BOARD OF DIRECTORS MEETING

Thursday, November 3, 2016

MINUTES

1. CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Santa Clara Valley Transportation Authority’s (VTA) Board of Directors (Board) was called to order by Chairperson Chavez at 5:33 p.m. in the Board of Supervisors’ Chambers, County Government Center, 70 West Hedding Street, San José, California.

1.1. ROLL CALL

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<tr>
<th>Attendee Name</th>
<th>Title</th>
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<tbody>
<tr>
<td>Jason Baker</td>
<td>Board Member</td>
<td>Present</td>
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<tr>
<td>Jeannie Bruins</td>
<td>Vice Chairperson</td>
<td>Present</td>
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<tr>
<td>Larry Carr</td>
<td>Alternate Board Member</td>
<td>Present</td>
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<td>Magdalena Carrasco</td>
<td>Board Member</td>
<td>Present</td>
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<td>Cindy Chavez</td>
<td>Chairperson</td>
<td>Present</td>
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<td>David Cortese</td>
<td>Alternate Board Member</td>
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<tr>
<td>Jose E Esteves</td>
<td>Alternate Board Member</td>
<td>Present</td>
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<td>Glenn Hendricks</td>
<td>Board Member</td>
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<tr>
<td>Rose Herrera</td>
<td>Board Member</td>
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<td>Johnny Khamis</td>
<td>Board Member</td>
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<td>Sam Liccardo</td>
<td>Board Member</td>
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<td>John McAlister</td>
<td>Alternate Board Member</td>
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<td>Howard Miller</td>
<td>Alternate Board Member</td>
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<td>Manh Nguyen</td>
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<td>Teresa O’Neill</td>
<td>Board Member</td>
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<td>Raul Peralez</td>
<td>Alternate Board Member</td>
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<td>Perry Woodward</td>
<td>Board Member</td>
<td>Absent</td>
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<tr>
<td>Ken Yeager</td>
<td>Board Member</td>
<td>Present</td>
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* Alternates do not serve unless participating as a Member.

A quorum was present.

Chairperson Chavez noted the addenda to the agenda: 1) one Closed Session Item – Conference with Legal Counsel – Anticipated Litigation; and 2) one Action Item, identified as Agenda Item #9.3.X - Contract to provide emergency paratransit services.

Rob Fabela, General Counsel, noted the additional items for consideration were based on information received subsequent to the publishing of the agenda.
M/S/C (Herrera/O'Neill) to approve adding one Closed Session Item and Agenda Item #9.3.X - Contract to provide emergency paratransit services, to the November 3, 2016, VTA Board of Directors Meeting Agenda.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Rose Herrera, Board Member
SECONDER: Teresa O'Neill, Board Member
AYES: Baker, Bruins, Carr, Chavez, Hendricks, Herrera, Khamis, Nguyen, O'Neill, Yeager
ABSENT: Carrasco, Liccardo

1.2. Orders of the Day

Due to the urgency of some of the items on the agenda, Chairperson Chavez proposed the following changes to the Orders of the Day: 1) recess to Closed Session immediately after Orders of the Day; 2) consider Agenda Item #9.3.X after Agenda Item #9.3 - Closed Session Report; 3) defer Agenda Item #2.2 - Family Giving Tree Recognition, to a future meeting; and 4) noted request from staff to place Regular Agenda Item #7.2 - Light Rail Overhaul Parts Procurements, on the Consent Agenda.

Chairperson Chavez noted the revised Agenda Item #6.1 - October 6, 2016, Regular Meeting Minutes, has been provided to the Board Members in their reading folders and on the public table.

Vice Chairperson Bruins recommended to place Regular Agenda Item #7.3 - Bus Stop Placement, Closures and Relocation Policy, on the Consent Agenda, with the following amendments: 1) with regard to the relocation provision, the policy will be revised so that the default will be to reflect that the requesting third party will pay for the relocation; and 2) the policy will add a provision that reflects the current practice of VTA working with local jurisdictions for the installation of bus stops.

Chairperson Chavez noted the meeting will adjourn in memory of Carl Nelson, VTA Supervising Maintenance Instructor.

Director Carrasco arrived at the meeting and took her seat at 5:38 p.m.

M/S/C (Bruins/Khamis) – to approve the Orders of the Day.

