

Bicycle & Pedestrian Advisory Committee

Wednesday, January 10, 2018

MINUTES

CALL TO ORDER

The Regular Meeting of the Bicycle and Pedestrian Advisory Committee (BPAC) was called to order at 6:34 p.m. by Chairperson Hertan in Conference Room B-106, Santa Clara Valley Transportation Authority (VTA), 3331 North First Street, San José, California.

1. ROLL CALL

Attendee Name	Title	Representing	Status
Wes Brinsfield	Member	City of Los Altos	Present
Kristal Caidoy	Member	City of Milpitas	Present
Barry Chaffin	Member	City of Monte Sereno	Present
Susan Cretekos	Member	Town of Los Altos Hills	Absent
Jaime Fearer	Vice Chairperson	City of San José	Present
Paul Goldstein	Member	City of Palo Alto	Present
Tom Granvold	Member	City of Santa Clara	Present
Peter Hertan	Chairperson	Town of Los Gatos	Present
Erik Lindskog	Member	City of Cupertino	Absent
Carolyn Schimandle	Member	City of Gilroy	Present
David Simons	Member	City of Sunnyvale	Present
Jim Stallman	Member	City of Saratoga	Present
Paul Tuttle	Member	City of Campbell	Absent
Greg Unangst	Member	City of Mountain View	Present
Herman Wadler	Member	County of Santa Clara	Present
Vacant	Member	City of Morgan Hill	n/a
Vacant	Ex-Officio Member	SV Bicycle Coalition	n/a
Shiloh Ballard	Alt. Ex-Officio Member	SV Bicycle Coalition	Absent

A quorum was present.

2. ORDERS OF THE DAY

There were no Orders of the Day.

3. PUBLIC PRESENTATIONS

Diane Solomon, Interested Citizen, spoke about the 4th annual Silicon Valley Bikes! Festival and Bicycle Show on May 6, 2018.

Member Granvold took his seat at 6:36 p.m.
Member Schimandle took her seat at 6:37 p.m.

4. **Committee Staff Report**

Lauren Ledbetter, Senior Transportation Planner and Staff Liaison, provided an overview of the written staff report, highlighting the following: 1) the VTA Board of Directors (Board) welcomed its 2018 Chairperson, Sam Liccardo and Vice Chairperson, Teresa O'Neill; 2) the Board approved VTA's Legislative Program; 3) the Board awarded a contract to install new mobile closed circuit TV (CCTV) systems for light rail cars; 4) fare and service changes for 2018; 5) the State Route (SR) 85 Corridor Study; 6) Monthly Webinar on January 18, 2018, at noon on "Why Don't We Do It in the Road - Implementing Open Streets"; and 7) the Federal Highway Association rescinded the 2008 interim approval of Rapid Rectangular Flashing Beacons (RRFB).

- **SB 743 Implementation Update**

State Bill (SB) 743 mandates a shift from level of service (LOS) to vehicle miles traveled (VMT) for transportation analysis. Mandatory adoption of the change is expected to go into effect on January 1, 2020, with the option to use VMT before then. VTA is hosting a webinar on SB 743 via YouTube on January 23, 2018, at 10:00 a.m. and will be saved for viewing at a later time. Members were encouraged to get their cities involved.

- **2018 VTA Board Priorities and BPAC's Role in Supporting Priorities**

The 2018 Board priorities are: 1) to improve congestion management; 2) to establish a path to financial stability; 3) to define the future of transportation; 4) to deliver on the promise of 2016 Measure B; and 5) to champion Santa Clara County Projects and Programs.

Members of the Committee discussed the following: 1) using the momentum of projects completed in 2017 to make progress in 2018; 2) the Coyote Creek Trail progress; and 3) increasing bicycle access along the State Route 237 corridor.

Ms. Ledbetter announced that the Leadership Meeting with the Board Chairperson, Board Vice Chairperson, and the Chairpersons and Vice Chairpersons for the Advisory Committees will be scheduled soon.

