

## Bicycle & Pedestrian Advisory Committee

Wednesday, March 13, 2019

### MINUTES

#### CALL TO ORDER

##### 1. ROLL CALL

The Regular Meeting of the Bicycle and Pedestrian Advisory Committee (BPAC) was called to order at 6:34 p.m. by Chairperson Stallman in Conference Room B-106, Santa Clara Valley Transportation Authority (VTA), 3331 North First Street, San José, California.

Attendee Name	Title	Representing	Status
Neil Berman	Member	City of Morgan Hill	Present
Wes Brinsfield	Member	City of Los Altos	Present
Kristal Caidoy	Member	City of Milpitas	Present
Barry Chaffin	Member	City of Monte Sereno	Present
Susan Cretekos	Member	Town of Los Altos Hills	Present
Jaime Fearer	Vice Chairperson	City of San José	Absent
Peter Hertan	Member	Town of Los Gatos	Present
Erik Lindskog	Member	City of Cupertino	Absent
Robert Neff	Member	City of Palo Alto	Present
Rafael Rius	Member	City of Santa Clara	Present
Carolyn Schimandle	Member	City of Gilroy	Present
David Simons	Member	City of Sunnyvale	Present
Jim Stallman	Chairperson	City of Saratoga	Present
Paul Tuttle	Member	City of Campbell	Present
Greg Unangst	Member	City of Mountain View	Present
Herman Wadler	Member	County of Santa Clara	Present
John Cordes	Ex-Officio	SV Bicycle Coalition	Present
Shiloh Ballard	Alt. Ex-Officio	SV Bicycle Coalition	Absent

**A quorum was present.**

##### 2. ORDERS OF THE DAY

There were no Orders of the Day.

##### 3. PUBLIC PRESENTATIONS

Mark Chou, Interested Citizen, commented on safe roads for pedestrians and bicyclists in construction zones.

#### **4. Committee Staff Report**

Lauren Ledbetter, Senior Transportation Planner and Staff Liaison, provided an overview of the written staff report, highlighting the following: 1) actions taken at the March 7, 2019 VTA Board of Directors meeting; 2) release of VTA's 2018 Annual Report; 3) VTA won first place in the American Public Transportation Association (APTA) Adwheel Award for the Destinations Campaign and is in the running for the Adwheel Grand Award in the fall; 4) Public outreach activities for the Draft 2019 New Transit Service Plan; 5) groundbreaking events for Phase 3 of the Silicon Valley Express Lanes Project and the Mathilda Avenue Improvements at State Route (SR) 237 and US 101; 6) APTA's National Get on Board Day; 7) Carpool Karaoke Social Media contest; and 8) the Association of Pedestrian and Bicycle Professionals Monthly Webinar on March 20, 2019, at noon on "Navigating Without Curbs: Accessibility on Shared Streets."

Ms. Ledbetter welcomed John Cordes, Ex-Officio Member, and Neil Berman, City of Morgan Hill, to the Committee.

Ms. Ledbetter recognized outgoing Member Wes Brinsfield, representing the City of Los Altos, for his seven years of dedicated service on the Committee and for serving a two-year term as the Chairperson.

**On order of Chairperson Stallman**, and there being no objection, the Committee received the Committee Staff Report.

#### **5. Santa Clara County Staff Report**

Ellen Talbo, County Transportation Planner, provided a report highlighting the following: 1) the City of Santa Clara bike plan update; 2) Expressway Working Group's Technical Working Group meeting on March 18, 2019; 3) the Policy Advisory Board will reconvene in April 2019; and 4) the County's Circulation and Mobility Element, specifically the Bicycle Accommodation Guidelines, will be brought to the BPAC at a future meeting.

**On order of Chairperson Stallman**, and there being no objection, the Committee received the Santa Clara County Staff Report.

#### **6. Chairperson's Report**

Chairperson Stallman provided a report, highlighting the following: 1) May 8, 2019, Walk and Bike to School Day; 2) Metropolitan Transportation Commission (MTC) is presenting their Horizon Plan on March 14, 2019, at San José City Hall.

### **CONSENT AGENDA**

#### **7. Regular Meeting Minutes of February 13, 2019**

**M/S/C (Wadler/Hertan)** to approve the Regular Meeting Minutes of February 13, 2019.

**NOTE:** M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

**8. Crossroads Countywide Collision Database Project**

**M/S/C (Wadler/Hertan)** to recommend that the VTA Board of Directors make available funds not to exceed \$50,000 per year from the Vehicle Registration Fee Program (VRF) for the County of Santa Clara to maintain the Countywide Collision Database System with oversight by VTA Systems Operations and Management Working Group.

