THE REGULAR MEETING OF THE SANTA CLARA VALLEY TRANSPORTATION AUTHORITY (VTA) BOARD OF DIRECTORS WAS CALLED TO ORDER BY CHAIRPERSON WOODWARD AT 9:10 A.M. IN THE BOARD OF SUPERVISORS’ CHAMBERS, COUNTY GOVERNMENT CENTER, 70 WEST HEDDING STREET, SAN JOSÉ, CALIFORNIA.

1. CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Santa Clara Valley Transportation Authority’s (VTA) Board of Directors was called to order by Chairperson Woodward at 9:10 a.m. in the Board of Supervisors’ Chambers, County Government Center, 70 West Hedding Street, San José, California.

1.1. ROLL CALL

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<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
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<tr>
<td>Jason Baker</td>
<td>Board Member</td>
<td>Present</td>
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<tr>
<td>Jeannie Bruins</td>
<td>Board Member</td>
<td>Present</td>
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<tr>
<td>Larry Carr</td>
<td>Alternate Board Member</td>
<td>Absent</td>
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<td>Magdalena Carrasco</td>
<td>Board Member</td>
<td>Present</td>
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<td>Cindy Chavez</td>
<td>Vice Chairperson</td>
<td>Present</td>
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<td>Dave Cortese</td>
<td>Alternate Board Member</td>
<td>Absent</td>
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<td>Jose Esteves</td>
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<tr>
<td>Rose Herrera</td>
<td>Board Member</td>
<td>Present</td>
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<td>Johnny Khamis</td>
<td>Board Member</td>
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<td>Sam Liccardo</td>
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<td>Jamie Matthews</td>
<td>Alternate Board Member</td>
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<td>John McAlister</td>
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<td>Howard Miller</td>
<td>Alternate Board Member</td>
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<td>Raul Peralez</td>
<td>Alternate Board Member</td>
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<td>David Whittum</td>
<td>Board Member</td>
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<tr>
<td>Perry Woodward</td>
<td>Chairperson</td>
<td>Present</td>
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<tr>
<td>Ken Yeager</td>
<td>Board Member</td>
<td>Present</td>
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* Alternates do not serve unless participating as a Member.

A quorum was present.

1.2 Determine the Board’s Chairperson and Vice Chairperson for calendar year 2016

M/S/C (Matthews/Yeager) to nominate Vice Chairperson Chavez to serve as the Board Chairperson for 2016.

M/S/C (Yeager/Matthews) to close nominations and elect Vice Chairperson Chavez as the Board Chairperson for 2016.

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.
M/S/C (Liccardo/Chavez) to nominate Board Member Bruins to serve as the Vice Chairperson for 2016.

M/S/C (Chavez/Matthews) to close nominations and elect Board Member Bruins as the Board Vice Chairperson for 2016.

1.3 Orders of the Day - approve Consent Agenda (Item #6)

Chairperson Woodward recommended the following Agenda Items be placed on the Consent Agenda: 1) Agenda Item #5.4.A., VTA Board of Directors Meeting Schedule for calendar year 2016; and 2) Agenda Item #5.4.B., Appoint Board Members to Vacant Committee Positions.

Chairperson Woodward noted staff’s request to amend Agenda Item #6.2., Appointments to the State Route 85 Corridor Policy Advisory Board, to include the ratification of the appointment of Jeannie Bruins as the Alternate Member representing the City of Los Altos.

Chairperson Woodward noted Alternate Board Member Matthews’ request to hear Agenda Item 7.3., Land Use and Transportation Briefing Series: City Place Santa Clara after Agenda Item 5.2., Policy Advisory Committee (PAC) Chairperson’s Report.

Chairperson Woodward noted the deferral of Agenda Item #7.4, Compressed Natural Gas (CNG) Analysis, and that Agenda Item #6.3, Completion of Contract with Granite Rock Company would be pulled, as it needs a four-fifths vote of the Board.

Vice Chairperson Chavez requested staff bring back the Vehicle Registration Fee Intelligent Transportation System (ITS) Strategic Plan, discussed in Agenda Item #6.12., for Board input.

Board Member Esteves arrived at the meeting and took his seat at 9:13 a.m.

Board Member Liccardo recused himself from the following: Agenda Item 6.4., Contract with Xerox Corporation; Agenda Item #6.7., Kinkisharyo, Inc. Sole Source Contract; and, Agenda Item #6.8., Dellner, Inc. Three-Year Sole Source Contract.