RESULT: ADOPTED [UNANIMOUS] – Agenda Item #1.2
MOVER: Jeannie Bruins, Vice Chairperson
SECONDER: Johnny Khamis, Board Member
AYES: Baker, Bruins, Carr, Carrasco, Chavez, Hendricks, Herrera, Khamis, Nguyen, O'Neill, Yeager
ABSENT: Liccardo

The Agenda was taken out of order.
9. CLOSED SESSION

9.1. Recessed to Closed Session at 5:39 p.m.

A. Conference with Legal Counsel - Existing Litigation
   [Government Code Section 54956.9(d)(1)]
   
   Name of Case: Santa Clara Valley Transportation Authority v. Limar Realty Corp., et al. (Santa Clara County Superior Court Case No. 1-15-CV-287905)

B. Conference with Legal Counsel - Existing Litigation
   [Government Code Section 54956.9(d)(1)]
   
   Name of Case: Santa Clara Valley Transportation Authority v. JWMFE Milpitas TP, LLC et al. (Santa Clara County Superior Court Case No. 1-12-CV-222084)

C. Conference with Legal Counsel - Anticipated Litigation
   [Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)]
   
   Number of potential cases: 3

9.2. Reconvened to Open Session at 6:03 p.m.

9.3. Closed Session Report

C. Conference with Legal Counsel - Anticipated Litigation
   [Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)]
   
   Number of potential cases: 3

   Robert Fabela, General Counsel, reported Chairperson Chavez, Vice Chairperson Bruins, Directors Baker, Carrasco, Hendricks, Herrera, Khamis, Nguyen, O’Neill and Yeager, and Alternate Director Carr heard the issues regarding Outreach and Escort, Inc. (Outreach) and voted unanimously to: 1) not execute further agreements with Outreach relating to the Lifeline Program, as well as the vehicle lease; and 2) to authorize VTA to terminate the Outreach agreement for cause.

A. Existing Litigation - Conference with Legal Counsel
   [Government Code Section 54956.9(d)(1)]
   
   Name of Case: Santa Clara Valley Transportation Authority v. Limar Realty Corp., et al. (Santa Clara County Superior Court Case No. 1-15-CV-287905)

   Mr. Fabela noted no reportable action was taken during Closed Session.

B. Existing Litigation - Conference with Legal Counsel
   [Government Code Section 54956.9(d)(1)]
   
   Name of Case: Santa Clara Valley Transportation Authority v. JWMFE Milpitas TP, LLC et al. (Santa Clara County Superior Court Case No. 1-12-CV-222084)

   Mr. Fabela noted no reportable action was taken during Closed Session.
9.3.X. **Contract to Provide Emergency Paratransit Services**

Chairperson Chavez provided an overview of the staff recommendation and introduced Inez Evans, Chief Operating Officer.

Ms. Evans and Aaron Vogel, Regional Transportation Services Manager, provided a brief staff report, highlighting the new contact information for paratransit service requests or trip confirmations.

Chairperson Chavez expressed her appreciation to VTA and staff for their hard work and leadership.

M/S/C (Herrera/Hendricks) – to authorize the General Manager to enter into a contract with MV Transportation, Inc. to provide emergency paratransit transportation services for an amount not to exceed $12.5 million for a term of five months with the option to extend as needed. The option to extend will be in an amount not to exceed $2.5 million a month until the paratransit provider selected from the current Request for Proposal (RFP) is mobilized to provide services on a new contract. Also increase the FY 2017 VTA Transit Fund Operating Budget by $5.3 million.

RESULT: APPROVED [UNANIMOUS] – Agenda Item #9.3.X.
MOVER: Rose Herrera, Board Member
SECONDER: Glenn Hendricks, Board Member
AYES: Baker, Bruins, Carr, Carrasco, Chavez, Hendricks, Herrera, Khamis, Nguyen, O’Neill, Yeager
ABSENT: Liccardo

2. **AWARDS AND COMMENDATION**

2.1. **Resolutions of Commendation for Retiring Federal and State Legislators**

M/S/C (Bruins/Herrera) to adopt Resolution of Commendation No. 2016.11.26 for Senator Barbara Boxer; Resolution of Commendation No. 2016.11.27 for Congressman Sam Farr; Resolution of Commendation No. 2016.11.28 for Assemblymember Luis Alejo; and Resolution of Commendation No. 2016.11.29 for Assemblymember Rich Gordon.

