve the staff recommendation. Member Stallman seconded.

Member Simons clarified reasons for wanting to modify the motion and bring in major points of discussion and incorporate them.

**M/S/C (Goldstein/Stallman)** to recommend adoption of 2016 Measure B Bicycle/Pedestrian Program Area Guidelines.

**RESULT:** APPROVED [UNANIMOUS] – Agenda Item #9  
**MOVER:** Paul Goldstein, Member  
**SECONDER:** Jim Stallman, Member  
**AYES:** Cretekos, Fearer, Goldstein, Haskell, Hertan, Peters, Schimandle, Simons, Stallman, Unangst, Wadler  
**ABSENT:** Wes Brinsfield, Kristal Caidoy, Barry Chaffin, Erik Lindskog, Paul Tuttle

**10. 2016 Measure B Complete Streets Reporting Requirements**

Ms. Ledbetter provided a brief overview of the staff report.

Member Stallman thanked Ms. Ledbetter for removing the public opposition criterion and suggested that if an exception is declared as part of the self-certification process, there be a comment section for VTA’s final input before it gets posted online.

**M/S/C (Goldstein/Simons)** to recommend that the VTA Board of Directors approve the proposed 2016 Measure B Complete Streets reporting requirements with agencies encouraged to collect bike and pedestrian usage data before and after the projects.

**RESULT:** APPROVED AS AMENDED [UNANIMOUS] - Agenda Item #10  
**MOVER:** Paul Goldstein, Member  
**SECONDER:** David Simons, Member  
**AYES:** Cretekos, Fearer, Goldstein, Haskell, Hertan, Peters, Schimandle, Simons, Stallman, Unangst, Wadler  
**ABSENT:** Wes Brinsfield, Kristal Caidoy, Barry Chaffin, Erik Lindskog, Paul Tuttle

**11. (Deferred to a Future Meeting)**

Receive an overview of VTA’s Bus Operator Safety Training, specifically in regards to bicyclists and pedestrians.

**Public Comment**

Martin Delson, Interested Citizen, expressed concern with operator safety training when concerning cyclists, noting the following: 1) operators should use caution when a bicyclist is riding in their lane; and 2) operators should be especially cautious when a bicyclist is riding next to parked cars as something may cause the bicyclist to swerve suddenly; and 3) tapping on the horn to alert a bicyclist should be eliminated as it may cause them to react in a dangerous manner.

**On order of Chairperson Hertan**, and there being no objection, the Committee deferred receiving an overview of VTA’s Bus Operator Safety Training, specifically in regards to bicyclists and pedestrians.

**12. Lawrence Expressway Pavement Rehabilitation Project Between Quito Rd and Homestead Rd**

Dawn Cameron, Deputy Director, Santa Clara County Roads and Airports, provided a brief overview of the staff report.

The Committee discussed the following: 1) standard for treatments of shoulder when there is a right turn exit; 2) how to submit comments; and 3) adding striping to indicate the presence of a conflict zone to indicate the possible presence of a bicyclist.

Member Fearer requested the County consider high visibility crosswalk markings at all of the major intersections and where there are free right turns, have advanced yield markings with appropriate signage to expect pedestrian crossing.

**On order of Chairperson Hertan**, and there being no objection, the Committee received a report on the Lawrence Expressway Pavement Rehabilitation Project between Quito Rd and Homestead Rd.

## **OTHER (continued)**

### **14. Santa Clara County Staff Report**

Ms. Cameron provided a brief report, highlighting: 1) putting off more chip seal work due to storm damage repair; and 2) delaying micro-surfacing project in Morgan Hill due to redesign.

**On order of Chairperson Hertan**, and there being no objection, the Committee received the Santa Clara County Staff Report.

### **15. Chairperson's Report**

There was no Chairperson's Report.

Ex-Officio Member Heyne left the meeting at 8:25 p.m.

### **16. Reports from BPAC Subcommittees**

Chairperson Hertan provided a brief report from the Bicycle Travel Reimbursement Subcommittee, noting a proposal was submitted to staff to have the compensation for the expense of biking to the meetings be the equivalent of an adult VTA day pass.

Upon inquiry of Member Fearer, Chairperson Hertan indicated automobile, motorcycle and VTA travel to the Committee meetings are reimbursable.

Member Stallman noted the Complete Streets subcommittee did not meet in April 2017. He commented on the presentation from the Dutch Cycling Embassy and noted their infrastructure originated from a grass roots push that stemmed from children being fatally injured in traffic fatalities.

**On order of Chairperson Hertan**, and there being no objection, the Committee received the BPAC Subcommittees reports.

### **17. Citizens Advisory Committee (CAC) and 2000 Measure A Citizens Watchdog Committee (CWC) Report**

Member Wadler provided a report on the following: 1) FY 2018/19 Proposed Biennial Budget;  
2) Bicycle and Pedestrian Accident Prevention which was requested to be presented to BPAC; and 3) VTA Fare Policy review.

**On order of Chairperson Hertan**, and there being no objection, the Committee received the CAC report.

**18. BPAC Work Plan**

Ms. Ledbetter provided an overview of the BPAC Work Plan, noting the possibility of cancelling the June 2017 meeting. She called attention to several items including: 1) a request for a volunteer from the Committee to coordinate presentations on education encouragement activities to the Committee; and 2) a discussion on how VTA considers equity in its planning.

Member Stallman suggested adding a presentation on Copenhagen North to the North San Jose Development Plan.

**On order of Chairperson Hertan**, and there being no objection, the Committee reviewed the BPAC Work Plan.

**19. ANNOUNCEMENTS**

Member Fearer announced the following: 1) VTA is holding a workshop on Story-Keys Complete Streets Corridor Study, at Emma Prusch Park on May 23, 2017; and 2) Santa Clara County Public Health Department is hosting a workshop on Building a Healthier Community through Active Transportation on May 16, 2017.

Member Wadler announced the County Roads Commission will be having an opening in District 1 and noted the committee needs someone dedicated that can show up to meetings.

Member Stallman noted May marks the emergence of goathead thorns and invited members to see him if they needed any information.

Member Unangst thanked the members for their participation in the Silicon Valley Bikes Festival and noted he particularly enjoyed the Dutch Cycling Embassy and indicated that with Vision Zero it may be possible to do something on the same scale.

Vice Chairperson Peters indicated she was able to attend the Silicon Valley Bike Festival and thanked Member Unangst for organizing the event. She announced the Bascom Complete Streets Study public meetings, being held on June 14, 2017 at the Bascom Community Center and June 15, 2017 at Farnham Elementary School.

Member Simons indicated that it was a legal requirement that members of the public who speak to any body and need translation services are now allowed twice the amount of speaker time.



20. **ADJOURNMENT**

**On order of Chairperson Hertan** and there being no objection, the meeting was adjourned at 8:36 p.m.

Respectfully submitted,

Menominee L. McCarter, Board Assistant  
VTA Office of the Board Secretary