M/S/C (Chavez/Bruins) to accept the Orders of the Day, and approve the Consent Agenda, as amended.
RESULT: APPROVED [UNANIMOUS]
(Order of the Day and Consent Agenda Items # 6.1-6.2; 6.5-6.6; 6.9-6.23)
MOVER: Chavez, Vice Chairperson
SECONDER: Bruins, Board Member
AYES: Baker, Bruins, Chavez, Esteves, Liccardo, Matthews, Yeager, Woodward
NOES: None
ABSENT: Carrasco, Herrera, Khamis, Peralez

RESULT: APPROVED
(Consent Agenda Items #6.4; 6.7-6.8)
MOVER: Chavez, Vice Chairperson
SECONDER: Bruins, Board Member
AYES: Baker, Bruins, Chavez, Esteves, Matthews, Yeager, Woodward
NOES: None
ABSENT: Carrasco, Herrera, Khamis, Peralez
RECUSE: Liccardo

2. AWARDS AND COMMENDATION

2.1. Recognize VTA Community Partner - Second Harvest Food Bank in Santa Clara County

Chairperson Woodward presented a Certificate of Recognition to Second Harvest Food Bank for their contributions to the community and partnership with VTA. Jennifer Plumlee, Events and Community Relations Coordinator, accepted the recognition on behalf of Second Harvest Food Bank.

On order of Chairperson Woodward and there being no objection, the Board recognized VTA Community Partner – Second Harvest Food Bank in Santa Clara County.

3. PUBLIC COMMENT

There were no Public Comments.

4. PUBLIC HEARINGS

There were no Public Hearings.

5. REPORTS

The Agenda was taken out of order.

5.2. Policy Advisory Committee (PAC) Chairperson’s Report

Chairperson Woodward noted the PAC Report was contained on the dais and the public table.
6. CONSENT AGENDA

6.1. **Board of Directors Regular Meeting Minutes of November 5, 2015**

M/S/C (Chavez/Bruins) to approve the Board of Directors Regular Meeting Minutes of November 5, 2015.

6.2. **Appointment to the State Route 85 Corridor Policy Advisory Board**

M/S/C (Chavez/Bruins) to ratify an appointment to the State Route 85 Corridor Policy Advisory Board and include the ratification of the appointment for Board Member Bruins as the Alternate Member representing the City of Los Altos.

6.3. **(Moved from the Consent Agenda and placed on the Regular Agenda)**

   (1) Receive a report on the substantial completion of work done pursuant to an emergency, non-competitive paving procurement authorized by the VTA Board of Directors at its November 5, 2015 meeting; (2) authorize an amendment to the contract with Granite Rock Company (Granite Rock) for this work, increasing the total contract price from $499,785 to a sum not to exceed $600,000 based on the Board’s previous finding that an emergency existed requiring the non-competitive procurement of this work; and (3) adopt a resolution authorizing an amendment to the contract and terminating the emergency.

6.4. **Contract with Xerox Corporation**

   M/S/C (Chavez/Bruins) on a vote of 7 ayes, 0 noes, 0 abstentions, and 1 recusal to authorize the General Manager to amend the existing contract with Xerox Corporation to cover the remainder of the five year contract for document copy and printing equipment, software, consumables, and support, in the amount of $170,000. This amendment will increase the aggregated spending authorization up to $845,000. Board Member Liccardo recused.

6.5. **Fiscal Year 2016 Quarterly Statement of Revenues and Expenses**

   M/S/C (Chavez/Bruins) to review and accept the Fiscal Year 2016 Quarterly Statement of Revenues and Expenses for the period ending September 30, 2015.

6.6. **RSM US LLP (RSM) Contract Amendment**

   M/S/C (Chavez/Bruins) to authorize the General Manager to amend the contract with RSM US LLP (RSM) for Auditor General and internal audit services to reflect increased Board and administration usage. This action will increase the current $1,050,000 maximum contract amount by $225,000, resulting in a revised maximum of $1,275,000. The current term of this contract ends June 30, 2016.