RESULT: ADOPTED [UNANIMOUS] – Agenda Item #2.1
MOVER: Jeannie Bruins, Vice Chairperson
SECONDER: Rose Herrera, Board Member
AYES: Baker, Bruins, Carr, Carrasco, Chavez, Hendricks, Herrera, Khamis, Nguyen, O’Neill, Yeager
ABSENT: Liccardo
2.2. Recognition - Family Giving Tree

(Deferred to a future Board of Directors Meeting.)

3. PUBLIC COMMENT

The following Interested Citizens addressed the Board about the $3 increase for Eco Pass Clipper cards, citing equity issue and expressing concern the additional fee would present a financial hardship to students:

- Elias Kamal
- Carlos D.
- Kurumi Sasaki
- Eyedin Zonobi, San Jose State University, Associated Students Transportation Solutions
- Saadat Chowdhury

Scott Lane, Interested Citizen, thanked the Sierra Club for their advocacy and noted his opposition to Measure B. He expressed his desire for more collaborative work between VTA and the public to address transportation and congestion issues.

Upon query of Chairperson Chavez pertaining to the Eco Pass Program, Ali Hudda, Deputy Director of Accounting, clarified there has been no change in the VTA fare structure and briefly provided an overview of the $3 cost for new Clipper cards imposed by the Metropolitan Transportation Commission (MTC), the region's Clipper card program manager.

Nuria I. Fernandez, General Manager and CEO, emphasized that current Clipper card holders are exempt from the $3 charge and the cost is for new Clipper cards.

Chairperson Chavez thanked the speakers for expressing their concern and requested staff provide additional information regarding the Clipper card acquisition fee at a future meeting.

4. PUBLIC HEARINGS

There were no Public Hearings.

5. COMMITTEE REPORTS

5.1. Citizens Advisory Committee (CAC) Chairperson's Report

Herman Wadler, Citizens Advisory Committee (CAC) Chairperson, provided a brief overview of the October 12, 2016, CAC Regular Meeting, noting committee discussions on the Strategic Plan and committee membership structure.
5.2. Policy Advisory Committee (PAC) Chairperson's Report

Alternate Board Member Carr, Policy Advisory Committee (PAC) Chairperson, offered a brief summary of the October 13, 2016, PAC Regular Meeting, noting the following action and discussion items: 1) Transit Operations Performance Report for Fiscal Year 2016; 2) recommended the Bus Stop Placement, Closures and Relocations Policy for adoption by the Board; 3) recommended the Countywide Bike Plan Prioritization Criteria for approval by the Board, highlighting Committee requests for changes in the criteria; 4) Strategic Plan Update; 5) 2000 Measure A Transit Improvement Program Semi-Annual Report; and 6) Bay Area Bike Share Expansion Update.

5.3. Standing Committee Chairpersons' Report

There were no Standing Committee Chairpersons' Report.

5.4. Policy Advisory Board Chairpersons' Report

There were no Policy Advisory Board Chairpersons' Report.

6. CONSENT AGENDA

6.1. Regular Meeting Minutes of October 6, 2016

M/S/C (Bruins/Herrera) to approve the Regular Meeting Minutes of October 6, 2016.

6.2. Amended Conflict of Interest Code, Designated Positions and Disclosure Categories

M/S/C (Bruins/Herrera) to adopt the amended Conflict of Interest Code for the Santa Clara Valley Transportation Authority (VTA) and its Appendix of Designated Positions and Disclosure Categories and direct the Board Secretary to submit the revised Conflict of Interest Code and the list of designated positions to the Santa Clara County Board of Supervisors for approval.

6.3. Approval of the SV-RIA JPA Restatement and Nomination of Board Members

M/S/C (Bruins/Herrera) to: 1) approve the Silicon Valley Radio Interoperability Authority (SV-RIA) Joint Powers Agreement (JPA) and authorize the General Manager to execute the JPA and any other documents necessary to assure VTA’s full entry into the Joint Powers Authority; and 2) appoint VTA’s two members to the SV-RIA’s Board of Directors.