Public Comment

Doug Muirhead, Interested Citizen, expressed concern that VTA keeps coming back to the same priorities of reducing costs and increasing revenue.

On order of Chairperson Hertan, and there being no objection, the Committee received the Committee Staff Report.

The Agenda was taken out of order.

6. Chairperson's Report

Chairperson Hertan provided a report, highlighting the following: 1) multimodal travel as a way to reduce traffic congestion; and 2) creating an external Strategic Plan in line with the Board's 2018 priorities.

5. Santa Clara County Staff Report

Ellen Talbo, County Transportation Planner, provided a brief report, noting the Roads Commission is hosting a workshop as part of their January 29, 2018, meeting at 12:30 p.m., including a tour of the Transportation Operations Center.

On order of Chairperson Hertan, and there being no objection, the Committee received the Santa Clara County Staff Report.

CONSENT AGENDA

7. Regular Meeting Minutes of November 8, 2017

Vice Chairperson Fearer requested the following change be made to the Regular Meeting Minutes for November 8, 2017. She referenced **Agenda Item #14**: BPAC Work Plan and clarified that the new bus stop signage has information on one side facing oncoming traffic which can be problematic for bicyclists and pedestrians coming from the other direction. Vice Chairperson Fearer noted that this does not need to be on the work plan as signs are being installed.

Member Goldstein made the following comments on the November 8, 2017, Regular Meeting Minutes: 1) meeting minutes should reflect what was said at the meeting; 2) referenced **Agenda Item #3**: Public Presentations and mentioned that the requested event should be spelled CicLAvia; and 3) referenced **Agenda Item #15**: Announcements noting that the Stanford general use permit is not approved but being reviewed.

Member Granvold mentioned that he is not listed on the votes but was in attendance at the meeting.

M/S/C (Simons/Goldstein) to approve the amended Regular Meeting Minutes of November 8, 2017.

RESULT:	APPROVED as AMENDED – Agenda Item #7
MOVER:	David Simons, Member
SECONDER:	Paul Goldstein, Member
AYES:	Brinsfield, Caidoy, Chaffin, Fearer, Goldstein, Granvold, Hertan, Schimandle, Simons, Stallman, Unangst, Wadler
NOES:	None
ABSENT:	Cretekos, Lindskog, Tuttle

REGULAR AGENDA

8. Election Process for 2018 Bicycle & Pedestrian Advisory Committee Leadership: Conduct Elections

Stephen Flynn, Advisory Committee Coordinator, provided a brief overview of the BPAC leadership election process, noting Member Brinsfield and Chairperson Hertan were nominated for Chairperson and Member Brinsfield and Vice Chairperson Fearer were nominated for Vice Chairperson.

Member Brinsfield withdrew his nomination for BPAC Chairperson and Vice Chairperson for 2018.

Vice Chairperson Fearer noted that she will be out for three months in the spring on maternity leave.

Chairperson Hertan opened the floor for additional nominations for the position of 2018 BPAC Chairperson. There were no additional nominations.

On a vote of 12 ayes to 0 noes to re-elect Chairperson Hertan as BPAC Chairperson for 2018.

RESULT:	APPROVED
AYES:	Brinsfield, Caidoy, Chaffin, Fearer, Goldstein, Granvold, Hertan, Schimandle, Simons, Stallman, Unangst, Wadler
NOES:	None
ABSENT:	Cretekos, Lindskog, Tuttle

Chairperson Hertan opened the floor for additional nominations for the position of 2018 BPAC Vice Chairperson. There were no additional nominations.

On a vote of 12 ayes to 0 noes to re-elect Vice Chairperson Fearer as BPAC Vice Chairperson for 2018.

RESULT:	APPROVED
AYES:	Brinsfield, Caidoy, Chaffin, Fearer, Goldstein, Granvold, Hertan, Schimandle, Simons, Stallman, Unangst, Wadler
NOES:	None
ABSENT:	Cretekos, Lindskog, Tuttle

9. I-280 Corridor Study Update

Shanthi Chatradhi, Associate Transportation Engineer, and Gene Gonzalo, Engineering Group Manager - Capital Program, provided a presentation entitled, "I-280 Corridor Study."