6.7. **Kinkisharyo, Inc. Sole Source Contract**

   M/S/C (Chavez/Bruins) on a vote of 7 ayes, 0 noes, 0 abstentions, and 1 recusal to authorize the General Manager to execute a sole source contract with Kinkisharyo, Inc., in the amount up to $866,358 to procure the components needed for the first year of a three-year overhaul program of the light rail vehicle primary and secondary suspension systems. Board Member Liccardo recused.

6.8. **Dellner, Inc. Three-Year Sole Source Contract**

   M/S/C (Chavez/Bruins) on a vote of 7 ayes, 0 noes, 0 abstentions, and 1 recusal to authorize the General Manager to execute a three-year sole source contract with Dellner, Inc., the original equipment manufacturer (OEM), of the coupler system
in the amount up to $818,387 to refurbish, test, and certify buffer tube assemblies on VTA’s Light Rail Vehicles (LRV), as necessary, to meet the original Dellner coupler specifications. Board Member Liccardo recused.

6.9. **Agreements with the City of Cupertino - I-280/Wolfe Road Interchange Project**

M/S/C (Chavez/Bruins) to authorize the General Manager to negotiate and execute agreements with the City of Cupertino (City) to receive voluntary contributions to conduct project planning, environmental, design, right of way, and construction activities for the I-280/Wolfe Road Interchange Project and to enter into agreements with the California Department of Transportation (Caltrans) covering planning, preliminary engineering/environmental, design, right-of-way, and construction phases for the I-280/Wolfe Road Interchange Project.

6.10. **Priority Development Area (PDA) Planning Grant Second Supplemental Program of Projects**

M/S/C (Chavez/Bruins) to approve the Priority Development Area (PDA) Planning Grant second supplemental program of projects for funding.

6.11. **Santa Clara County Vehicle Registration Fee**

M/S/C (Chavez/Bruins) to review the status of ongoing Santa Clara County Vehicle Registration Fee activity.

6.12. **Three-year Plan for Vehicle Registration Fee (VRF) Countywide Program Funds**

M/S/C (Chavez/Bruins) to adopt a three-year plan for Vehicle Registration Fee (VRF) Countywide Program funds, approve scoring criteria for evaluating VRF-funded Intelligent Transportation System (ITS) projects and authorize the General Manager to execute funding agreements with Member Agencies as necessary to implement the VRF-ITS program.

6.13. **Vehicle Registration Fee (VRF) Countywide Program Intelligent Transportation System (ITS)**

M/S/C (Chavez/Bruins) to approve the programming of $82,000 of Vehicle Registration Fee (VRF) Countywide Program Intelligent Transportation System (ITS) funds for the City of Sunnyvale’s traffic signal upgrade at the intersection of Mathilda Avenue and Olive Avenue.

6.14. **Transportation Fund for Clean Air (TFCA) Program Manager Fund**

M/S/C (Chavez/Bruins) to review the status of ongoing Santa Clara County Transportation Fund for Clean Air (TFCA) Program Manager Fund projects.

6.15. **2015 Transportation Systems Monitoring Report**

M/S/C (Chavez/Bruins) to receive an update on the 2015 Transportation Systems Monitoring Report.

6.16. **SR 82 El Camino Real Relinquishment Exploration Study**

M/S/C (Chavez/Bruins) to receive a presentation on findings from SR 82 El Camino Real Relinquishment Exploration Study.

6.17. **Semi-Annual Update of Bicycle Expenditure Program (BEP) Projects**

M/S/C (Chavez/Bruins) to receive the Semi-Annual Update of Bicycle
6.18. **VTA Complete Streets Program activities**

M/S/C (Chavez/Bruins) to receive an update on VTA Complete Streets Program activities.


6.20. **VTA/ATU Pension Plan Actuarial Valuation as of January 1, 2015**

M/S/C (Chavez/Bruins) to receive a report on the VTA/ATU Pension Plan Actuarial Valuation as of January 1, 2015.

6.21. **Final Legislative Update Matrix for 2015**

M/S/C (Chavez/Bruins) to review the Final Legislative Update Matrix for 2015.

6.22. **Monthly Investment Report for September 2015**

M/S/C (Chavez/Bruins) to receive the Monthly Investment Report for September 2015.

6.23. **Transit Ridership Improvement Program**

M/S/C (Chavez/Bruins) to receive update on Transit Ridership Improvement Program.

5.4.A **VTA Board of Directors Meeting Schedule for calendar year 2016**

M/S/C (Chavez/Bruins) to approve the VTA Board of Directors Meeting Schedule for calendar year 2016.