6.4. Award of Contract for Mobile CCTV Maintenance

M/S/C (Bruins/Herrera) to authorize the General Manager to execute a contract with WACHTER, Inc. In the amount of $3,500,000 for Close Circuit Television (CCTV) repair and maintenance on bus and light rail vehicles. The initial term of contract is for five years with an option to extend the contract on an annual basis for two additional years. The cost of the initial five year term is $2,500,000, plus an optional $500,000 per year for each of the optional one-year periods, for a total of $3,500,000.
6.5. Renewal of Regional Transit Discount Card (RTC) Program Management Agreement

M/S/C (Bruins/Herrera) to authorize the General Manager to execute an agreement between the Metropolitan Transportation Commission (MTC), Alameda Contra Costa Transit District (AC Transit), and VTA regarding management of the Regional Transit Discount Card (RTC) program. The agreement will go into effect upon execution and be in effect until June 30, 2020.

6.6. Agreement with the City of Mountain View for dedication of Public Access Easements adjacent to the Whisman Light Rail Station

M/S/C (Bruins/Herrera) to authorize the General Manager to execute a Dedication Agreement (Agreement) and subsequent real estate documents with the City of Mountain View (City) regarding the dedication of public access and utility easements that will provide better pedestrian, bike and vehicular connections around VTA’s Whisman Light Rail Station in Mountain View.


M/S/C (Bruins/Herrera) to review and accept the Fiscal Year 2016 Statement of Revenues and Expenses for the period ending June 30, 2016.

6.8. Program 1996 Measure B Funds to the Caltrain Los Gatos Creek Bridge

M/S/C (Bruins/Herrera) to program $300,000 in 1996 Measure B funds to the Caltrain Los Gatos Creek Bridge project, and authorize the General Manager to enter into funding agreements with Caltrain Joint Powers Board (JPB) to implement this action.

6.9. FTA Section 5311 Non-Urbanized Area Grant Program

M/S/C (Bruins/Herrera) to adopt Resolution No. 2016.11.30 authorizing the General Manager to submit and execute grant applications and agreements, certifications, assurances, and other documents as necessary to receive funding from the California Department of Transportation (Caltrans) under the Federal Transit Administration (FTA) Section 5311 Non-Urbanized Area Formula Grant Program.

6.10. Countywide Bike Plan Prioritization Criteria

M/S/C (Bruins/Herrera) to adopt the Countywide Bicycle Plan Prioritization Criteria.

6.11. Bay Area Bike Share Expansion Update

M/S/C (Bruins/Herrera) to receive a presentation on expansion plans for bike share in Santa Clara County.


6.13. **Minority, Women, Disabled Veteran, and LGBT Business Enterprise Program – Status Update**
M/S/C (Bruins/Herrera) to receive a status update on the Minority, Women, Disabled Veteran, and LGBT Business Enterprise Program.

6.14. **Small Business Enterprise (SBE) Program - Status Update**
M/S/C (Bruins/Herrera) to receive a Small Business Enterprise (SBE) Program status update.

6.15. **Disadvantaged Business Enterprise (DBE) Program – Status Update**
M/S/C (Bruins/Herrera) to receive a status update on Disadvantaged Business Enterprise (DBE) Program.

6.16. **Final Legislative Update Matrix for 2016**
M/S/C (Bruins/Herrera) to review the Final Legislative Update Matrix for 2016.

7.2. **Light Rail Overhaul Parts Procurements**
M/S/C (Bruins/Herrera) to authorize the General Manager to execute contracts with the following manufacturers to supply proprietary and non-proprietary Light Rail Vehicle (LRV) parts, and to comply with the Original Equipment Manufacturer’s (OEM) recommended mid-life overhaul program:

- Voith Turbo, Inc. for OEM Gearbox overhaul parts in the amount of $1,954,120;
- Motion Industries for gearbox overhaul parts manufactured for Voith Gearboxes in the amount of $964,415;
- Trelleborg Industrial for chevron suspension system springs in the amount of $573,345;
- Enidine ITT, Inc for suspension parts, shock absorbers and connecting link assemblies in the amount of $543,575;
- Penn Machine for center and motor truck axle rebuild components in the amount of $2,588,930;
- Kinkisharyo, Inc. for body and Suspension leveling system components including articulation shock absorber system in the amount of $1,954,005;
- Knorr, Inc. for brake assembly parts in the amount of $4,832,190; and
- Schunk Graphite Technologies LLC for ground brush assemblies, brushes and gaskets in the amount of $474,090.