Discussion ensued on the following: 1) encouraging cities to collaborate on multi-jurisdictional road and expressway projects; and 2) bicycle and pedestrian routes parallel to expressways and freeways.

On order of Chairperson Hertan, and there being no objection, the Committee received the final report for I-280 Corridor Study.

10. MTC Complete Streets Checklist

Ms. Ledbetter provided an overview of the Metropolitan Transportation Commission (MTC) Complete Streets Checklist.

Members of the Committee expressed concern about the process and projects not getting to the BPAC's in each City.

On order of Chairperson Hertan, and there being no objection, the Committee reviewed and commented on the Metropolitan Transportation Commission (MTC) Complete Streets Checklist.

OTHER

11. Reports from BPAC Subcommittees

- Travel Reimbursement Subcommittee

Mr. Flynn noted there was initial agreement and support for taking the travel reimbursement guidelines to the Board but discussions continue for multimodal reimbursement.

- Complete Streets Subcommittee

Ms. Ledbetter recommended disbanding the subcommittee because it has completed its mission.

- Best Practices for Transit Operators Training Subcommittee

Vice Chairperson Fearer provided a brief report from the subcommittee's meeting on November 28, 2017. At that meeting the subcommittee developed next steps, including identifying information needed from VTA staff and distributing additional reading in preparation for their next meeting.

On order of Chairperson Hertan, and there being no objection, the Committee received the BPAC Subcommittee reports.

12. Citizens Advisory Committee (CAC) and 2000 Measure A Citizens Watchdog Committee (CWC) Report

Member Wadler provided a report, highlighting that the Committee is looking at reorganizing their membership structure to make it more people friendly.

On order of Chairperson Hertan, and there being no objection, the Committee received the CAC/CWC Report.

13. BPAC Work Plan

Ms. Ledbetter provided an overview of the BPAC Work Plan.

The Committee removed **Queue Item #6**: Discussion regarding improving communication between BPAC and Board of Directors.

The following topics were added to the queue: 1) after the joint leadership meeting add agenda items related to the Board's priorities; and 2) combining **Queue Item #5**: North San José Development Plan and **Queue Item #8**: State Route 237 High Occupancy Toll Lanes and add the Coyote Creek Trail to the item titled Trail Construction in North San José.

Members of the Committee made the following comments: 1) requested an update on **Queue Item #4**: BART Phase II Update regarding the opening of stations in Santa Clara County; and 2) noted that the Google North Bayshore Transportation Access Study - Draft Report would make a good workshop item.

On order of Chairperson Hertan, and there being no objection, the Committee reviewed the BPAC Work Plan.

14. ANNOUNCEMENTS

Vice Chairperson Fearer announced that California Walks received funding to launch Walk San José.

Member Goldstein made the following announcements: 1) Palo Alto received a report from Safe Routes to School which indicated that 41% of students walk or bike to school; and 2) Palo Alto's bike boulevard on Ross Road has undergone a major change to slow traffic.

Member Simons announced that the Sunnyvale Safe Routes to School is continuing with a grant and is looking to become a nonprofit organization.

Member Wadler informed the Committee that the Almaden Cycling Touring Club (ACTC) Bike Academy is starting on February 24, 2018.

Member Brinsfield made the following announcements: 1) in November, 2017 he left the Caltrain Bicycle Advisory Committee; 2) the Town of Los Altos Hills designated some streets as local streets; and 3) the Cupertino, Sunnyvale, and Los Altos School Districts are in discussions to merge their Safe Routes to Schools programs because of the overlap with the neighboring cities.

Member Chaffin noted that he has been appointed to the Better Streets Commission in Monte Sereno.

Member Schimandle announced that City staff is working to bring in Lime Bike for bike share to Gilroy.

15. ADJOURNMENT

On order of Chairperson Hertan and there being no objection, the meeting was adjourned at 8:47 p.m.

Respectfully submitted,

Thalia Young, Board Assistant
VTA Office of the Board Secretary