5.4.B **Board Member Appointments**

M/S/C (Chavez/Bruins) to approve Board Member appointments to Board standing committees, Board ad hoc committees, and joint powers boards.

7. **REGULAR AGENDA**

*Transit Planning and Operations Committee*

7.3 **Land Use and Transportation Briefing Series: City Place Santa Clara**

John Ristow, Director of Development, provided a brief overview of the project and introduced, Robert Swierk, Senior Transportation Planner; Julio Fuentes, City Manager and Kevin Riley, Planning Director, for the City of Santa Clara (City).

Mr. Swierk, Mr. Fuentes and Mr. Riley provided a presentation, highlighting: 1) Presentation outline; 2) Background; 3) VTA and City of Santa Clara Policies; 4) Santa Clara development context; 5) Existing conditions; 6) Current transportation initiatives; 7) Project overview; 8) Proposed transportation solutions: Pedestrian network; 9) Bicycle Network; 10) Vehicular access and street network; 11) Variants for Access; 12) Transit access; 13) Critical transportation issues; 14) Critical transportation issues and strategies; and 15) Next steps.

Board Member Carrasco arrived at the meeting and took her seat at 9:25 a.m.
Mr. Swierk highlighted several concerns which VTA addressed in a letter to the City, including: 1) impacts to transit travel times; 2) transit signal preemption; 3) Altamont Commuter Express (ACE)/Capitol Corridor improvements be built as part of the project; 4) integrated long term improvements to Great America Station; and 5) impacts to roadways, freeways, and pedestrians

Board Member Herrera arrived at the meeting and took her seat at 9:36 a.m.

Chairperson Woodward indicated there were 10 Board Members present, and Agenda Item #6.3, which was pulled from Consent under Orders of the Day, would be heard immediately.

6.3. **Completion of Contract with Granite Rock Company**

M/S/C (Chavez/Matthews) to: (1) Receive a report on the substantial completion of work done pursuant to an emergency, non-competitive paving procurement authorized by the VTA Board of Directors at its November 5, 2015 meeting; (2) authorize an amendment to the contract with Granite Rock Company (Granite Rock) for this work, increasing the total contract price from $499,785 to a sum not to exceed $600,000 based on the Board’s previous finding that an emergency existed requiring the non-competitive procurement of this work; and (3) adopt Resolution No. 2015.12.48 authorizing an amendment to the contract and terminating the emergency. **Motion approved by 10 Board Members.**

RESULT: APPROVED
MOVER: Chavez, Vice Chairperson
SECONDER: Matthews, Board Member
AYES: Baker, Bruins, Carrasco, Chavez, Esteves, Herrera, Liccardo, Matthews, Yeager, Woodward
NOES: None
ABSENT: Khamis, Peralez

7.3 **Land Use and Transportation Briefing Series: City Place Santa Clara**

(continued)

A robust discussion ensued on the following: 1) partnership between VTA and the City; 2) policies related to costs; 3) level of VTA involvement; 4) balancing transportation with land use; 5) countywide development impact fees; 6) housing and jobs ratio imbalance; 7) transportation impacts and congestion challenges; 8) getting projects more visible; 9) interaction of housing, transportation and jobs; 10) Caltrain electrification and funding meaningful transit service; and 11) transit service areas.

Vice Chairperson Chavez stated staff be consistent and clear with all cities about responsibilities and expectations. She applauded the City of Santa Clara for being bold with the project, building densely and taking advantage of open space.

Board Member Esteves expressed the need to expand SR 237 and noted it was not addressed. Mr. Fuentes noted City staff have received suggestions from the City of Milpitas and hope to have something substantial and specific to share shortly.
Board Member Bruins expressed concern about the lack of mechanism to look at impact fees on a County level. She suggested staff research what can be done to deal with impacts that are occurring, relying less on the cities and looking at it from a regional point of view.

Board Member Liccardo noted agreement with Board Member Bruins and expressed concern with the segregation of housing and jobs in the region, noting growth cannot be accommodated without building housing. He expressed the need to manage congestion and reduce greenhouse gases. Board Member Liccardo indicated any Environmental Impact Report (EIR) comments from VTA should address the transportation needed to support the project and ensure the development works for the whole region.