The aggregate amount for all contracts is $13,884,670.

7.3. **Bus Stop Placement, Closures and Relocations Policy**
M/S/C (Bruins/Herrera) to adopt a policy to establish standards for VTA to determine placement of bus stops and when and under what conditions it will make bus stop closures and relocations. Further, requested the following policy amendments: 1) the default will be that the Requesting Party will pay for the relocation under Section 4.5 - Relocation; and 2) add a provision that reflects the current practice of VTA working with the local jurisdictions for the installation of bus stops.
RESULT: APPROVED [UNANIMOUS] – Consent Agenda – Items #6.1 – 6.16, 7.2, and 7.3  
MOVER: Jeannie Bruins, Vice Chairperson  
SECONDER: Rose Herrera, Board Member  
AYES: Baker, Bruins, Carr, Carrasco, Chavez, Hendricks, Herrera, Khamis, Nguyen, O’Neill, Yeager  
ABSENT: Liccardo

7. REGULAR AGENDA

7.1. Title VI Program Resolutions

Director Baker provided an overview of the staff recommendation and introduced Camille Williams, Accessible Services Program Manager, who gave a brief summary of the resolutions for the Board's consideration.

M/S/C (Baker/Herrera) to adopt Resolution No. 2016.11.31 to approve the results of monitoring VTA’s system-wide service standards and policies to ensure that no person is discriminated against because of their race, color, or national origin with regard to the quality of service, routing, or scheduling of transportation services VTA provides; and

M/S/C (Baker/Herrera) to adopt Resolution No. 2016.11.32 to approve VTA’s Title VI Program. VTA’s Title VI Program is a compilation of documents that is submitted to the Federal Transit Administration (FTA) triennially as evidence of VTA’s compliance with Title VI of the Civil Rights Act of 1964.

RESULT: ADOPTED [UNANIMOUS] – Agenda Item #7.1  
MOVER: Jason Baker, Board Member  
SECONDER: Rose Herrera, Board Member  
AYES: Baker, Bruins, Carr, Carrasco, Chavez, Hendricks, Herrera, Khamis, Nguyen, O’Neill, Yeager  
ABSENT: Liccardo

7.4. California Proposition 64 – Marijuana Legalization

Alberto Lara, Director of Business Services, provided an overview of the California Proposition 64 – Marijuana Legalization and its possible impacts to VTA and its employees.

Chairperson Chavez requested an off agenda report from staff about changes to VTA policies related to marijuana, ensuring that policies do not allow the use of medicinal or recreational marijuana in any form on VTA buses, light rail, bus shelters, and other VTA property. She expressed there should be no marijuana or marijuana-related advertisements placed on any VTA property.

On order of Chairperson Chavez and there being no objection, the Board received information on California Proposition 64 - Marijuana Legalization.
8. OTHER ITEMS

8.1. General Manager Report

Director Liccardo arrived at the meeting and took his seat at 6:36 p.m.

Ms. Fernandez thanked the Board for their leadership and action regarding the paratransit contract that would allow VTA to continue to provide vital lifeline services in the County.

Ms. Fernandez provided a report, highlighting:

- Under new federal guidelines in the Moving Ahead for Progress in the 21st Century Act (MAP-21), VTA is required to adopt an updated transit safety plan and authorize the General Manager/CEO to implement that plan within three years. Ms. Fernandez noted Board consideration at future meetings for an RFP for a firm that would assist with plan development and adoption of the transit safety plan itself.

- Staff will bring forward a recommendation for consideration by the Board to rename and broaden the VTA Transit Planning & Operations (TP&O) Committee’s area of responsibility to include safety.

- Acting Administrator of the Federal Transit Administration (FTA) Carolyn Flowers’ tour of VTA’s BART Silicon Valley Extension Phase I on October 11, 2016, where she announced a $1.5 million grant to support transit-oriented development planning for Phase II of the project.

- International Diversity Day event at VTA River Oaks on October 24, 2016.

- Groundbreaking for the Santa Clara Caltrain Station Pedestrian Undercrossing project on November 2, 2016.

- VTA Veterans Day Commemorative Event on November 10, 2016, to honor employees who have served our country; and VTA participation in the San Jose Veterans Day Parade on November 11, 2016.