<b>RESULT:</b>	<b>APPROVED – Agenda Item #7-8</b>
<b>MOVER:</b>	Herman Wadler, Member
<b>SECONDER:</b>	Peter Hertan, Member
<b>AYES:</b>	Berman, Brinsfield, Caidoy, Chaffin, Cretekos, Hertan, Neff, Rius, Schimandle, Simons, Stallman, Tuttle, Unangst, Wadler
<b>NOES:</b>	None
<b>ABSENT:</b>	Fearer, Lindskog

**REGULAR AGENDA**

**9. FY2020 and FY2021 2016 Measure B Program Funding Proposal**

Jane Shinn, Senior Management Analyst, provided a presentation entitled, “Fiscal Year (FY) 20/FY21 2016 Measure B Funding Proposal.” highlighting the following: 1) 2016 Measure B Program Overview; 2) Adopted FY18/FY19 2016 Measure B Program; 3) Program Category Proposed Budget; 4) Proposed FY20/FY21 Local Streets & Roads Program; 5) Proposed FY20/FY21 BART Phase II Program; 6) Proposed FY20/FY21 Bicycle & Pedestrian Program; 7) Proposed FY20/FY21 Caltrain Grade Separation Program; 8) Proposed FY20/FY21 Caltrain Corridor Capacity Program; 9) Proposed FY20/FY21 Highway Interchanges Program; 10) Proposed FY20/FY21 County Expressways Program; 11) Proposed FY20/FY21 SR 85 Corridor Program; and 12) Proposed FY20/FY21 Transit Operations Budget Program.

Members of the Committee discussed the following: 1) Caltrain and grade separations; 2) coordinate projects to minimize cost and disruption; and 3) scoring criteria for the Bicycle/Pedestrian Program Category.

**M/S/C (Simons/Cretekos)** on a vote of 11 ayes to 3 noes to recommend that the VTA Board of Directors adopt the fiscal years 2020 and 2021 Program of 2016 Measure B projects and programs. The Committee requested increased spending emphasis on the Education & Encouragement area of the Bicycle/Pedestrian Program Category. Members Brinsfield, Schimandle, and Neff opposed.

<b>RESULT:</b>	<b>APPROVED – Agenda Item #9</b>
<b>MOVER:</b>	Herman Wadler, Member
<b>SECONDER:</b>	Peter Hertan, Member
<b>AYES:</b>	Berman, Caidoy, Chaffin, Cretekos, Hertan, Rius, Simons, Stallman, Tuttle, Unangst, Wadler
<b>NOES:</b>	Brinsfield, Neff, Schimandle
<b>ABSENT:</b>	Fearer, Lindskog

**10. City of San José's Bicycle Plan Update**

John Brazil, City of San José, Bike & Pedestrian Program Manager, provided a presentation entitled, "San José Better Bike Plan 2025," highlighting the following: 1) Project Overview; 2) Work Plan & Schedule; 2) Outreach & Engagement Principles; 3) Work Completed; 4) Upcoming Tasks; and 5) Ways to get Involved.

Members of the Committee discussed the following: 1) pedestrian input; and 2) cleaning protected bike lanes.

**On order of Chairperson Stallman**, and there being no objection, the Committee received a presentation from City of San José staff on the update of the City of San José's bicycle plan.

**11. Bicycle Expenditure Program Semi-Annual Update**

Ms. Ledbetter provided an overview of Bicycle Expenditure Program (BEP) projects, highlighting the following: 1) background on the program; 2) completed category 1 and 2 projects; and 3) most projects have funding.

Members of the Committee discussed funding sources and requested a list of the category 2 projects.

**On order of Chairperson Stallman**, and there being no objection, the Committee received a status report on the Semi-Annual Update of Bicycle Expenditure Program (BEP) projects.

**OTHER**

**12. BPAC Subcommittees Reports**

There were no BPAC Subcommittee reports.

**13. BPAC Work Plan**

Ms. Ledbetter provided an overview of the work plan and provided a list of queue items.

Ms. Ledbetter noted she will be sharing a memo she wrote about dockless bikes and scooters with the Committee.

**On order of Chairperson Stallman**, and there being no objection, the Committee reviewed the BPAC Work Plan.

**14. ANNOUNCEMENTS**

Ex-Officio Member Cordes made the following announcements: 1) March 15, 2019 is the final day to submit comments on the City of Santa Clara Bike Master Plan Update; and 2) a Viva Calle event will be held on May 19, 2019 and during the Fall.

Member Rius noted the City of Santa Clara BPAC is hosting a workshop on March 25, 2019, on the Bike Master Plan Update.

Member Brinsfield commented on the following: 1) Homestead Road improvements; 2) safe routes to school at Blach Intermediate School; and 3) a bicyclist fatality on Grant Road.

Member Simons commented on a bike master plan for Sunnyvale which included projects through other cities and the County.

Member Wadler commented on an intersection in Gilroy with a bike lane that does not continue all the way to the intersection.

Member Unangst announced that the Mountain View City Council will have a study session on the transit center on March 19, 2019.

Member Schimandle shared that Gilroy was designated a bronze medal bike friendly city.

Chairperson Stallman encouraged members to attend the previously mentioned March 14, 2019 MTC event.

## **15. ADJOURNMENT**

**On order of Chairperson Stallman** and there being no objection, the meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Thalia Young, Board Assistant  
VTA Office of the Board Secretary