Alternate Board Member Matthews made the following comments: 1) commended City staff for presenting the item to the committees and Board; 2) questioned what the threshold for projects will be going forward and the level of detail that will be analyzed; 3) suggested thinking more collaboratively regionally; 4) expressed excitement that a project will be in an area where ACE, Capitol Corridor, Caltrain, and VTA are all within walking distance; 5) noted the importance of having amenities available to capture more funds for the immediate area; 6) job generation; and 7) willingness to continue to work with regulators to add more housing.

Board Member Herrera agreed with having a mechanism for the Board to have more input and stressed the need to have projects come forward earlier for VTA to have influence and to better utilize infrastructure. She expressed appreciation for Mr. Riley and Mr. Fuentes attending the meeting.

Vice Chairperson Chavez recommended staff address the following: 1) under what terms and conditions are projects being looked at and how early in the process does staff intend to look at them; 2) look at the current policy framework and shop framework around to the cities to get their input; and 3) ensure the framework addresses costs and affordability and makes land use meaningful and powerful.

Alternate Board Member Matthews suggested staff look at where transit goes and expressed a desire to have a discussion on service as a whole. He expressed concern about the north/south transit service and added transit must be convenient to be successful.

Inez Evans, Chief Operating Officer, noted staff is going through the Transit Ridership Improvement Program (TRIP), a comprehensive analysis of the transit system, and a discussion with the Board is slated for early 2016.

Vice Chairperson Chavez noted her request to have a conversation with outside strategists IDEO to help think about how VTA looks at the entire system. She requested both be presented noting the importance of discussing region-wide transportation planning.

**Public Comment**

Roland Lebrun, Interested Citizen, expressed concern with the network, and stressed the need to get to a point where this project can happen.

Board Member Baker indicated the West Valley and North County cities previously requested a comprehensive system-wide study to address the overall mobility needs
in the county and to see how things can be improved. He questioned when and if it will be done.

Mr. Ristow provided clarification on TRIP, noting its focus is on transit. He indicated staff will be meeting with the cities’ staff that represent the Technical Advisory Committee (TAC) to see what the product and scope might be and what would come out of the effort. Board Member Baker requested VTA staff to provide follow-up after the meeting.

On order of Chairperson Woodward and there being no objection, the Board received and discussed information about land use and transportation pertaining to the proposed City Place development in the City of Santa Clara.

Board Member Liccardo left the meeting at 10:37 a.m.

5. REPORTS (continued)

5.1. Citizens Advisory Committee (CAC)/2000 Measure A Citizens Watchdog Committee (CWC) Chairperson’s Report

William Hadaya, CAC Chairperson, provided a brief report on the November 10, 2015, CAC/CWC meeting, highlighting: 1) Priority Development Area (PDA) Planning Grant second supplemental program of projects for funding; and 2) Vehicle Registration Fee (VRF) Countywide Program Intelligent Transportation System (ITS) funds. He announced this will be his last year serving as CAC Chairperson and thanked the Board and staff for a successful year.

7. REGULAR AGENDA (continued)

Governance and Audit Committee

7.1. CAFR for VTA, and the Financial Reports for ATU Pension Plan and Retirees’ OPEB Trust

Raj Srinath, Chief Financial Officer, provided a brief overview of the staff report and introduced Ahmad Gharabeh and Leonard Danna, Vavrinek, Trine, Day & Company.

M/S/C (Herrera/Chavez) to review and receive the audited CAFR for VTA, and the Financial Reports for ATU Pension Plan and Retirees’ OPEB Trust (both referred to as Trusts) for Fiscal Year 2015.

RESULT: APPROVED [UNANIMOUS]
MOVER: Herrera, Board Member
SECONDER: Chavez, Vice Chairperson
AYES: Baker, Bruins, Carrasco, Chavez, Esteves, Herrera, Matthews, Yeager, Woodward
NOES: None
ABSENT: Khamis, Liccardo, Peralez
Board of Directors

7.2. Business Assistance Program for the Alum Rock/Santa Clara Bus Rapid Transit (BRT) Project

Jim Lawson, Director of Public Affairs and Executive Policy Advisor for Public Affairs, provided a brief update of the project. He introduced George Rios, Independent Administrator.

Mr. Rios indicated 23 claims were filed initially, noting several were ineligible due to litigation and some needed additional documentation. He noted after clarification was provided to business owners, additional claims were received, which caused the total amount requested to exceed $2 million. He also indicated more claims are expected by the December 11, 2015, deadline. He noted he will review the claims and will be able to determine if additional funds are needed by in February 2016.