- VTA will host federal, state and local officials for National Apprenticeship Week on November 14, 2016, at the Chaboya Division. Ms. Fernandez added a brief overview of VTA’s Joint Workforce Investment (JWI) Program.

- Symposium to celebrate Native American Heritage Month on November 15, 2016, at the VTA Auditorium.

8.1.A. Receive Government Affairs Update

Ms. Fernandez noted the Government Affairs update was included in the Board Members’ reading folders and placed on the public table.

8.1.B. Silicon Valley Rapid Transit (SVRT) Program Update

Dennis Ratcliffe, Acting Director of Engineering & Transportation Infrastructure Development, provided an update of the SVRT Program, highlighting: 1) project cost and schedule summary; 2) overview of construction progress at the Milpitas and Berryessa Stations, noting all track work has been completed; and 3) summary of BART Phase 2 Extension activities and environmental studies schedule.
Upon query of Director Liccardo regarding future California High Speed Rail alignment decisions, staff noted VTA is engaged in discussions concerning the Diridon Intermodal Station concepts and acknowledged the importance of connectivity and transfer efficiency in the facilities master plan.

8.2. Chairperson's Report

Chairperson Chavez provided a brief report, noting: 1) commended VTA and the Amalgamated Transit Union (ATU) Local 265 on their collaboration on the Transit Apprenticeships for Professional Career Advancement (TAPCA) initiative; 2) 2017 Board chairperson and vice chairperson selection process; and 3) the November 18, 2016, Board Workshop Meeting will be held in the VTA Auditorium at their River Oaks campus.

8.3. Items of Concern and Referral to Administration

Upon query of Chairperson Chavez, Ms. Fernandez noted fare policy discussions, which will include youth passes, will be brought forward to the Board at its January or February 2017 meeting.

8.4. Unapproved Minutes/Summary Reports from VTA Committees, Joint Powers Boards (JPB), and Regional Commissions

8.4.A. VTA Standing Committees

- Governance and Audit Committee – There was no report.
- Silicon Valley Rapid Transit Program Working Committee (SVRT PWC) – The October 3, 2016, Minutes were accepted as contained in the Agenda Packet.
- Congestion Management Program & Planning (CMPP) Committee – The October 20, 2016, Minutes were accepted as contained in the Agenda Packet.
- Administration & Finance (A&F) Committee – The October 20, 2016, Minutes were accepted as contained in the Agenda Packet.
- Transit Planning & Operations (TP&O) Committee – There was no report.

8.4.B. VTA Advisory Committees

- Committee for Transit Accessibility (CTA) – There was no report.
- Citizens Advisory Committee (CAC) and 2000 Measure A Citizens Watchdog Committee (CWC) – The October 12, 2016, Minutes were accepted as contained in the Agenda Packet.
- Bicycle & Pedestrian Advisory Committee (BPAC) – The October 12, 2016, Minutes were accepted as contained in the Agenda Packet.
- Technical Advisory Committee (TAC) – The October 13, 2016, Minutes were accepted as contained in the Agenda Packet.
- Policy Advisory Committee (PAC) – The October 13, 2016, Minutes were accepted as contained on the dais.
8.4.C. VTA Policy Advisory Boards (PAB)
   - Downtown East Valley PAB – There was no report.
   - Diridon Station Joint PAB – There was no report.
   - El Camino Real Rapid Transit PAB – There was no report.
   - State Route 85 Corridor PAB – The October 24, 2016, Notice of Cancellation was accepted as contained in the Agenda Packet.

8.4.D. Joint Powers Boards and Regional Commissions
   - Caltrain Peninsula Corridor Joint Powers Board – The November 3, 2016, Summary Notes were accepted as contained on the dais.
   - Capitol Corridor Joint Powers Authority – There was no report.
   - Dumbarton Rail Corridor Policy Committee – There was no report.
   - Metropolitan Transportation Commission (MTC) – There was no report.
   - Sunol Smart Carpool Lane Joint Powers Authority – There was no report.
   - SR 152 Mobility Partnership – There was no report.

8.5. ANNOUNCEMENTS
   There were no Announcements.

10. ADJOURNMENT

   On order of Chairperson Chavez and there being no objection, the meeting was adjourned at 7:05 p.m. in memory of Carl Nelson, VTA Supervising Maintenance Instructor.

   Respectfully submitted,

   Michelle Oblena, Board Assistant
   VTA Office of the Board Secretary