Public Comment

Carlos Carreira, Interested Citizen, thanked the Board for caring and trying to help the businesses, specifically Vice Chairperson Chavez and Board Member Carrasco.

Jesus Flores, president of the Alum Rock Business Association, thanked the Board for their support and implementing a program to assist businesses. He expressed appreciation to Board Members Liccardo and Carrasco, and Vice Chairperson Chavez for attending the tree lighting event.

David Vieira, Interested Citizen, expressed concern with the Community Working Group (CWG) for BRT which he suggested be formed after the October Board meeting. He requested someone contact him through the field office to let him know whether or not one would be established.

Board Member Carrasco thanked VTA staff for the amount of work done in a very short amount of time. She thanked Mr. Rios for looking at applications and working with the business owners. She noted the positive result of a business association being born through this and hopes that they will continue to be united. Board Member Carrasco indicated VTA drafted language that was a concern to the businesses regarding confidentiality. She thanked VTA for helping remedy that and being dedicated and committed. She requested staff address the issue with the CWG for the BRT project.

Vice Chairperson Chavez thanked the Business Association, community and staff. She requested staff follow up on finding additional parking on Alum Rock. She requested Mr. Vieira and Mr. Flores refine their request for the formation of a working group and let the Board know what model would work well. She thanked the Board for their assistance and Board Member Carrasco for her help and interest.

Upon Inquiry of Board Member Herrera, Bernice Alaniz, Director of Communications, announced the following upcoming events and activities: 1) Santa Stroll; 2) Celebrate Alum Rock; and 3) a big banner campaign to bring attention to Alum Rock, promoting services and dining in the area.

Board Member Carrasco indicated her office prepares a monthly newsletter to support Alum Rock Businesses.

On order of Chairperson Woodward and there being no objection, the Board received a report from the Independent Administrator, George Rios, regarding the
status of the Business Assistance Program for the Alum Rock/Santa Clara Bus Rapid Transit Project.

7.4. (Deferred)
Receive an update on Compressed Natural Gas (CNG) analysis.

5. REPORTS (continued)

5.3. General Manager’s Report
Inez Evans, Chief Operating Officer, noted ridership information, and the security and support report were located in the reading folders and on the public table. Ms. Evans provided a report, highlighting:
- Turkey Trot in downtown San Jose
- Human Trafficking Awareness campaign in advance of Super Bowl 50
- Alum Rock Tree Lighting event on December 5, 2015

5.3.A. Government Affairs Update
Ms. Evans indicated the report was contained in the reading folders and on the public table.

5.3.B. Silicon Valley Rapid Transit (SVRT) Program Update
Ms. Evans indicated the report was contained in the reading folders and on the public table.

5.4. Chairperson’s Report
Chairperson Woodward provided a brief overview of the 2015 year and his service as the Board Chairperson. He thanked his colleagues for support and collegiality. He thanked Nuria I. Fernandez, General Manager, and staff for their work. Chairperson Woodward indicated his five priorities for the year were BRT, Super Bowl 50, Earthquake Stadium service, Envision Silicon Valley and BART Phase II, and noted he will send his remarks via email.

Carolyn Gonot, Director of Engineering and Transportation Infrastructure Development, provided a brief report on the New Starts Project, noting a request will be submitted to the Federal Transit Administration (FTA) the week of December 14, 2015, starting the process of applying for federal funding for BART Phase II.

5.4.A (Moved to the Consent Agenda)
Approve the VTA Board of Directors Meeting Schedule for calendar year 2016.

5.4.B (Moved to the Consent Agenda)
Approve Board Member appointments to Board standing committees, Board ad hoc committees, and joint powers boards.
8. OTHER ITEMS

8.1. ITEMS OF CONCERN AND REFERRAL TO ADMINISTRATION
Alternate Board Member McAlister re-emphasized the need for the study that was requested by the North County and West Valley Cities. A letter was submitted to the VTA Board of Directors to request development of a comprehensive transportation review plan. He urged the Board to direct staff to come back with a work plan within the next month to conduct a study.

8.2. Reports from VTA Committees, Joint Powers Boards (JPB), and Regional Commissions.

8.2.A. VTA Standing Committees
- Governance and Audit Committee – The November 5, 2015, Minutes were accepted as contained in the Agenda Packet.
- Silicon Valley Rapid Transit Program Working Committee (SVRT PWC) – There was no report.
- Transit Planning & Operations (TP&O) Committee – The November 18, 2015, Minutes were accepted as contained in the Agenda Packet.
- Congestion Management Program & Planning (CMPP) Committee – The November 19, 2015, Minutes were accepted as contained in the Agenda Packet.
- Administration & Finance (A&F) Committee – The November 19, 2015, Notice of Cancellation was accepted as contained on the dais.

8.2.B. VTA Advisory Committees
- Committee for Transit Accessibility (CTA) – There was no report.
- Citizens Advisory Committee (CAC) and 2000 Measure A Citizens Watchdog Committee (CWC) – The November 10, 2015, Minutes were accepted as contained in the Agenda Packet.
- Bicycle & Pedestrian Advisory Committee (BPAC) – The November 10, 2015, Minutes were accepted as contained in the Agenda Packet.
- Technical Advisory Committee (TAC) – The November 12, 2015, Minutes were accepted as contained in the Agenda Packet.
- Policy Advisory Committee (PAC) – The November 12, 2015, Minutes were accepted as contained in the Agenda Packet.

8.2.C. VTA Policy Advisory Boards (PAB)
- Downtown East Valley PAB – There was no report.
- Diridon Station Joint Policy Advisory Board – There was no report.
- El Camino Real Rapid Transit PAB – There was no report.
8.2.D. **Joint Powers Boards and Regional Commissions**

- State Route 85 Corridor PAB – The November 16, 2015 Minutes were accepted as contained in the Agenda Packet.

- Peninsula Corridor JPB – The December 3, 2015, Summary Notes were accepted as contained on the dais.

- Capitol Corridor JPB – There was no report.

- Dumbarton Rail Corridor Policy Committee – There was no report.

- Metropolitan Transportation Commission (MTC) – The November 18, 2015, Summary Notes were accepted as contained on the dais.

- Sunol Smart Carpool Lane Joint Powers Authority – There was no report.

- SR 152 Mobility Partnership – There was no report.

8.3. **ANNOUNCEMENTS**

There were no Announcements.

9. **CLOSED SESSION**

9.1. **Recessed to Closed Session at 11:15 a.m.**

   A. **Threat to Public Services or Facilities - Security Sensitive Procurement**

      Consultation with: Steven Keller, Director of Systems Safety & Security.

   B. **Anticipated Litigation - Conference with Legal Counsel**

      Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54946.9.

      Number of potential cases: 1

   C. **Existing Litigation - Conference with Legal Counsel**

      [Government Code Section 54956.9(d)(1)]

      Name of Cases: Santa Clara Valley Transportation Authority v. Montague Parkway Assoc., *et al.* (Santa Clara County Superior Court Case No.: 1-12-CV-220334) and related case: Montague Parkway Assoc., *et al.* v. Santa Clara Valley Transportation Authority (Santa Clara County Superior Court Case No.: 1-15-CV-281544)

      Board Member Herrera left the meeting at 11:32 a.m.

9.2. **Reconvened to Open Session at 11:43 a.m.**

9.3. **Closed Session Report**
A. Threat to Public Services or Facilities - Security Sensitive Procurement

Consultation with: Steven Keller, Director of Systems Safety & Security.

Rob Fabela, General Counsel, noted that no reportable action was taken during Closed Session.

B. Anticipated Litigation - Conference with Legal Counsel

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54946.9.

Number of potential cases: 1

Mr. Fabela noted that no reportable action was taken during Closed Session.

C. Existing Litigation - Conference with Legal Counsel

[Government Code Section 54956.9(d)(1)]

Name of Cases: Santa Clara Valley Transportation Authority v. Montague Parkway Assoc., et al. (Santa Clara County Superior Court Case No.: 1-12-CV-220334) and related case: Montague Parkway Assoc., et al. v. Santa Clara Valley Transportation Authority (Santa Clara County Superior Court Case No.: 1-15-CV-281544)

Mr. Fabela noted that no reportable action was taken during Closed Session.

10. ADJOURNMENT

On order of Chairperson Woodward and there being no objection, the meeting was adjourned at 11:44 a.m.

Respectfully submitted,

Menominee McCarter, Board Assistant
VTA Office of the Board Secretary